

NORMAL TOWNSHIP
SPECIAL BOARD MEETING/DECENNIAL COMMITTEE MINUTES
THURSDAY AUGUST 22, 2024, AT 8:00 AM
304 E MULBERRY, NORMAL, IL

The meeting was held at Normal Township Hall

1. Call to Order

The Meeting was called to order at 8:00 am by Township Supervisor Jess Ray

2. Roll Call

Township Supervisor Jess Ray	Present
Township Highway Commissioner Arin Rader	Present
Township Trustee Floyd Aper	Absent
Township Trustee Arlene Hosea	Present
Township Trustee Sally Pyne	Present
Township Trustee Art Rodriguez	Absent
Township Resident (Supervisor Appointment) Dayna Schickedanz	Present
Township Resident (Supervisor Appointment) Deb Shaw	Present
Township Resident (Highway Comm. Appointment) Randy Schaab	Present
Guest: Kent DePew Township Assessor	Present

3. Pledge of Allegiance

4. Public Comment - None

5. Business

A. Discussion/Action Item Decennial Report

The board/committee members held discussion at length regarding information being gathered for Township Decennial report.

Information for the report was reviewed. It was recommended that Section II D show 7 part-time employees in our Road District
For section IV additional item of grants was recommended to be added to the report.

For section V many additional items were recommended as Social Service agreements/partnerships such as SHIP, Faith in Action, Red Cross, etc.

For Section VI it was recommended that we add not only the recognition from YouthBuild but also the Third Place 2023 Innovation Award from Association of Illinois Senior Center (AISC) & Illinois Township Association of Senior Services Committee (ITASCS) presented to the ARC for the Arts and Crafts sale.

For Section VII it was recommended that we add the partnership with the City of Bloomington Township

For Section VII all items were discussed. The following items were called out for additional review (Designation of OMA Office (5 ILCS 120/1/05(a)); All of Elected Officials have completed OMA Training (5 ILCS 1201.05 (b)); List of Types of Categories of FOIA Records under Township's Control (5 ILCS 140/4); IMRF Total Compensation Postings (5 ILCS 120/7.3)

For Section IX items were suggested such as Freeze on trustee pay, Senior Programming during Pandemic, solar energy and working with the Health Department during the pandemic.

For section X inefficiencies were identified such as access to employee manual/next steps finding a place on the township website.; HR Management and Technology

For XI what can we do better of more efficiently four items were identified, Disaster/Emergency Recovery Plan; Security Plan, Technology Plan and Human Resources plan

For XII studies on governmental efficiencies we discussed some information provided by studies on local government efficiency.

6. Suggested Items for the Next Agenda

Next Decennial Committee Meeting take place on September 26, 2024

7. Adjournment

Motion: Deb Shaw

Second: Arlene Hosea

Aye: Jess Ray, Arin Rader, Arlene Hosea, Sally Pyne, Dayna Schickedanz, Deb Shaw

Nay: None

The meeting was adjourned at 9:04am

Next Normal Township Board Meeting: Thursday, September 19, 2024 – 8:15 AM

Next Senior Advisory Committee Meeting: Thursday, September 5, 2024 – 9:30 AM