

NORMAL TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
THURSDAY NOVEMBER 14, 2024, AT 8:15 AM  
304 E MULBERRY, NORMAL, IL

This meeting will be at Normal Township Hall, with the option to join remotely via Zoom by following this link <https://us02web.zoom.us/j/84656028457> or by calling 312-626-6799. If prompted for a meeting ID, please enter 846 5602 8457.

1. Call to Order
2. Land Acknowledgement
3. Roll Call
4. Pledge of Allegiance
5. Public Comment
6. Approval of the September 19, 2024, Regular Meeting Minutes
7. Approval of the October 17, 2024, Special Meeting Minutes
8. Approval of General Township Expenditures from October 17, 2024 – November 14, 2024
9. Approval of General Assistance Expenditures from October 17, 2024 – November 14, 2024
10. Approval of Senior Citizen Fund Expenditures from October 17, 2024 – November 14, 2024
11. Approval of Road & Bridge Fund Expenditures from October 17, 2024 – November 14, 2024
12. Reports
  - A. Community Engagement
  - B. Assessor
  - C. Clerk
  - D. Highway Commissioner
  - E. ARC Staff and Senior Advisory Committee
  - F. Supervisor
13. Old Business
  - A. Action Item – 2025 Holiday Schedule
  - B. Discussion and/or Action Item – Township Hiring Process
  - C. Discussion and Possible Action Item Bookkeeper /Office Manager Position
14. New Business
  - A. Advisory Board Appointment
  - B. Revision of Personnel Manual Section 1.4 Work Schedules
  - C. Revision of Personnel Manual Section 1.7 Attendance and Punctuality
  - D. Revision of Personnel Manual Section 1.8 Wage and Salary Administration
  - E. Revision of Personnel Manual Section 1.11 Confidentiality
  - F. Revision of Personnel Manual Section 2.9 Bereavement
  - G. Revision of Personnel Manual Section 3.1 Mileage and Expenses
  - H. Addition to Personnel Manual – Work Rules
  - I. Addition to Personnel Manual - Grievance Conflict Resolution Procedure
15. Suggested Items for the Next Agenda
16. Adjournment

Next Senior Advisory Committee Meeting: Thursday, November 7, 2024 – 9:30 AM

Next Normal Township Board Meeting: Thursday, December 19, 2024 – 8:15 AM