

**NORMAL TOWNSHIP
REGULAR BOARD MEETING MINUTES
THURSDAY, May 22, 2025, AT 8:15 AM
304 MULBERRY, NORMAL, IL**

1. Call to Order - The meeting was called to order at 8:17 am by Township Supervisor Krystle Able.

2. Land Acknowledgement – Supervisor Able read a statement acknowledging the ancestral history of the Township land.

3. Roll Call

Trustee Dylan Hile-Broad	Present
Trustee Tanner Starr	Present
Trustee Natasha Syed	Present
Trustee Nayoka Griffis	Present
Supervisor Krystle Able	Present

Additional Elected Township Officials Present

Dayna Schickedanz	Clerk
Arin Rader	Road Commissioner
Kent DePew	Assessor

Others Present

Lori Kerns	ARC Director
Eliccsha Sanders	ARC Member Services Manager
Molly Camper	ARC Director of Programming (Via Zoom)
Sammi Scott	ARC Communications Coordinator (Via Zoom)

4. Pledge of Allegiance

5. Public Comment

Michelle Lee, a worker at the ARC, provided comment on the break/lunch policy for ARC workers. She is concerned that the workers are not being given a break during their six hour break. Supervisor Able let Ms. Lee know the Board does not respond directly to public comment during meetings.

6. Approval of February 20, 2025, Regular Meeting Minutes. Supervisor Able moves to table this motion because the minutes are not available at this time.

Motion: Dylan

Second: Tanner

Discussion: None

Vote to Approve: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

7. Approval of April 14, 2025, Regular Meeting Minutes. Supervisor Able moves to table this motion because the minutes are not available at this time.

Motion: Nayoka

Second: Natasha

Vote to Approve: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

8. Approval of General Town Expenditures from April 17, 2025 – May 21, 2025

Motion: Tanner

Second: Dylan

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

9. Approval of General Assistance Expenditures from April 17, 2025 – May 21, 2025

Motion: Tanner

Second: Nayoka

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

10. Approval of Senior Citizen Fund Expenditures from April 17, 2025 – May 21, 2025

Motion: Natasha

Second: Nayoka

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

11. Approval of Road and Bridge Expenditures from April 17, 2025 – May 21, 2025

Motion: Tanner

Second: Dylan

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

12. Reports

A. Assessor

Kent is working on the 2025 year. Not really a lot of new residential – some construction of moving single family homes to rental properties. Rental is around \$3500/month. He discussed a 400 unit site near Veteran's Parkway. He is reviewing weekly sales reports to ensure ratios are correct. He explained how the multipliers are added and how they are created.

B. Clerk

All election and board swearing in paperwork has been submitted to the County Clerk's office.

C. Highway Commissioner

Arin talked the new building and selling the old maintenance building on Northtown Road. The contract for the sale was signed and a Phase 1 EPA study was conducted. There were some problems due to the aging septic system. He is working with the Town of Normal and the Bloomington-Normal Water Reclamation District. All of the next steps will fall upon the buyer. Arin turned in the sale paperwork. He reported that the new building is great, and his equipment is good as well. He talked about projects he is working on currently and projects he may have upcoming in the next year.

D. ARC Staff and Senior Advisory Committee

Updates provided in writing to the Board prior to the meeting.

F. Supervisor EA/GA Report

43 GA requests = \$19,028.33

8 EA requests = \$8,861.11

13. Old Business

A. Discussion and/or Action Item – Security Policy (New Appendix D) Supervisor Able suggests tabling this until the following month so all Board members can fully review the policy.

Motion: Nayoka

Second: Tanner

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

B. Discussion and/or Action Item – Hiring Procedure

Motion to Adopt the newly amended policy: Dylan

Second: Natasha

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

Motion to discuss new policy: Tanner

Second: Nayoka

Discussion: Supervisor Able thanks the previous Trustees for their work on the previous document. Thanks McLean County HR for their guidance as well. Trustee Starr speaks in support of the policy as robust. Trustee Griffis approves the verbiage about promoting from within. Trustee Syed speaks to her support of giving the autonomy back to department heads. Trustee Hile-Broad asks Kent and Arin how they feel about the policy. Arin talked about his concerns about the hiring of relatives addition to the policy. Krystle noted that Normal Township will still hire the best qualified candidates.

Motion to Adopt the newly amended policy: Tanner

Second: Natasha

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

14. New Business

A. Discussion and/or Action Item – Update to Grievance/Complaint Resolution Procedure 1.17

Motion: Dylan

Second: Tanner

Discussion: Adopted during last township meeting but did not include additional provisions regarding retaliation, agreement of settled grievance procedures, and representation at personal cost.

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

B. Closed Session: (5 ILCS 120/2©(1) Personnel

Motion: Tanner

Second: Natasha

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

Re-Opening Session:

Motion: Tanner

Second: Nayoka

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

C. Action Item -Personnel

Motion to hire for conditional employment for 30 days: Tanner

Second: Natasha

Discussion: None

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

D. Discussion and/or Action Item – Change to Township Meeting Dates & Time

Motion: Tanner

Second: Natasha

Discussion: Making meetings more accessible to the public. After the 1st Monday of the month, the 3rd Thursday of the month, Township meetings will be held at 6pm. Trustee Syed spoke in support of making it more possible for working families to attend meetings.

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

E. IMRF Authorized Agent Resolution

Motion: Tanner

Second: Dylan

Discussion: Allows Krystle to be the IMRF agent.

Aye: Dylan, Tanner, Natasha, Nayoka, Krystle

Nay: None

F. Special Olympics Resolution

Discussion: Recognizing the Proclamation 2025-01:

Recognizing the outstanding achievement of Special Olympics Illinois.

Whereas, the first ever Special Olympics games were held at Soldier Field, Chicago in July 1968, which was made possible by the hard work of Eunice Kennedy Shriver and her peers.

Whereas, Normal, Illinois, specifically Illinois State University, has been the host for the Special Olympics of Illinois games since 1977.

Whereas, the 2025 Summer Olympic games will be held June 20-22 in Normal, Illinois, at Illinois State University.

Whereas, Special Olympics Illinois is the birthplace of the global Special Olympics movement.

Whereas Special Olympics Illinois transforms the lives of people with intellectual disabilities, allowing them to realize their full potential in sports and in life, with more than 60,000 coaches, athletes, volunteers and more.

Whereas, the global Special Olympics organization now unites 5.3 million athletes, unified partners, and volunteers across 200 countries.

Now therefore, the Normal Township commends the Special Olympics Illinois for their vital ongoing mission work and partnership with Illinois State University and the Town of Normal and Normal Township and encourages Normal residents to volunteer, support, watch, or participate in the Illinois Special Olympic in any way they can.

Issued May 22, 2025

G. Discussion of establishing work group committees

Discussion: Policy work with two Trustees, ARC Director, ARC Membership Director. Supervisor Able asked two Trustees to volunteer to be a part of this working group. Nayoka and Dylan volunteered.

15. Board Good and Welfare Update

YWCA recently had their 20th Circle event and had a record-breaking year for donations. Soroptimists held a drive for people needing menstruation products and supplies. All resources stay local.

ARC and Township will be represented at the Memorial Day parade.

Elicsha was recognized by her Board and is now a Board member for Bloomington transportation and Connect Transit.

McLean County government have assisted Connect Transit get grants to provide transportation to local rural communities surrounding Bloomington-Normal.

Saturdays on the Square in downtown Bloomington to enjoy music and be amongst the community.

16. Suggested Items for the Next Agenda

3 tabled items: Approval of minutes, approval of minutes, security policy

17. Adjournment

Motion: Tanner

Second: Natasha

Next Normal Township Board Meeting: Thursday, June 18, 2025 – 8:15 AM at Normal Township Hall

Next Senior Advisory Committee Meeting: Thursday, July 3, 2025 – 9:30 AM at Normal Township's Activity and Recreation Center (ARC)

Dayna Schickedanz - Normal Township Clerk

____/____/_____
Date