

**NORMAL TOWNSHIP
REGULAR BOARD MEETING MINUTES
THURSDAY, June 13, 2024 AT 8:15 AM
304 MULBERRY, NORMAL, IL**

1. Call to Order - The meeting was called to order at 8:16 am by Township Supervisor Jess Ray.

2. Land Acknowledgement – Trustee Sally Pyne read a statement acknowledging the ancestral history of the Township land.

3. Roll Call

Trustee Sally Pyne	Present
Trustee Arlene Hosea	Absent
Trustee Floyd Aper	Present
Trustee Art Rodriguez	Absent
Supervisor Jess Ray	Present

Additional Elected Township Officials Present

Dayna Schickedanz	Clerk
Arin Rader	Road Commissioner
Kent DePew	Assessor

Others Present

Eliccsha Sanders	ARC Member Services Manager
Molly Camper	ARC Director of Programming (Via Zoom)
Sammi Scott	ARC Communications Coordinator (via Zoom)
Deb Shaw	ARC Senior Advisory Committee Meeting

4. Pledge of Allegiance

5. Public Comment - None

6. Approval of May 16, 2024 Regular Meeting Minutes

Move to Approve: Sally Pyne

Second: Floyd Aper

Discussion: None

Aye: Sally Pyne, Floyd Aper, Jess Ray

Nay: None

7. Approval of General Town Expenditures of \$89,104.05 from May 16, 2024 – June 13, 2024

Move to Approve: Sally Pyne

Second: Floyd Aper

the IL Workers Paid Leave act policy due to additional changes in the state's act as it has moved through legislation.

Jess – May 22 attended a work job fair at ISU for PATH employees, May 31 attended the Open House of the Illinois Property Assessment Institute with Township Assessor Kent, May 1 attended the TOI education event at the ARC.

B. Assessor – New employee starting in the Assessor's office. Property settlement agreement, the Assessor's office will not be writing a statement for public record due to previously passed resolution re: LLCs. The resolution adopted a policy requiring LLCs seeking to do business with the Township to fill out a disclosure form disclosing the names of all owners in order for board members to be able to fulfill their duty to disclose any conflicts of interest prior to any vote. Trustee Aper asked about similarities and differences between the Brandt and Rivian abatement agreements. Because Rivian is outside of the Normal Township, Kent was unable to respond to questions regarding abatements for Rivian.

C. Clerk – None.

D. Highway Commissioner – Appraisal for the old road and bridge building is scheduled for June 18th. Mowing road sides and around bridge guard rails. Trustee Aper asked who the appraiser for the property. Nord Appraisal Services on Washington Street, Bloomington, IL. Trustee Aper then asked what the fee would be. Commissioner Rader reported \$1600.

E. ARC Staff and Senior Advisory Committee – None.

F. Supervisor – Facilities Manager and Operations Director vacant positions are moving forward. Dedication of ARC auditorium in honor of Robert Cranston is June 21st at 5pm.

Jess Ray reported on investments.

IL Fund Account Portfolio Total – \$4,937,899.91

New Building Fund – \$841,883.47

General Township Fund – \$1,730,101.50

Road and Bridge Fund – \$1,227,636.16

Senior Center Fund – \$662,518.71

General Assistance Fund – \$475,760.07

Current Liquid Assets Total – \$584,631.14

General Township – \$584,631.14

Road and Bridge – \$181,539.76

Senior Center – \$140,816.23

General Assistance – \$51,554.01

Next Regular Normal Township Board Meeting: Thursday, July 18, 2024 – 8:15 AM
Next Senior Advisory Committee Meeting: Thursday, July 11, 2024 – 9:30 AM

Dayna Schickedanz - Normal Township Clerk

____/____/_____
Date

June 13, 2024 Normal Township Board Packet

NORMAL TOWNSHIP
REGULAR BOARD MEETING AGENDA
THURSDAY JUNE 13, 2024, AT 8:15 AM
304 E MULBERRY, NORMAL, IL

This meeting will be at Normal Township Hall, with the option to join remotely via Zoom by following this link <https://us02web.zoom.us/j/84656028457> or by calling 312-626-6799. If prompted for a meeting ID, please enter 846 5602 8457.

1. Call to Order
2. Land Acknowledgement
3. Roll Call
4. Pledge of Allegiance
5. Public Comment
6. Approval of the May 16, 2024 Regular Meeting Minutes
7. Approval of General Township Expenditures from May 16 -June 13, 2024
8. Approval of General Assistance Expenditures from May 16 -June 13, 2024
9. Approval of Senior Citizen Fund Expenditures from May 16 -June 13, 2024
10. Approval of Road & Bridge Fund Expenditures from May 16 -June 13, 2024
11. Reports
 - A. Community Engagement
 - B. Assessor
 - C. Clerk
 - D. Highway Commissioner
 - E. ARC Staff and Senior Advisory Committee
 - F. Supervisor
12. Old Business
13. New Business
 - A. Action – Faith in Action Lease for space at the ARC
 - B. Action- Appointment to the Senior Advisory Board
 - C. Action – Brandt Abatement Agreement
 - D. Closed Session: (5 ILCS 120/2©(1) Personnel
14. Suggested Items for the Next Agenda
15. Adjournment

Next Normal Township Board Meeting: Thursday, July 18, 2024 – 8:15 AM

Next Senior Advisory Committee Meeting: Thursday, July 11, 2024 – 9:30 AM

**NORMAL TOWNSHIP
REGULAR BOARD MEETING MINUTES
THURSDAY, May 16, 2024 AT 8:15 AM
304 MULBERRY, NORMAL, IL**

Public Hearing on Township and Road and Bridge budgets for FY 2025 (April 2024-March 2025)

Public Comment: None

Supervisor Ray noted that the budget as displayed and presented requires an adjustment; Senior Center budget line for Operations: Utilities - Electric should be increased because it only covers the Ameren bill and needs to also cover the Balance Solar bill, leading to an increase of \$12,600. The line total moves to \$37,600 after the increase. Trustee Pyne asked several questions for clarification. In the room rental section of the township budget, Trustee Pyne found a typo which showed a recommended change of \$500 then a difference of \$5000. Trustee Pyne also asked about increases in the Road and Bridge budget, which Commissioner Rader described as being due to increased costs of goods.

1. **Call to Order** - The meeting was called to order at 8:19 am by Township Supervisor Jess Ray.
2. **Land Acknowledgement** – Trustee Sally Pyne read a statement acknowledging the ancestral history of the Township land.

3. Roll Call

Trustee Sally Pyne	Present
Trustee Arlene Hosea	Present
Trustee Floyd Aper	Present
Trustee Art Rodriguez	Present
Supervisor Jess Ray	Present

Additional Elected Township Officials Present

Dayna Schickedanz	Clerk
Arin Rader	Road Commissioner
Kent DePew	Assessor

Others Present

Eliccsha Sanders	ARC Member Services Manager
Molly Camper	ARC Director of Programming (Via Zoom)
Sammi Scott	ARC Communications Coordinator (via Zoom)
Deb Shaw	ARC Senior Advisory Committee Meeting

4. Pledge of Allegiance

5. Public Comment - None

6. Approval of March 21, 2024 Regular Meeting Minutes

Move to Approve: Floyd Aper

Second: Sally Pyne

Discussion: None

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

7. Approval of April 18, 2024 Regular Meeting Minutes

Move to Approve: Sally Pyne

Second: Floyd Aper

Discussion: None

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

8. Approval of General Town Expenditures of \$126,443.12 from April 18, 2023 – May 15, 2024

Move to Approve: Arlene Hosea

Second: Art Rodriguez

Discussion: None

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

9. Approval of General Assistance Expenditures of \$23,721.68 from April 18, 2023 – May 15, 2024

Move to Approve: Floyd Aper

Second: Sally Pyne

Discussion: None

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

10. Approval of Senior Citizen Fund Expenditures of \$43,877.14 from April 18, 2023 – May 15, 2024

Move to Approve: Sally Pyne

Second: Arlene Hosea

Discussion: None

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

11. Approval of Road and Bridge Expenditures of \$33,534.04 from April 18, 2023 – May 15, 2024

Move to Approve: Arlene Hosea

Second: Sally Pyne

Discussion: Trustee Aper asked a question of clarification regarding a payment to the Town of Normal in the amount of \$5,500. Commissioner Rader explained it was for the Replacement Tax.

Trustee Pyne asked how frequently the payment is made. Commissioner Rader deferred to Township Bookkeeper, Jill Schaab. Mrs. Schaab explained that Township pays this nine times a year, at a rate just under 50%, totaling around \$350,000 annually.

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

12. Reports

A. Community Engagement

Sally – Youth Build sensory room Grand Opening.

Arlene – Youth Build sensory room Grand Opening, Commitment to Health Luncheon at ISU

Art – Suicide prevention for veterans work at HCC, announced scholarships for nursing program, American Legion baseball program to support children county-wide to play regardless of finances.

Floyd – None.

Jess – Apr. 22: Adult Day Services meeting, Youth Build sensory room Grand Opening. Apr. 26: Commitment to Health luncheon at ISU. May 1: ECIAAA Advisory Council meeting. May 6: Special Housing Coalition meeting.

B. Assessor – Kent reported that the Assessor's office is on schedule to have the books in to the Supervisor's office by end of August. He noted there have been several applications for the open role in the Assessor's office. Property Assessment Settlement Agreement questions were answered. Kent described how the assessments were calculated and that there are 154 properties in the settlement. Kent's recommendation to the Board is that they do not sign Property Assessment Settlement Agreement.

C. Clerk – None.

D. Highway Commissioner – Arin reported that the cape seal project is higher by \$37,000. The lower bid is \$141,156. Sealcoat for tar roads is weather dependent and could happen within the next week, but are aiming for completion by the end of the month. Appraisal of the old Road and Bridge building is on June 18th, after which the Township can move forward with selling.

E. ARC Staff and Senior Advisory Committee – Trustee Pyne asked Eliccsha if we are able to assess the number of ARC members scanning in and how much money we are receiving back from Silver Sneakers and the similar programs. Eliccsha explained how the data is pulled and the necessity of members scanning in regularly. She also noted that anomalies like double scans are not counted as valid.

F. Supervisor – Supervisor Ray celebrated Molly for her 20-year anniversary at the ARC, and as a member of the Township. For General Assistance, we are using the 2024 poverty guidelines for the 48 contiguous states, which is set at \$1,568.75/month or \$18,825.00/year. The dedication of the Cranston Auditorium could take place in June, as the family will be all together. Kent and

Jess have reviewed the applications for the Facilities Manager, and have created a short list to move forward on.

Jess Ray reported on investments.

IL Fund Account Portfolio Total – \$4,442,256.18

New Building Fund – \$838,024.52

General Township Fund – \$1,473,214.00

Road and Bridge Fund – \$1,072,612.63

Senior Center Fund – \$584,825.71

General Assistance Fund – \$473,579.32

Current Liquid Assets Total – \$259,350.30

General Township – \$86,992.23

Road and Bridge – \$76,326.82

Senior Center – \$60,062.36

General Assistance – \$35,968.19

13. Old Business

A. Guest speaker Daniel Dowd, co-founder and owner of Balance Solar

Mr. Dowd presented information regarding the solar array placed on the ARC in Q3 2021. Current savings are around \$40,000 per year, after the contract is up in 2027 the savings should be around \$60,000 per year. Trustee Aper has questions regarding the contract verbiage and would like to see the contract and ensure it is cleared by Township's legal counsel. Supervisor Ray agrees to have this resolved. Trustee Pyne asked questions regarding the maintenance of the array and the size of the array in comparison to others in the state.

B. Action - FY25 (April 2024-March 2025) Normal Township Budget

Move to Approve: Arlene Hosea

Second: Art Rodriguez

Discussion: Trustee Pyne asked where the added utilities are. Supervisor Ray showed they were added in to Senior Center utilities under Utilities – Electric. Trustee Hosea asked if there were any changes to the Road and Bridge budget, and there were not.

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

14. New Business

A. Action – Assessor Item. Property Assessment Settlement Agreement

Move to Not Sign: Art Rodriguez

Second: Sally Pyne

Discussion: Trustee Pyne proposed Kent and Jess to write a statement regarding why the Board does not agree with the Agreement and won't be signing it, to be sent to the other taxing bodies.

Motion tabled by Trustee Floyd Aper

Motion to Approve the Property Assessment Settlement Agreement: Art Rodriguez

Second: Arlene Hosea

Aye: None

Nay: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

B. Action – Township Facility Manager

Motion: Arlene Hosea

Second: Sally Pyne

Discussion: Kent and Jess have reviewed applicants and culled them down to a smaller pool. After much discussion on process, the Board decided to have Jess and Kent filter the original candidate pool from the indeed.com posting to a smaller pool of qualified candidates. Jess and Kent will then filter to a finalist pool of three, conduct interviews, and provide an offer to tour the facility. Jess and Kent will then set a special meeting for the Board to approve their recommendation. Trustee Pyne recommended adding Trustee Aper to the process.

Motion tabled by Arlene Hosea

Motion to Approve process as presented: Arlene Hosea

Second: Art Rodriguez

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

C. Action – ARC Director of Operations

Motion to Approve Process: Sally Pyne

Second: Arlene Hosea

Discussion: The process will be similar to the process previously set (above) for the Facilities Manager role, with the inclusion of an interview round to include a meeting with ARC management staff. The process overall would begin by adding the job posting to indeed.com (by Jess). Then, reviewing the original applicant pool and filtering to a smaller, well-qualified pool (Arlene). Arlene and Jess will filter the pool to the final three candidates. Individual applicant interviews (Arlene and Jess), partnered with a tour of the facility, will be facilitated by Jess. Applicants will also have an interview round to include a meeting with ARC management staff. Jess will set a special meeting for the Board to approve a final recommendation.

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

Nay: None

D. Closed Session: (5 ILCS 120/2©(1) Personnel

Tabled.

15. Suggested Items for Next Agenda

None

16. Adjournment

Motion: Art Rodriguez

Second: Arlene Hosea

Aye: Arlene Hosea, Art Rodriguez, Floyd Aper, Jess Ray

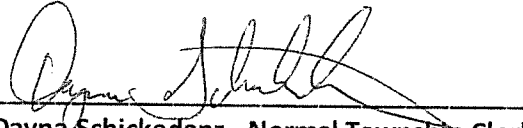
Nay: None

Decennial Report Meeting to be held immediately after the Adjournment of this Board meeting was cancelled.

Meeting adjourned at 10:18 am.

Next Regular Normal Township Board Meeting: Thursday, July 18, 2024 – 8:15 AM

Next Senior Advisory Committee Meeting: Thursday, July 11, 2024 – 9:30 AM



Dayna Schickedanz - Normal Township Clerk

6 / 13 / 24
Date

Program Report June 2024

In-Person Programming Highlights

Join Nancy Komlanc, Tech Tutor on Thursday, June 6th for an Internet TV class at 1:00 PM. The cost to attend this class is \$30.00 Nancy will also be teaching an Android Settings and iPhone Settings class on Tuesday, June 25th and an Android apps and iPhone apps class on Tuesday, June 18th. The cost to attend the smartphone classes is \$20.

The June Tech Talk on Tuesday June 4th at 11:00 AM will cover the advantages and features of travel apps-planes, cruises train, and car rental.

Join Mark Klaus and Janelle Harrison of Coldwell Banker Real Estate on Tuesday, June 4th at 9:30 AM for the quarterly Real Estate Chatter.

Have you ever wanted to learn sign language? ARC will host a beginner sign language class on Mondays from June 3rd through June 17th at 9:00 AM. The cost to attend this class is \$37.50.

John Baker will present a fly-fishing overview on Wednesday, June 5th at 10:30 AM.

ARC is hosting a Heart Saver CPR course on Saturday, June 8th from 9:00 AM to 1:00 PM. This course trains participants to provide CPR and use an AED (Automated External Defibrillator) and a safe, timely and effective manner. The course cost is \$50, which includes a workbook, training supplies and a two-year certification.

Planning on traveling to a Spanish speaking country? Join Christina Perhai for a conversational Spanish beginner class on Fridays from June 7th through June 28th at 12:00 PM. The cost to attend this class is \$20.

ARC invites you to join us for a Welcome to Summer Dance on Friday, June 7th from 6:00 to 8:00 PM. There will be a meal option available for \$5. A sandwich with chips, a cookie and water. Registration preferred, but walk-ins welcome. The cost to attend this dance is \$5.

The ARC Enthusiastic Gardeners Club is taking a trip to the Kickapoo Tea Room and Downs. They will have lunch at 11:00 AM. After lunch they will take part in an informal tour of Down's Garden, right across the street from the Tea Room.

The Local Interest Speaker Series on Friday, June 21st at 10:00 AM will host Town Planner Mercy Davison, Mercy will present on the Town of Normal sustainability initiatives, sustainability plan and solicit community member feedback.

June's OSF Smart Meals program on Thursday, June 27th at 1 PM will feature a Peach chicken salsa. Registration is required.

Join Bruce Boeck, Licensed Counselor for the Mental Health Series on Thursday, June 27th at 10:30 AM. The topic for June is finding happiness. Registration required.

The team at Normal Township's Activity and Recreation Center is excited to be participating in the Bloomington-Normal Walk to End Alzheimer's this year on October 5th and will be hosting a variety of special fundraisers throughout the year through which the proceeds will be donated to the Alzheimer's Association. On June 29th from 8:00 AM to 1:00 PM, ARC will host Purple Majesty Pickleball, a fun morning of King of the Court style pickleball game, along with three different skills challenges. The cost to attend this event is \$20.

Carol Boerkel is teaching a Paint Row Houses in Watercolor class on Tuesday, June 11th from 12:30 to 4:00 PM. The cost to attend this class is \$20.

Join local rock painting artist Lana Kinser to paint a few rocks on Friday, June 28th at 10 AM. The cost to attend this class is \$5.

Join Inside Out Accessible Art to make your own patriotic lighted bottle on Friday, June 14th at 10:00 AM. The cost to attend this class is \$12.00.

ARC's next Fused Glass class will make a whimsical fish on driftwood. This class will take place on Friday, June 21st or Saturday, June 22nd at 9:00 AM or 11:00 AM. The cost to attend this class is \$30.

ARC is hosting a FREE Woodworking 101 class on Tuesday, June 18th at 10:00 AM. You will leave this class with a wooden tote. You will be making a wooden tote.

Join us for a gelli printing on gift tags class on Tuesday, June 25th from 1:00 to 4:00 PM. The cost to attend this class is \$5.

Life Center for Independent Living will be here on Wednesday, June 12th at 10:00 AM to give an overview of the services they offer.

The Ukulele Group at ARC will bring their music to the auditorium on Tuesday, June 11th at 1:00 PM. Registration is required.

Music Enrichment for June with Rita Meland will take place on Friday, June 14th at 10:30 AM or Tuesday, June 25th at 2:00 PM. Registration is required.

Red, White and Bingo with Senior Care Network will take place on Wednesday, June 12th from 1:00 to 2:30 PM. The doors will open at 12:45 PM. Attendees will have a chance to win a gift basket or gift card along with door prizes. There will be goodie bags for all participants. Registration is required.

Digital Programming

Mindfulness Meditation: Mondays, Wednesdays, Fridays, 9-10:30 AM (Hybrid)

Intermediate TAI CHI and Qigong: Mondays and Wednesdays, and Fridays, 11 AM (Hybrid)

Beginning TAI CHI and Qigong: Tuesdays and Thursdays, 11 AM (Hybrid)

ARC Avid Reader's Book Club: Tuesday, June 4th (Hybrid)

Great Books: Thursday, June 6th at 10:30 AM (Hybrid)

Caregiver Support: CCSI & Alzheimer's Association: Wednesday, June 5th from 2-3 PM (Hybrid)

Other News

The Midwest Food Bank distribution days at ARC for May will be June 11th & 25th.

The June Bonnie's Cafe sponsor is CEFCU. Thank you for your sponsorship.

Save the date for ARC's visiting artist watercolor workshop. The visiting artist this year is Richard Stephens. The title of his workshop is Lighten Up, Loosen Up. He will be here from August 5th through August 7th from 9:00 AM to 4:00 PM. The cost to attend this workshop is \$286.

The team at Normal Township's Activity and Recreation Center is excited to be participating in the Bloomington-Normal Walk to End Alzheimer's this year on October 5th and will be hosting a variety of special fundraisers throughout the year through which the proceeds will be donated to the Alzheimer's Association. Save the date for ARC's Puzzlepalooza on Saturday, July 20th from 9 AM – 1 PM. This event is open to the public of all ages! There will be three jigsaw puzzle contests to choose from. Teams of 2 or 4. If you need a team, no problem, register as a single and we will find a team for you. Each jigsaw

puzzle contest will have a theme. Prizes for 1st and 2nd place teams and snacks! The cost to attend this event is \$10.

Communications Coordinator Report June 2024

Fundraising

- **Brick by Brick:** Hoping that work will begin on wall installation this month.
- **Bingo sponsors:** Will begin filling 2025 calendar this month
- **Coffee Sponsors:** The June sponsor is CEFCU. Will begin filling fall 2024 – summer 2025 calendar this month
- **Card Tourney Sponsors:** Have secured card tournament prize sponsors for the months of January through September 2024. Still looking for potential sponsors for October - December 2024. April – June is Arcadia (ARC at Normal) and July – September is Floor Coverings International
- **ARC Living Memorial Fund 2024:** Green Space - \$494.00, General Support - \$2,004.00, Fitness Programming - \$154, Classroom Updates – \$64
- **Dine & Donate:** Next Dine & Donate will be at Monical's Pizza – any of the three locations in Bloomington/Normal – on June 24th. Flyer is available at the front desk now. Show digitally or the paper when you place your order.
- **Giving Tree:** No update.

Constant Contact as of 5/30/24

- 3356 subscribed contacts, 3360 contacts total (includes 4 who asked to resubscribe but haven't confirmed)
- 30-day open rate of 53%

Facebook as of 5/30/24

2,592 followers (up 17 from last report)

Page visits 2.1K in last 28 days (May 2nd – May 29th, 2024)

Last 90 days post reach of 33.5K, up from 30.5K in last report, engagements of 3.9K

Other Notes

Attended the Be Content Senior Expo on May 7th. Thank you to Carol, Leslie and Garth for taking turns assisting at the table and with teardown. There was a good turnout – saw many familiar faces but had some good conversations with potential members and those who hadn't been a member for years. Pens, sticky notes and nail files were appreciated as table giveaways.

Registration is open now for Purple Majesty Pickleball fundraiser and Puzzlepalooza fundraiser for Walk to End Alzheimer's. You can register at the ARC front desk using cash or check for payment. Checks should be made out to The Alzheimer's Association.

Joining the team as a fundraiser is not required in order to walk the day of the event on October 5th, but you can if you would like. Can also add your name to the walk list on the back end, so you don't have to set up your own page. Let Sammi know if you would like to be added to our walk list.

June 2024 MSM Report (updated as of June 3, 2024)

May 2024 Membership Numbers

- There were 236 memberships scheduled to expire in the month of May, 135 (57%) of those members have renewed their membership.
- There are 281 memberships scheduled to expire in the month of June, so far 54 have renewed.
- In May, we received \$5195 in Membership Revenue.

May Sunshine Numbers

- 298 Birthday calls were made by the MSR staff in May.
- May had 12 Sympathy, 10 Get Well, and 15 Birthday correspondence sent out.

May Shuttle Van Numbers

- 26 members utilized the Shuttle Van in April.
- 21 members utilized the Shuttle Van in May. 24 members initially made a reservation during the month, but 3 members cancelled.
- Shuttle Van Drivers had 25 Single Trips and 113 Round Trips in May.

May Programming Revenue

- In April, we received \$12472.50 in Programming Revenue.
- In May, we received \$12423 in Programming Revenue.

May Insurance-Based Membership Program Visits

- May reported visit total submitted for reimbursement- 2948
- Silver Sneakers- 2625
- Renew Active- 263
- Silver & Fit- 60
- Active & Fit- 0

The 2nd page is the Numbers Comparison Sheet

Member Services Number Comparison Report
June 2024

****Report as of 6/3/24****

Shuttle Van Ridership	
	Unduplicated Riders
April	26
May	21

Membership Totals	3621
Paid Member Total	2515
Silver Sneakers Total	888
Renew Active Total	137
Silver & Fit Total	21
Active & Fit	1
Reduced Fee Total	32
Change in Benefits	15
Member Support Person	12

Membership Stats

	April	May
Paid New Members	55	33
New Silver Sneaker	16	5
New Renew Active	2	3
New Silver & Fit	1	0
New Active & Fit	0	0
Visitor Passes	3	5

	April	May
Paid Renewal	195	138
Silver Sneaker Renewals	75	75
Renew Active Renewals	8	8
Silver & Fit Renewals	1	1
Active & Fit Renewals		

Monthly Attendance

April						
Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4/1-4/6	538	505	467	471	265	213
4/8-4/13	488	372	450	446	259	149
4/15-4/20	480	403	466	430	225	199
4/22-4/27	522	441	448	493	229	158
4/29-4/30	537	416				
May						
Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5/1-5/4			384	400	225	151
5/6-5/11	464	399	352*	393	209	127
5/13-5/18	503	442	393	378	190	131
5/20-5/25	492	384	369	384	174	124
5/27-5/31	CL	410**	399**	379**	224**	

*- Blood Drive, Doors were open

** - Electrical/Mechanical issue with Sout Door reader

Prepared by Elicssha Sanders, MSM

NORMAL TOWNSHIP SUPERVISOR'S REPORT

Prepared by Jess Ray

June 13, 2024

Assistance Report: In May 28 constituents received General Assistance. The township disbursed \$12,202.73 in General Assistance funds. 15 Emergency Assistance requests were approved totaling \$15,861.69 that went to rental.

GENERAL ASSISTANCE AND EMERGENCY ASSISTANCE May 2023 – Apr. 2024

Month	GA	AMOUNT	EA	AMOUNT
23-June	19	\$6,120	15	\$12,827.02
23-July	16	\$5,440	27	\$26,800.01
23-Aug	15	\$5,100	18	\$18,080.63
23-Sep	19	\$6,460	24	\$20,535.31
23-Oct	28	\$9,261	4	\$239.41
23-Nov	30	\$10,142.25	2	\$2,910
23-Dec	33	\$11,159.14	7	\$8,576
24-Jan	30	\$12,910	6	\$6,506.58
24-Feb	32	\$13,476.75	7	\$8,314.25
24-Mar	30	\$12,634.30	3	\$3,584
24-Apr	27	\$11,475	12	\$12,055.58
24-May	28	\$12,202.73	15	\$15,861.69
TOTAL	307	\$116,381.20	140	\$126,568.90

Month	GA	AMOUNT	EA	AMOUNT
22-May	12	\$3,864.00	5	\$4,715.85
22-June	11	\$3,410.00	7	\$5,777.75
22-July	14	\$4,508.00	12	\$10,432.70
22-Aug	14	\$9,845.95	13	\$9,845.95
22-Sep	14	\$4,261.50	13	\$12,732.07
22-Oct	19	\$8,570.94	7	\$5,796.00
22-Nov	17	\$5,474.00	5	\$4,189.02
22-Dec	18	\$6,141.41	9	\$10,690.75
23-Jan	0	0	7	\$4,964.65
23-Feb	18	\$5,561.27	4	\$3,527.44
23-Mar	18	\$6,120	6	\$5,925.89
23-Apr	21	\$7,061.58	8	\$8,453.53
23-May	19	\$6,120	9	\$7,615.70
TOTAL	183	\$67,074.65	100	\$89,951.45

General Town Fund
 Check Register
 For the Period From May 17, 2024 to Jun 20, 2024

Check #	Date	Payee	Amount
10639	6/20/24	Ace Hardware	11.99
10648	6/20/24	TOWN OF NORMAL	44.20
10624	5/31/24	Barbara L. Dallinger	49.52
10646	6/20/24	Securitas Technology Corporation	63.01
10638	5/31/24	NATIONWIDE RETIRMEMENT SOLUTIONS	65.00
10681	6/14/24	NATIONWIDE RETIRMEMENT SOLUTIONS	65.00
10645	6/20/24	PAVLOV MEDIA	102.96
10649	6/20/24	ULINE	105.00
10633	5/31/24	Patrick M. Howard	107.53
10678	6/14/24	WILLIAM M. DRYER	129.78
10682	6/13/24	Kone	136.70
10642	6/5/24	Bushue Background Screening	155.00
10632	5/31/24	WILLIAM M. DRYER	170.57
10635	5/31/24	CHAD W. SORENSEN	180.92
10655	6/14/24	ARLENE M. HOSEA	181.78
10656	6/14/24	SALLY K. PYNE	181.78
10659	6/14/24	ART RODRIGUEZ	181.78
10653	6/14/24	FLOYD H. APER	192.08
10679	6/14/24	Patrick M. Howard	215.06
10680	6/14/24	GEORGE A. WILSON	223.93
10627	5/31/24	Michelle A. Lee	224.40
10641	6/5/24	BECCA RICE	227.50
10637	6/3/24	REPUBLIC SERVICES	232.17
10613	5/31/24	DAYNA E. SCHICKEDANZ	240.75
10660	6/14/24	DAYNA E. SCHICKEDANZ	240.75
10636	6/3/24	FRONTIER	304.87
10652	6/13/24	JOSE OLVERA	325.00
10670	6/14/24	Terri L. Joyce	333.80
10677	6/14/24	KEITH C. WEATHERSPOON	335.45
10631	5/31/24	KEITH C. WEATHERSPOON	365.01
10619	5/31/24	Terri L. Joyce	374.22
10673	6/14/24	Michelle A. Lee	391.25
10629	5/31/24	MICHAEL R. TUTTLE	413.31
10634	5/31/24	GEORGE A. WILSON	432.42
10675	6/14/24	MICHAEL R. TUTTLE	451.03
10674	6/14/24	DELORES MCGEE	460.27
10650	6/20/24	Watts Copy Systems, Inc	475.25
10672	6/14/24	CHRISTINE S. HOFF	571.75
10663	6/14/24	RANDALL S. KOCH	581.62
10671	6/14/24	DELLAH F. FINNEGAN	584.37
10626	5/31/24	CHRISTINE S. HOFF	596.42
10623	5/31/24	RANDALL S. KOCH	610.56
10625	5/31/24	DELLAH F. FINNEGAN	649.52
10628	5/31/24	DELORES MCGEE	673.40
10644	6/20/24	MILLER JANITORIAL SUPPLY	681.45
10615	5/31/24	RUBY J. JONES	709.33
10662	6/14/24	RUBY J. JONES	716.52
10647	6/20/24	STABILITY IT SOLUTIONS	857.50
10622	5/31/24	JEANNE M. WHITEHILL	950.71
10666	6/14/24	JEANNE M. WHITEHILL	950.71
10630	5/31/24	DAVID T. MIKULECKY	1,120.11
10617	5/31/24	LINDA ADAMS	1,132.02
10668	6/14/24	LINDA ADAMS	1,132.02
10676	6/14/24	DAVID T. MIKULECKY	1,294.64

Check #	Date	Payee	Amount
10651	6/13/24	U.S. BANK	1,305.41
10618	5/31/24	REBECCA RICE	1,458.60
10669	6/14/24	REBECCA RICE	1,458.60
10640	6/20/24	ANDERSON ELECTRIC	1,609.39
10621	5/31/24	SAMANTHA SCOTT	1,610.97
10667	6/14/24	SAMANTHA SCOTT	1,610.97
10657	6/14/24	ARIN RADER	1,761.81
10611	5/31/24	ARIN RADER	1,794.29
10614	5/31/24	ELICSSHA M. SANDERS	1,904.32
10661	6/14/24	ELICSSHA M. SANDERS	1,904.32
10616	5/31/24	JILL M. SCHAAB	1,919.75
10664	6/14/24	JILL M. SCHAAB	1,919.75
10643	6/5/24	MRR LAW	1,938.00
10620	5/31/24	MOLLY J. STRAUCH	2,037.55
10665	6/14/24	MOLLY J. STRAUCH	2,037.55
10658	6/14/24	JESS RAY	2,685.33
10612	5/31/24	JESS RAY	2,715.21
10610	5/31/24	KENT V. DEPEW	3,197.18
10654	6/14/24	KENT V. DEPEW	3,197.18
online	6/7/24	Ameren IP	233.64
online	5/31/24	5.31 State W/H payable	1,579.77
online	5/31/24	5.31 Fica, Medicare, Fed W/H payable	7,654.52
online	5/31/24	5.31 IMRF payable	3,852.19
online	5/31/24	5.31 BCBS Health Ins	6,238.96
online	6/14/24	6.14 State W/H payable	1,584.53
online	6/14/24	6.14 Fica, Medicare, Fed W/H payable	7,690.57
Total			89,104.05

GENERAL TOWN
2023-2024

ADMINISTRATION

PERSONNEL

- 40211-11 1. Salaries
- 40311-11 2. Health Insurance
- 40611-11 3. Unemployment Contribution

TOTAL

CONTRACTUAL SERVICES

- 44611-11 1. Maint Service-Building
- 45111-11 2. Maintenance Service-Equip
- 43111-11 3. Legal Service
- 43511-11 4. Financial Services
- 43411-11 5. Technology Services
- 45511-11 6. Postage
- 51011-11 7. Telephone
- 46011-11 8. Outreach
- 47511-11 9. Dues
- 48011-11 10. Travel
- 48511-11 11. Training
- 44911-11 12. Utilities

TOTAL

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT THRU	PERCENT OF BUDGET	Proposed Bills
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
\$	450,000.00	\$ 23,842.99	\$ 47,462.81	11%	\$ 23,848.75
\$	111,650.00	\$ 6,238.96	\$ 12,477.92	11%	\$ 6,238.96
\$	10,000.00	\$ 118.76	\$ 246.57	2%	\$ 113.70
\$	571,650.00	\$ 30,200.71	\$ 60,187.30	11%	\$ 30,201.41
\$	70,000.00	\$ 2,802.09	\$ 6,986.32	10%	\$ 3,476.90
\$	25,000.00	\$ 1,435.63	\$ 2,614.82	10%	\$ 1,054.00
\$	10,000.00			0%	\$ 1,938.00
\$	2,000.00			0%	
\$	27,500.00	\$ 2,567.75	\$ 2,567.75	9%	
\$	1,200.00	\$ 204.00	\$ 204.00	17%	
\$	3,000.00	\$ 190.93	\$ 381.86	13%	\$ 200.93
\$	3,000.00	\$ 985.99	\$ 1,249.31	42%	
\$	2,000.00	\$ 1,219.45	\$ 1,249.45	62%	
\$	1,000.00			0%	
\$	3,000.00			0%	
\$	6,000.00	\$ 654.03	\$ 916.38	15%	\$ 277.84
\$	153,700.00	\$ 10,059.87	\$ 16,169.89	11%	\$ 6,947.67

GENERAL TOWN
2023-2024

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT	PERCENT OF BUDGET	Proposed Bills
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
COMMODITIES					
49011-11 1. Office Supplies	\$ 2,000.00	\$ -	\$ 163.08	8%	
TOTAL	\$ 2,000.00	\$ -	\$ 163.08	8%	\$ -
COMMUNITY AGENCY FUNDING					
53113-11 1. Grants	\$ 70,000.00	\$ -	\$ -		
TOTAL	\$ 70,000.00	\$ -	\$ -		
OTHER EXPENDITURES					
50011-11 1. Miscellaneous Charges	\$ 5,000.00	\$ 130.42	\$ 377.42	8%	\$ 1,288.98
TOTAL	\$ 5,000.00	\$ 130.42	\$ 377.42	8%	\$ 1,288.98
CAPITAL OUTLAY					
44811-11 1. Building & Equipment	\$ 252,000.00	\$ 479.99	\$ 479.99	0%	\$ 479.99
45421-11 2. ARC Debt Service Exp	\$ 285,095.00			0%	
45411-11 3. ARC Interest Expense	\$ 38,905.00			0%	
4. ARC Building Pay AheadNew Building Costs	\$ 285,095.00			0%	
TOTAL	\$ 861,095.00	\$ 479.99	\$ 479.99	0%	\$ 479.99
TOTAL ADMINISTRATION	\$ 1,663,445.00	\$ 40,870.99	\$ 77,377.68	5%	\$ 38,918.05
TOTAL ADMINISTRATION		\$ 40,870.99	\$ 77,377.68		\$ 38,918.05

GENERAL TOWN
2023-2024

	BUDGET	AMOUNT	AMOUNT	PERCENT OF	Proposed
	AMOUNT	SPENT	SPENT	BUDGET	Bills
2024-2025		May-24	5.31.2024	5.31.2024	May 17 - June 13

ASSESSOR

PERSONNEL

40212-12	1. Salaries	\$ 199,500.00	\$ 7,679.52	\$ 15,074.20	8%	\$ 7,596.27
40312-12	2. Health Insurance	\$ 22,000.00			0%	
40612-12	3. Unemployment Insurance	\$ 1,000.00	\$ 30.75	\$ 80.25	8%	\$ 18.35

TOTAL

\$	222,500.00	\$ 7,710.27	\$ 15,154.45	7%	\$ 7,614.62
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CONTRACTUAL SERVICES

1. Maintenance Service Equipment

45112-12	1. Maintenance Service Equipment	\$ 300.00			0%	
45512-12	2. Postage	\$ 650.00			0%	
46012-12	3. Publishing	\$ 100.00			0%	
46512-12	4. Printing	\$ 250.00			0%	
47512-12	5. Dues	\$ 500.00			0%	
48012-12	6. Travel	\$ 2,000.00			0%	
48512-12	7. Training	\$ 3,000.00			0%	
47012-12	8. Publications/Maps	\$ 525.00			0%	
43312-12	9. Consultant/Assessor	\$ 10,000.00			0%	
43412-12	10. Computer Consultant	\$ 6,000.00	\$ 728.75	\$ 1,057.50	18%	\$ 278.75
51012-12	11. Telephone	\$ 4,000.00	\$ 306.52	\$ 605.19	15%	\$ 304.87
44412-12	12. Website Support	\$ 750.00			0%	

TOTAL

\$	28,075.00	\$ 1,035.27	\$ 1,662.69	6%	\$ 583.62
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COMMODITIES

1. Office Supplies

\$	3,000.00		\$ 546.02	18%	
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TOTAL

\$	3,000.00	\$ -	\$ 546.02	18%	\$ 583.62
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GENERAL TOWN
2023-2024

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT	PERCENT OF BUDGET	Proposed Bills
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
OTHER EXPENDITURES					
1. Miscellaneous Charge	\$ 1,000.00	\$ 74.00	\$ 74.00	7%	\$ 81.00
TOTAL	\$ 1,000.00	\$ 74.00	\$ 74.00	7%	\$ 81.00

50012-12

CAPITAL OUTLAY - ASSESSOR

1. Miscellaneous	\$ 900.00			0%	
2. Computer Software	\$ 10,000.00			0%	
3. Computer Station	\$ 5,500.00			0%	
TOTAL	\$ 16,400.00	\$ -	\$ -	0%	\$ -

45212-12
45312-12
45412-12

TOTAL ASSESSOR

TOTAL ASSESSOR	\$ 270,975.00	\$ 8,819.54	\$ 17,437.16	6%	\$ 8,198.24
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CONTINGENCIES

CONTINGENCIES	\$ 40,000.00				
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50511-11

TOTAL GENERAL TOWN

TOTAL GENERAL TOWN	\$ 1,974,420.00	\$ 49,690.53	\$ 94,814.84	4.80%	
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BALANCE AS OF 4.30.2024

\$ 2,187,833.86

INCOME FOR GENERAL TOWN FUND

PROPERTY TAX	\$ 1,474,650.00	\$ 265,452.96	\$ 265,452.96	18%	
REPLACEMENT TAXES	\$ 75,000.00	\$ 11,765.43	\$ 16,631.99	22%	
INTEREST-GT	\$ 80,000.00	\$ 9,671.84	\$ 19,130.62	24%	
ROOM RENTAL	\$ 1,000.00			0%	
MISC INCOME	\$ 500.00			0%	
BORROWED FUNDS					
TOTAL INCOME	\$ 1,631,150.00	\$ 286,890.23	\$ 301,215.57	18%	\$ -

30511-11
30611-11
70511-11
71011-11
71511-11

BALANCE AS OF 5.31.2024

\$ 2,425,033.56

GENERAL TOWN
2023-2024

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT THRU	PERCENT OF BUDGET	Proposed Bills/Income
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
INSURANCE FUND					
PERSONNEL					
1. Worker's Compensation	\$ 6,000.00	\$ 3,607.00	\$ 3,607.00	60%	
TOTAL	\$ 6,000.00	\$ 3,607.00	\$ 3,607.00	60%	\$ -
CONTRACTUAL SERVICES					
1. Liability Insurance	\$ 3,600.00	\$ 2,814.00	\$ 2,814.00	78%	
2. General Insurance	\$ 50,000.00	\$ 30,004.00	\$ 30,004.00	60%	
TOTAL	\$ 53,600.00	\$ 32,818.00	\$ 32,818.00	61%	\$ -
CONTINGENCIES	\$ 1,000.00			0%	
TOTAL EXPENSES	\$ 60,600.00	\$ 36,425.00	\$ 36,425.00	60%	\$ -
BALANCE AS OF 4.30.2024					\$ 37,245.19
INCOME FOR INSURANCE FUND					
PROPERTY TAX	\$ 33,000.00	\$ 5,937.26	\$ 5,937.26	18%	
INTEREST INCOME	\$ 2,500.00	\$ 216.74	\$ 428.73	17%	
TOIRMA DIVIDEND	\$ 4,250.00			0%	
TOTAL INCOME	\$ 39,750.00	\$ 6,154.00	\$ 6,365.99	16%	
BALANCE AS OF 5.31.2024					\$ 6,974.19

GENERAL TOWN
2023-2024

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT THRU	PERCENT OF BUDGET	Proposed Bills/Income
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
SOCIAL SECURITY					
PERSONNEL					
FICA Contribution					
40411-16 1. GT Administration	\$ 22,000.00	\$ 1,079.53	\$ 2,178.01	10%	\$ 1,097.82
40412-16 2. Assessor	\$ 12,000.00	\$ 476.15	\$ 934.63	8%	\$ 470.99
40421-16 3. General Assistance	\$ 3,000.00	\$ 250.44	\$ 480.13	16%	\$ 248.55
40413-16 4. Senior Citizens	\$ 27,000.00	\$ 2,101.29	\$ 4,181.86	15%	\$ 2,109.63
Medicare Contribution					
40451-16 1. GT Administration	\$ 5,500.00	\$ 252.48	\$ 535.76	10%	\$ 256.76
40452-16 2. Assessor	\$ 3,000.00	\$ 111.35	\$ 218.58	7%	\$ 110.15
40454-16 3. General Assistance	\$ 800.00	\$ 58.58	\$ 85.93	11%	\$ 58.14
40453-16 4. Senior Citizens	\$ 6,500.00	\$ 491.44	\$ 978.04	15%	\$ 493.40
TOTAL EXPENSES	\$ 79,800.00	\$ 4,821.26	\$ 9,592.94	12%	\$ 4,845.44
CONTINGENCIES	\$ 2,000.00			0%	
GRAND TOTAL	\$ 81,800.00	\$ 4,821.26	\$ 9,592.94	12%	\$ 4,845.44
BALANCE AS OF 4.30.2024					\$ 80,994.11
INCOME FOR SOCIAL SECURITY FUND					
30513-16 PROPERTY TAX	\$ 75,000.00	\$ 13,497.16	\$ 13,497.16	18%	
70511-16 INTEREST INCOME	\$ 5,000.00	\$ 491.73	\$ 972.64	19%	
TOTAL INCOME	\$ 80,000.00	\$ 13,988.89	\$ 14,469.80		
BALANCE AS OF 5.31.2024					\$ 90,161.74

GENERAL TOWN
2023-2024

BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT THRU	PERCENT OF BUDGET	Proposed Bills/Income
2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13

IMRF

RETIREMENT CONTRIBUTION

40511-17	\$ 19,000.00	\$ 436.66	\$ 870.26	5%	\$ 437.40
40512-17	\$ 8,500.00	\$ 127.38	\$ 250.04	3%	\$ 127.38
40521-17	\$ 2,500.00	\$ 82.82	\$ 164.05	7%	\$ 82.82
40513-17	\$ 19,000.00	\$ 882.80	\$ 1,746.40	9%	\$ 896.86

TOTAL EXPENSES

\$ 49,000.00	\$ 1,529.66	\$ 3,030.75	6%	\$ 1,544.46
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CONTINGENCIES

\$ 1,000.00			0%	
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GRAND TOTAL

\$ 50,000.00	\$ 1,529.66	\$ 3,030.75	6%	\$ 1,544.46
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BALANCE AS OF 4.30.2024

				\$ 82,444.08
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INCOME FOR IMRF FUND

30514-17	\$ 55,000.00	\$ 9,908.09	\$ 9,908.09	18%	
70511-17	\$ 3,000.00	\$ 361.26	\$ 714.56	24%	

TOTAL INCOME

\$ 58,000.00	\$ 10,269.35	\$ 10,622.65	18%	
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BALANCE AS OF 5.31.2024

				\$ 91,183.77
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GENERAL TOWN
2023-2024

AUDIT FUND

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPENT THRU	PERCENT OF BUDGET	Proposed Bills/Income
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
ANNUAL AUDIT	\$ 7,500.00			0%	
TOTAL EXPENSES	\$ 7,500.00	\$ -	\$ -	0%	\$ -
BALANCE AS OF 4.30.2024					\$ 1,892.50

43211-18

INCOME FOR AUDIT FUND
PROPERTY TAX
INTEREST

\$ 6,500.00	\$ 1,164.64	\$ 1,164.64	18%
\$ 400.00	\$ 42.05	\$ 83.14	21%
\$ 6,900.00	\$ 1,206.69	\$ 1,247.78	18%

30515-18
70511-18

BALANCE AS OF 5.31.2024

\$ 3,099.19

TOTAL EXPENSES GENERAL TOWN & ALL

\$ 92,466.45 \$ 143,863.53

TOTAL INCOME GENERAL TOWN & ALL

\$ 318,509.16 \$ 333,921.79

FOR GENERAL TOWN, INSURANCE, IMRF, SOCIAL SECURITY AND AUDIT
BALANCE AS OF 5/31/2024

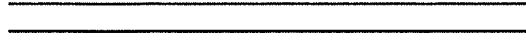
\$ 2,616,452.45

General Assistance Fund

Check Register

For the Period From May 17, 2024 to Jun 20, 2024

Check #	Date	Payee	Amount
6725	6/13/24	U.S. BANK	31.00
6700	5/23/24	AMEREN ILLINOIS	92.00
6718	6/5/24	AMEREN ILLINOIS	100.00
6726	6/10/24	NICOR GAS	106.66
6728	6/10/24	AMEREN ILLINOIS	127.94
6703	5/23/24	AMEREN ILLINOIS	167.47
6705	5/23/24	CLASS ACT REALTY	175.00
6727	6/10/24	AMERICAN MOBILE HOME COMMUNITIES VI LLC	190.40
6699	5/23/24	CORE 3 PROPERTY MANAGMENT	333.00
6698	5/23/24	CLASS ACT REALTY	425.00
6707	5/23/24	John Forbes	425.00
6708	5/23/24	REDBIRD APARTMENT MANAGEMENT	425.00
6709	5/23/24	LINCOLN SQUARE APTS	425.00
6711	5/30/24	OXFORD HOUSE VICTUS	425.00
6712	5/30/24	JAY RICKETTS	425.00
6713	5/30/24	NORTHMEADOW VILLAGE	425.00
6715	5/30/24	YOUNG AMERICA REALTY	425.00
6716	6/5/24	CLASS ACT REALTY	425.00
6717	6/5/24	LANCASTER HEIGHTS	425.00
6720	6/5/24	LINCOLN SQUARE APTS	425.00
6721	6/5/24	CLASS ACT REALTY	425.00
6722	6/5/24	First State Bank	425.00
6702	5/23/24	CLASS ACT REALTY	765.00
6724	6/5/24	Central Private Billings	809.47
6710	5/30/24	ORLANDO-NORTHBROOK ESTATES	880.00
6714	5/30/24	Central Private Billings	893.53
6706	5/23/24	Central Private Billings	910.83
6719	6/5/24	Northbrook E Holdings LLC	945.00
6723	6/5/24	AR Real Estate LLC	1,312.50
6704	5/23/24	LANCASTER HEIGHTS	1,325.00
6697	5/23/24	LANCASTER HEIGHTS	1,500.00
6701	5/23/24	Steve Girardi	1,500.00
online	5/31/24	5.31 GA payroll	2,004.17
online	6/14/24	6.15 payroll	2,014.27
Total			21,708.24



GENERAL ASSISTANCE

	BUDGET AMOUNT 2024-2025	AMOUNT SPENT May-24	AMOUNT THRU 5.31.24	PERCENT OF BUDGET 5.31.24	PROPOSED BILLS
ADMINISTRATION					
PERSONNEL					
40221	\$ 75,000.00	\$ 4,036.86	\$ 7,741.64	10.32%	\$ 4,006.30
40621	\$ 1,500.00	\$ 12.41	\$ 22.39	1.49%	\$ 12.14
	\$ 76,500.00	\$ 4,049.27	\$ 7,764.03	10.15%	\$ 4,018.44
SERVICES & SUPPLIES					
45521	\$ 750.00	\$ 204.00	\$ 204.00	0.00%	
46521	\$ 500.00				
48021	\$ 500.00				
47521	\$ 150.00				
48521	\$ 1,000.00				
49021	\$ 500.00				
49521	\$ 8,000.00				
50021	\$ 500.00				
	\$ 11,900.00	\$ 204.00	\$ 204.00	1.71%	\$ -
	\$ 88,400.00	\$ 4,253.27	\$ 7,968.03	9.01%	\$ 4,018.44
HOME RELIEF					
GENERAL ASSISTANCE					
80722	\$ 2,000.00			0.00%	
81222	\$ 3,000.00			0.00%	
81322	\$ 500.00				
81622	\$ 90,000.00	\$ 6,649.60	\$ 12,632.60	14.04%	\$ 6,223.40
81522	\$ 35,000.00	\$ 539.19	\$ 1,693.28	4.84%	\$ 594.07
81422	\$ 3,000.00	\$ 105.00	\$ 322.63	10.75%	\$ 75.00
81822	\$ 36,000.00	\$ 4,005.32	\$ 6,390.23	17.75%	\$ 2,538.83
82122	\$ 1,000.00			0.00%	
50022	\$ 5,000.00		\$ 3,070.25	61.41%	\$ 31.00
	\$ 175,500.00	\$ 11,299.11	\$ 24,108.99	13.74%	\$ 9,462.30

GENERAL ASSISTANCE
2024-2025

EMERGENCY ASSISTANCE

82222	1. Emergency Shelter	\$ 120,000.00	\$ 15,655.37	\$ 27,049.22	22.54%	\$ 8,227.50
82322	2. Emergency Utilities	\$ 60,000.00	\$ 672.73	1.12%		
	TOTAL	\$ 180,000.00	\$ 15,655.37	\$ 27,721.95		\$ 8,227.50

OTHER EXPENDITURES

82422	1. Church Funds	\$ 2,000.00			0.00%	
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TOTAL

		\$ 2,000.00	\$ 15,655.37	\$ 27,721.95	\$ -	\$ 8,227.50
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CONTINGENCIES

50521		\$ 20,000.00				
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TOTAL HOME RELIEF

		\$ 377,500.00	\$ 26,954.48	\$ 51,830.94	13.73%	
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TOTAL GENERAL ASSISTANCE

		\$ 465,900.00	\$ 31,207.75	\$ 59,798.97	12.84%	\$ 21,708.24
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BALANCE 4/30/2024

INCOME FOR GENERAL ASSISTANCE FUND

30521	PROPERTY TAX	\$ 126,100.00	\$ 22,698.59	\$ 22,698.59	18.00%	\$ 511,317.12
70521	INTEREST	\$ 20,000.00	\$ 2,180.75	\$ 4,362.82	21.81%	
71621	DONATIONS	\$ 1,000.00				
71521	MISC & SS REIMBURSEMENT	\$ 5,000.00			0.00%	
71721	GRANTS	\$ 500.00				

TOTAL INCOME

		\$ 152,600.00	\$ 24,879.34	\$ 27,061.41	17.73%	\$ -
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BALANCE 5/31/2024

						<u>\$504,988.71</u>
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Road & Bridge Fund

Check Register

For the Period From May 17, 2024 to Jun 20, 2024

Check #	Date	Payee	Amount
5179	6/13/24	NICOR GAS	45.86
5173	6/3/24	TOWN OF NORMAL, WATER	61.55
5176	6/20/24	CLAY DOOLEY TIRE & AUTO	62.64
5174	6/3/24	REPUBLIC SERVICES #368	71.66
5180	6/13/24	Frontier	168.55
5177	6/13/24	Blue Cardinal Chemical	885.48
5178	6/13/24	U.S. BANK	918.93
5175	6/3/24	EVERGREEN FS INC.	1,359.20
online	6/5/24	Ameren IP Northtown Rd	54.56
online	6/5/24	Ameren IP Kerrick Rd	143.62
online	5/31/24	5.31 payroll	2,412.65
online	6/14/24	6.15 payroll	<u>1,987.01</u>
Total			8,171.71

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ROAD & BRIDGE BUDGET
2023-2024

GENERAL ROAD FUND
ADMINISTRATION

PERSONNEL

- 40231-01 1. Salaries
- 40331-01 2. Health Insurance
- 40431-01 3. Social Social Contribution
- 40731-01 4. Medicare
- 40631-01 5. Unemployment Insurance
- 40531-01 6. IMRF Retirement Contribution

TOTAL

CONTRACTUAL SERVICES

- 43131-01 1. Legal Fees
- 45531-01 2. Postage
- 51031-01 3. Telephone
- 46031-01 4. Publishing
- 46531-01 5. Printing
- 47531-01 6. Dues
- 48031-01 7. Travel
- 48531-01 8. Training

TOTAL

OTHER EXPENDITURES

- 50031-01 1. Miscellaneous Expense
- 55031-01 2. Municipal Replacement Tax (RTS)
- 55131-01 3. NPDES Permit Fee (Storm Water License)

TOTAL

TOTAL ADMINISTRATION

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT THRU	PERCENT OF BUDGET	PROPOSED	
					2024-2025	BILLS
		May-24	5.31.24	5.31.24	May 17 - June 13	
	\$ 75,000.00	\$ 4,118.30	\$ 8,600.24	11%	\$	4,004.20
	\$ 20,000.00			0%		
	\$ 5,000.00	\$ 255.34	\$ 533.21	11%	\$	248.28
	\$ 1,500.00	\$ 59.71	\$ 124.72	8%	\$	58.06
	\$ 1,500.00	\$ 15.37	\$ 34.21	2%	\$	14.21
	\$ 2,500.00	\$ 74.19	\$ 146.93	6%	\$	74.91
	\$ 105,500.00	\$ 4,522.91	\$ 9,439.31	9%	\$	4,399.66
	\$ 3,000.00			0%		
	\$ 100.00			0%		
	\$ 2,250.00	\$ 177.82	\$ 374.18	17%	\$	470.35
	\$ 1,000.00	\$	\$ 72.00	7%		
	\$ 500.00			0%		
	\$ 200.00			0%		
	\$ 500.00			0%		
	\$ 100.00	\$	\$ 250.00	250%		
	\$ 7,650.00	\$ 177.82	\$ 696.18	9%	\$	470.35
	\$ 1,000.00			0%		
	\$ 50,000.00	\$ 5,538.15	\$ 7,878.12	16%		
	\$ 1,000.00			0%		
	\$ 52,000.00	\$ 5,538.15	\$ 7,878.12	15%		
	\$ 165,150.00	\$ 10,238.88	\$ 18,013.61		\$	4,870.01

ROAD & BRIDGE		BUDGET	AMOUNT	AMOUNT	PERCENT	PROPOSED
2023-2024		AMOUNT	SPENT	THRU	OF BUDGET	BILLS
		'2023-2024	May-24	5.31.24	5.31.24	May 17 - June 13
MAINTENANCE						
CONTRACTUAL SERVICES						
44632-02	1. Maintenance Service-Building	\$ 10,077.00	\$ 203.97	\$ 295.63	3%	\$ 957.14
45132-02	2. Maintenance Service-Equipment	\$ 15,000.00			0%	
85532-02	3. Maintenance Service-Road	\$ 28,500.00	\$	\$ 454.19	2%	
85632-02	4. Maintenance Service-Snow Removal	\$ 8,000.00			0%	
86032-02	5. Maintenance Service-Bridge	\$ 3,000.00			0%	
85732-02	6. Maintenance Service-Vehicles	\$ 10,500.00	\$ 40.00	\$ 40.00	0%	\$ 62.64
87032	7. Engineering-Service	\$ 3,000.00			0%	\$ 1,664.79
44931-02	8. Utilities	\$ 10,000.00	\$ 182.47	\$ 417.55	4%	
51532-01	9. Rentals	\$ 3,000.00			0%	
87532	10. Freight & Hauling	\$ 2,000.00			0%	
	TOTAL	\$ 93,077.00	\$ 426.44	\$ 1,207.37	1%	\$ 2,684.57
COMMODITIES						
44732-02	1. Maintenance Supplies-Building	\$ 4,000.00		\$ 900.00	23%	
45232-02	2. Maintenance Supplies-Equip	\$ 5,000.00		\$ 365.11	7%	
86632-02	3. Maintenance Supplies-Road	\$ 8,000.00			0%	
86832	4. Maintenance Supplies-Snow Removal	\$ 12,000.00			0%	
86732	5. Maintenance Supplies-Bridge Removal	\$ 6,000.00	\$ 13,622.26	\$ 13,622.26	227%	
86932	6. Maintenance Supplies-Vehicles	\$ 5,000.00			0%	
84232-02	7. Operating Supplies	\$ 1,000.00			0%	
84532-02	8. Small Tools	\$ 5,000.00	\$ 540.00	\$ 540.00	11%	\$ 258.22
84032-02	9. Automotive Fuel/Oil	\$ 12,000.00	\$ 281.64	\$ 556.68	5%	\$ 358.91
	TOTAL	\$ 58,000.00	\$ 14,443.90	\$ 15,984.05	28%	\$ 617.13
OTHER EXPENDITURES						
50032-02	1. Miscellaneous Expense-Maintenance	\$ 20,000.00			0%	

ROAD & BRIDGE		BUDGET	AMOUNT	AMOUNT	PERCENT	PROPOSED
2023-2024		AMOUNT	SPENT	SPENT THRU	OF BUDGET	BILLS
		'2023-2024	May-24	5.31.24	5.31.24	May 17 - June 13
CAPITAL OUTLAY						
87331	1. Road Improvement	\$ 125,000.00			0%	
87731	2. Equipment Replacement	\$ 50,000.00			0%	
87631	3. Building Design & Site Prep	\$ 100,000.00	\$ 66.15	\$ 17,349.59	17%	
	TOTAL	\$ 275,000.00	\$ 66.15	\$ 17,349.59	6%	\$ -
	TOTAL MAINTENANCE	\$ 446,077.00		\$ 34,541.01	8%	
	CONTINGENCIES	\$ 20,000.00			0%	
	TOTAL GENERAL ROAD	\$ 631,227.00	\$ 25,175.37	\$ 52,554.62	8%	\$ 8,171.71
INSURANCE FUND						
44131-03	1. Liability Insurance	\$ 7,000.00	\$ 2,814.00	\$ 2,814.00	40%	
44231-03	2. General Insurance	\$ 5,000.00	\$ 4,783.00	\$ 4,783.00	96%	
44431-03	3. Workman's Comp Insurance	\$ 1,500.00	\$ 687.00	\$ 687.00	46%	
	TOTAL GENERAL INS.	\$ 13,500.00	\$ 8,284.00	\$ 8,284.00	61%	\$ -
EQUIPMENT & BUILDING FUND						
45332-02	1. Building Construction	\$ 100,000.00			0%	
45331-02	2. Equipment	\$ 50,000.00			0%	
	TOTAL EQUIP & BLDG	\$ 150,000.00	\$ -	\$ -	0%	\$ -
AUDIT FUND						
43531-05	1. Accounting Service	\$ 2,750.00			0%	
	TOTAL AUDIT FUND	\$ 2,750.00	\$ -	\$ -	0%	\$ -
	TOTAL ROAD & BRIDGE	\$ 797,477.00	\$ 33,459.37	\$ 60,838.62	8%	\$ 8,171.71

ROAD & BRIDGE		BUDGET	AMOUNT	AMOUNT	PERCENT	PROPOSED
2023-2024		AMOUNT	RECEIVED	REC'D THRU	OF BUDGET	BILLS
		'2023-2024	May-24	5.31.24	5.31.24	
BALANCE 4/30/2024						
	GENERAL ROAD					\$ 701,000.71
	INSURANCE FUND					\$ 8,739.30
	EQUIPMENT & BUILDING					\$ 436,296.97
	AUDIT FUND					\$ 1,718.17
TOTAL ROAD & BRIDGE						\$ 1,147,755.15
INCOME FOR ROAD & BRIDGE FUND						
	GENERAL ROAD					
30531-02	PROPERTY TAX	\$ 366,627.00	\$ 67,265.36	\$ 67,265.36	18%	
30631-02	REPLACEMENT TAX	\$ 75,000.00	\$ 11,664.17	\$ 16,488.85	22%	
70531-02	INTEREST	\$ 41,000.00	\$ 4,736.18	\$ 9,380.61	23%	
71531-02	MISCELLANEOUS	\$ 12,000.00				
TOTAL		\$ 494,627.00	\$ 83,665.71	\$ 93,134.82	19%	\$ -
INSURANCE FUND						
30531-03	PROPERTY TAX	\$ 5,000.00	\$ 897.29	\$ 897.29	18%	
70531-03	INTEREST	\$ 500.00	\$ 63.30	\$ 125.37	25%	
70631	TOIRMA DIVIDEND	\$ 1,400.00			0%	
TOTAL		\$ 6,900.00	\$ 960.59	\$ 1,022.66	15%	\$ -
EQUIPMENT & BUILDING FUND						
30531-04	PROPERTY TAX	\$ 15,500.00	\$ 2,787.25	\$ 2,787.25	18%	
70531-04	INTEREST	\$ 1,000.00	\$ 195.92	\$ 388.05	39%	
71531-04	SALE OF ASSETS	\$ 500.00				
TOTAL		\$ 17,000.00	\$ 2,983.17	\$ 3,175.30	19%	\$ -

**ROAD & BRIDGE
2022-2023**

	BUDGET AMOUNT	AMOUNT RECEIVED	AMOUNT REC'D THRU	PERCENT OF BUDGET	PROPOSED BILLS
	'2023-2024	May-24	5.31.24	5.31.24	
AUDIT FUND					
PROPERTY TAX	\$ 2,210.00	\$ 400.90	\$ 400.90	18%	
INTEREST	\$ 300.00	\$ 28.13	\$ 55.71	19%	
TOTAL	\$ 2,510.00	\$ 429.03	\$ 456.61	18%	\$ -
TOTAL INCOME	\$ 521,037.00	\$ 88,038.50	\$ 97,789.39	19%	\$ -

BALANCE 5/31/2024

GENERAL ROAD	\$ 759,491.05
INSURANCE FUND	\$ 1,415.89
EQUIPMENT & BUILDING	\$ 439,280.14
AUDIT FUND	\$ 2,147.20
GRAND TOTAL ROAD & BRIDGE	\$ 1,202,334.28

30531-05
70531-05

Senior Citizens
 Check Register
 For the Period From May 17, 2024 to Jun 20, 2024

Check #	Date	Payee	Amount
4428V	6/13/24	SUZANNE RICHARDSON	-1,383.50 (wrong Richardson again)
4414	6/20/24	Office Depot	25.64
4435	6/13/24	Sam's Club	61.82
4426	6/13/24	ANITA L NAFZIGER	96.00
4432	6/13/24	RITA MELAND	100.00
4420	6/13/24	CAROL BOERCKEL	144.00
4433	6/10/24	Christina Perhai	160.00
4415	6/20/24	Pavlov Media	160.17
4416	6/20/24	QUICKSILVER	173.05
4434	6/10/24	Comcast	175.76
4425	6/13/24	CONNIE STEFL	192.00
4427	6/13/24	SUSAN PALMER	216.00
4429	6/13/24	KOLDAIRE EQUIPMENT	238.00
4421	6/13/24	MICHAEL MITCHELL	248.00
4413	6/20/24	NICOR GAS	385.64
4417	6/20/24	TOWN OF NORMAL	505.76
4424	6/13/24	AMY BROICH	520.00
4419	6/13/24	Connie Dearborn	720.00
4422	6/13/24	ADA REDIGER	726.40
4430	6/13/24	U.S. BANK	992.95
4412	6/20/24	BALANCE SOLAR FUNI	1,050.00
4428	6/13/24	SUZANNE RICHARDSON	1,383.50
4431	6/13/24	Scott Richardson	1,383.50
4418	6/13/24	NANCY ANN NORKIEW	1,636.60
4423	6/13/24	LUCY CROFT	2,659.20
online	5/22/24	Office Depot	335.67
online	6/3/24	CC fees	701.98
online	6/5/24	Ameren IP	2,886.37
online	5/31/24	5.31 payroll	13,938.19
online	6/14/24	6.15 payroll	13,948.48
Total			44,381.18

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SENIOR CITIZENS FUND

2024-2025

ADMINISTRATION

PERSONNEL

- 40213-01 1. Salaries
- 40613-01 2. Unemployment Contribution
- 40313-01 3. Health Insurance

Total

OPERATIONS

- 51013 1. Telephone
- 45513-03 2. Postage
- 44913 3. Utilities - Electric
- 45113 4. Utilities - Gas
- 45213 5. Utilities - Water
- 47513-03 6. Dues
- 43413-03 7. Nurse Service Contract
- 43513-03 8. Instructor Contracts
- 46513-03 9. Outreach
- 44413-03 10. Data Support

Total

COMMODITIES

- 49013-03 1. Office Supplies
- 46613 2. Coffee Supplies
- 46713 3. Bingo Supplies

Total

	BUDGET AMOUNT		AMOUNT SPEND THRU	PERCENT OF BUDGET	PROPOSED BILLS	
	2024-2025	AMOUNT SPENT			5.31.2024	May 17 - June 13
	\$ 420,000.00	\$ 27,463.24	\$ 55,118.18	13.12%	\$	27,886.67
Total	\$ 420,000.00	\$ 27,463.24	\$ 55,118.18	13.12%	\$	27,886.67
1. Telephone	\$ 2,000.00	\$ 160.17	\$ 320.34	16.02%	\$	160.17
2. Postage	\$ 3,000.00	\$ 180.69	\$ 360.82	12.03%	\$	173.05
3. Utilities - Electric	\$ 37,600.00	\$ 4,810.58	\$ 5,860.58	15.59%	\$	3,936.37
4. Utilities - Gas	\$ 10,000.00	\$ 691.63	\$ 1,525.54	15.26%	\$	385.64
5. Utilities - Water	\$ 7,000.00	\$ 497.37	\$ 990.53	14.15%	\$	505.76
6. Dues	\$ 500.00			0.00%		
7. Nurse Service Contract	\$ 2,000.00			0.00%		
8. Instructor Contracts	\$ 90,000.00	\$ 10,279.00	\$ 18,990.80	21.10%	\$	8,801.70
9. Outreach	\$ 5,000.00	\$ 711.17	\$ 711.17	14.22%	\$	49.99
10. Data Support	\$ 4,000.00	\$ 225.76	\$ 401.52	10.04%	\$	175.76
Total	\$ 161,100.00	\$ 17,556.37	\$ 29,161.30	18.10%	\$	14,188.44
1. Office Supplies	\$ 5,000.00	\$ 450.10	\$ 548.65	10.97%	\$	348.91
2. Coffee Supplies	\$ 9,500.00	\$ 885.92	\$ 2,150.66	22.64%	\$	238.00
3. Bingo Supplies	\$ 5,200.00	\$ 400.50	\$ 774.50	14.89%	\$	377.25
Total	\$ 19,700.00	\$ 1,736.52	\$ 3,473.81		\$	964.16

SENIOR CITIZENS FUND
2024-2025

OTHER EXPENDITURES

	BUDGET AMOUNT	AMOUNT SPENT	AMOUNT SPEND THRU	PERCENT OF BUDGET	PROPOSED BILLS
	2024-2025	May-24	5.31.2024	5.31.2024	May 17 - June 13
49113-03 1. Program Supplies	\$ 18,000.00	\$ 1,162.33	\$ 1,591.92	8.84%	\$ 639.93
46813 2. Credit Card Fees	\$ 8,000.00	\$ 700.00	\$ 1,358.27	16.98%	\$ 701.98
47313-04 3. Program Entertainment	\$ 1,500.00			0.00%	
48013 4. Mileage	\$ 500.00	\$ 22.11	\$ 22.11	4.42%	
50013-04 5. Miscellaneous	\$ 2,000.00			0.00%	
Total	\$ 30,000.00	\$ 1,884.44	\$ 2,972.30		\$ 1,341.91

CONTINGENCIES

\$ 40,000.00	0.00%	\$ -
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TOTAL ADMINISTRATION

\$ 670,800.00	\$ 48,640.57	\$ 90,725.59	13.52%	\$ 44,381.18
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BALANCE 4/30/2024

\$	\$	\$	\$	\$ 603,279.60
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INCOME FOR SENIOR CITIZENS FUND

30513-01 Real Estate Taxes	\$ 294,850.00	\$ 53,071.56	\$ 53,071.56	18.00%
70513 Interest	\$ 20,000.00	\$ 2,693.00	\$ 5,287.40	26.44%
71413 Membership fees	\$ 70,000.00	\$ 5,080.00	\$ 12,365.50	17.67%
71313 Program fees	\$ 100,000.00	\$ 12,583.00	\$ 25,470.50	25.47%
71113 Health Partners	\$ 45,000.00	\$ 5,707.50	\$ 11,427.50	25.39%
71913 COBT	\$ 40,000.00			0.00%
71513 Misc Income	\$ 16,000.00	\$ 8,780.38	\$ 12,374.71	77.34%
71213 Sponsorships	\$ 10,000.00	\$ 1,550.00	\$ 2,650.00	26.50%
71713 Grants	\$ 15,000.00	\$ 1,621.00	\$ 2,111.00	14.07%
70913 Room Rental	\$ 500.00			0.00%
70813 Donations	\$ 1,000.00	\$	\$ 100.00	10.00%
71013 Living Memorial Fund	\$ 25,000.00			0.00%

Total

\$ 637,350.00	\$ 91,086.44	\$ 124,858.17	19.59%	\$ -
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BALANCE 5/31/2024

\$	\$	\$	\$	\$ 645,725.47
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My name is Michael A. Fulford I live in the Town of Normal and I would like to be considered for a vacancy on the Senior Citizen's Advisory Board.

I am a current member of the ARC; my wife and I enjoy participating in the variety of programs. We use the walking track, participate in the OSF smart meals, we have been to some of the movies offered, she has been involved with the drumming program and I do Tai-Chi.

We have noticed how many people are signing up to become members when we walk. The ARC offers many programs that attract people with different interest, others offer to use their talents for others to enjoy.

I am a retired veteran/teacher (with Unit 5) and baseball coach. I worked for Special Olympics in Charleston, IL. I received both my Bachelor's from Illinois State in Special Education and my masters in Park & Recreation.

As a member of the board the experiences that I offer are my ability to work and communicate with others, understanding and respecting the opinions and input from board and ARC personnel.

The ARC has a lot to offer and getting that message out to the different communities in Bloomington-Normal is well worth the effort needed to get that accomplished.

Thank You

Michae A. Fulford

My Contact information

e-mail: Fulford.michael@yahoo.com

phone: 1-309-826-2892

THIS LEASE ("Lease") is entered into as of the 1st day of September, 2024 between Normal Township, a unit of local government of McLean County, Illinois ("Landlord"), and Faith in Action of Bloomington-Normal, an Illinois not-for-profit corporation ("Tenant").

For good and valuable consideration, the parties agree as follows:

1. PREMISES. Landlord leases to Tenant and Tenant leases from Landlord and are described as Suite 201,600 E. Willow St. Normal, IL 61761, that is present on the second floor of the [Normal Township] Activity and Recreation Center located at 600 E. Willow Street, Normal, IL. Accordingly, Tenant will be given reasonable access to that area through the West door of said Center.

Employees, volunteers and visitors of the Tenant will enter through the West door provided the door. Faith in Action employees will be given a way to unlock the west door and select employees will be given a security code. If they are the first person entering the building they will deactivate the security system. If they are the last person leaving the building they will active the security system. If those select employees are unavailable then Faith in Action staff will work with Township staff to deactivate or activate security system as needed.

The hours of operation for the Tenant are 9 a.m. to 4 p.m., Monday to Thursday and 9 a.m. to 12:30 p.m., Friday. The following holidays will be observed-New Years Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and the Friday after, December 24 and 25. The Tenant shall have access to the building on holidays observed by the Activity and Recreation Center and not by the tenant. The security system will be utilized to enter the building on said holidays. Tenant acknowledges that building assistance will be limited or not available on those days.

In addition to the foregoing space, Tenant is also entitled to access the following portions of said Center:

- a. A reasonable number of employee parking spaces in the Center's North parking lot;
- b. The Center's Conference Room, but only after the Center's management has been contacted and confirms it is available; and
- c. Additional storage space, if available, with prior approval from the Center's management.
- d. The Center's Celebration Room used two times per year for folding events, but only after the Center's management has been contacted and confirms it is available.
- e. The Center's Community Room used for Faith in Action Board meetings from 5:00 to 7:00 p.m. on the second Tuesday of January, March, May, July, September, and December; 5 times per year for focus groups, and 4 times per year for folding events, but only after the Center's management has been contacted and confirms it is available.
- f. Restrooms on the second floor of the Center.

For the purposes of this Lease, all of the areas described in this paragraph shall be defined as the "Leased Premises." No additional or further access other than that expressly stated herein shall be granted without the prior written consent of the Landlord.

2. TERM: EARLY TERMINATION. The term of this Lease shall commence on September 1, 2024 (the "Commencement Date") and will end on September 30, 2026 (the Termination Date"), unless terminated earlier pursuant to the terms hereof. Tenant or Landlord may terminate this Lease at any time by giving the other party ~~60~~{90} days written notice.
3. RENT.

Tenant shall pay Landlord Two Thousand Five Hundred Dollars and 00/100 (\$2,500) annually, payable within thirty (30) days of the Commencement Date. First payment will be due September 1, 2024. Second payment will be due September 1, 2025.
4. USE OF LEASED PREMISES. The Leased Premises may be used and occupied by Tenant, but only for the purpose(s) of recruiting, training, and dispatching volunteers to pick up senior citizens and take them to doctor's appointments, grocery stores, or other places authorized by the Board of Directors of Faith in Action, and provide friendly visiting and minor home repairs. In addition, FIA's mission statement states that an additional purpose is to provide spiritual and emotional support to senior and caregivers to maintain health, independence, dignity and improved quality of life. So, any action to that end is also authorized within this lease. Tenant shall not commit or permit any act to be performed on the Leased Premises (including any other areas of the Center to which is has access) or any omission to occur which will be a violation of any statute, regulation, or ordinance of any governmental body having jurisdiction over the Leased Premises, of which will be in violation of any insurance policy carried on the Leased Premises by Landlord or Tenant, or which act or omission would result in an increase of the casualty risk under such policy, which increased casualty risk would cause and increase in any of the insurance premiums for any policies covering the Leased Premises. No additional or further uses are permitted without the prior written consent of the Landlord.
5. UTILITIES. Landlord will pay, when due, the cost of reasonable waste removal, recycling service, heating, cooling, and electrical services. However, Tenant shall be responsible for all other utilities, services, and expenses for the Leased Premises (e.g., telephone, data/computer service, etc.
6. CONDITION OF LEASED PREMISES. Tenant is fully familiar with the physical condition of the Leased Premises, and Tenant takes the Leased Premises in "as is" condition. Landlord has made no representations whatsoever in connection with the condition of the Leased Premises and Landlord shall not be liable for any latent or patent defects in the Lease~~d~~ Premises. The Tenant, by its entry onto the Leased Premises, accepts the Leased Premises as being in good and sanitary condition, and in good repair.
7. MAINTENANCE OF LEASED PREMISES. Tenant shall at its expense provide ordinary and routine maintenance to the Leased Premises necessary to keep the Leased Premises in good order and in proper working condition for Tenant's purpose. Tenant shall not undertake any act to damage, clutter, or destroy any portion of the Leased Premises.
8. ALTERATIONS; LIENS. Tenant shall make no alterations or improvements to the Leased Premises, without Landlord's prior written consent, which consent shall not be unreasonably withheld. "Alterations" shall mean alterations, additions, installations (including signs), changes, repairs, and improvements. Tenant will not at any time permit any mechanics', laborers', or

materialmen's liens to stand against the Leased Premises for any labor or material furnished to Tenant or claimed to have been furnished to Tenant. Any Alternations will be a Tenant's expenses. The Landlord shall provide and maintain reasonable signage for Tenant's patrons on the exterior of the Center and by interior elevator and stairs.

9. **INDEMNIFICATION.** Tenant hereby releases and agrees to indemnify and hold harmless the Landlord and its respective officers, employees, elected and appointed officials, attorney, and agents, and their respective heirs, executors, administrators, successors and assigns (hereafter collectively "Township Releasees") from any and all actions, causes of action, suits, claims, expenses (including reasonable attorneys' fees and court costs) and demands against the Township Releasees arising out of or relating to the performance by Tenant and/or any of its representatives of their obligations under this Lease. More particularly, but without in any way limiting the foregoing, Tenant hereby releases the Township Releasees and agrees to indemnify and hold harmless the Township Releasees from any and all actions, causes of action, suits, claims, expenses (including reasonable attorneys' fees and court costs) and demands arising directly or indirectly from any personal injury, death and/or property damage arising out of Tenant's use of the Leased Premises and Premises as a whole.

10. INSURANCE.

10.1 Tenant's Insurance. Tenant will maintain at its expense during the Term (i) worker's compensation insurance as required by law; (ii) commercial general liability insurance with a limit of not less than \$1,000,000.00 per occurrence and \$1,000,000.00 general aggregate coverage. All policies of insurance required by this Agreement shall include an additional insured endorsement, naming Normal Township and the Normal Township Road District, their officials, and employees. The Tenant's insurance with regards to general liability, as it applies to the Township and Road District as additional insureds, is to be considered primary insurance and any other insurance maintained by the Township and/or Road District are considered in excess over, and noncontributory with, the insurance provided by Tenant.

10.2 Landlord's Insurance. Landlord shall keep in effect at its expense during the Term insurance against loss or damage to the Leased Premises by fire and such other casualties as may be included withing fire, extended coverage and special form insurance covering the full replacement cost of the Leased Premises (but excluding coverage of Tenant's personal property in and any alterations by Tenant to, the Lease Premises).

11. **WAIVER OF CLAIMS; SUBROGATION.** Each of Landlord and Tenant hereby releases the other from any and all liability or responsibility to the other or anyone claiming through or under it by way of subrogation or otherwise for any loss or damage that may occur to the Leased Premises, or any improvement thereto, or any property of such party therein, by reason of fire or any other cause which could be insured against under the terms of standard fire and extended coverage (all-risk) insurance policies, regardless of cause or origin, including fault or negligence of the other party hereto, or anyone for whom such party may be responsible. Each party shall cause each insurance policy obtained by it to provide that the insurer waives all right of recovery

by way of subrogation against either party hereto connection with damage covered by such policy. The releases in this paragraph shall be effective whether the loss was actually covered by insurance.

12. **DAMAGE.** If a portion of the Leased Premises are damaged or destroyed by fire or other casualty, either party may terminate this Lease by written notice given to the other party not more than thirty (30) days after the casualty.
13. **CONDEMNATION.** Landlord shall be entitled to receive the entire award or awards in condemnation proceeding without deduction therefrom from any estate invested in Tenant. Tenant shall receive no part of the award or awards from the Landlord or in the proceedings. Tenant hereby assigns to the Landlord any and all of its rights, title and interest in or to the award or awards or any part of the award or awards. Any such condemnation will cause this Lease to terminate and Tenant shall remove its personal property within 30 days.
14. **LANDLORD'S ACCESS.** Except as provided below, Tenant shall give Landlord access to the Lease Premises at all reasonable times, upon prior reasonable notice, enable Landlord to examine the same. Tenant shall have the right to have an employee or representative of Tenant accompany Landlord and its employees, contractors, representatives and agents. Tenant shall cooperate with Landlord to grant Landlord access to the Leased Premises. Tenant shall be responsible for any of Landlord's obligations that cannot be carried out because access is denied, and Tenant shall further indemnify Landlord for any damages or claims arising directly from such restricted access.
15. **ASSIGNMENT OR SUBLEASE.** The Tenant will not assign, sublet or in any manner transfer this Lease or any interest therein. The foregoing notwithstanding, either of Landlord or Tenant may, without the need for the other's consent, assign this Lease to any entity into which one of them is merged, to any entity acquiring substantially all of the assets of one of them and to any entity controlling, controlled by or under common control of one of them.
16. **TENANT'S DEFAULT.** If (i) Tenant defaults in any obligation under this Lease and the default continues for ten (10) days after written notice by Landlord to Tenant (or, if such default cannot reasonably be cured within such 10-day period, then for such longer period of time reasonably required to cure such default), or (ii) Tenant makes a general assignment of Tenant's assets for the benefit of creditors or a bankruptcy, liquidation or similar proceeding is instituted by or against Tenant, then, it shall be lawful for Landlord to enter into the Leased Premises pursuant to applicable law and again have, repossess and enjoy the same as if this Lease has not been made, and thereupon this lease and everything herein contained on the part of the Landlord to be done and performed shall cease, determine and be utterly void without prejudice, however, to Landlord's rights of action for breach of covenant, present damages, forcible entry and detainer, or any other cost or expense resulting from such breach on the part of Tenant.
17. **NO WAIVER, ATTORNEY'S FEES.** The remedies of Landlord provided in this Lease are cumulative and shall not exclude any other remedies to which Landlord may be lawfully entitled. The failure

(\$950.00) per month or fraction of a month and any attorney's fees required to obtain the immediate eviction and removal under Illinois' forcible entry and detainer laws.

22. MISCELLANEOUS PROVISIONS.

22.1 This Lease will bind and inure to the benefit of the successors and permitted assigns of the parties hereto. The laws of the State of Illinois shall govern the validity, performance and enforcement of this Lease.

22.2 Neither party shall have any right to record this Lease.

22.3 It is the understanding of Normal Township that Faith in Action will continue to maintain in good standing their IRS 501 (c) 3 charitable organization designation.

22.4 If any term, condition or provision of this Lease, or the application thereof to any person or circumstance, is to any extent held invalid or unenforceable, the remainder hereof, and the application of such term, provision or condition to persons or circumstances other than those as to when or which it shall be held invalid or unenforceable, shall not be affected thereby and this Lease and all the terms, provisions and conditions hereof shall in all other respects continue to be effective and to be complied with to the full extent permitted by law.

22.5 The parties acknowledge the terms of the Lease and documents exchanged between them shall be subject to the Illinois Freedom of Information Act (5 ILCS 140).

22.6 The headings of the Sections contained herein are for convenience only and do not define, limit or construe the contents of such Sections.

22.7 This Lease may only be modified or altered by an agreement in writing between the parties in interest at the time of the modification, and shall be construed according to its fair meaning as if prepared by all parties hereto.

22.8 This Lease has been executed after review by the parties. The parties hereto have had an opportunity to consult with an attorney. This Lease shall not be construed against any party on account of the source of the drafting.

22.9 No payment by Tenant or receipt and acceptance by Landlord of a lesser amount for rent or other charges due from Tenant shall be deemed to be an accord and satisfaction of any total amount due, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of such rent or charges, including the right to pursue any other remedy provided for in this Lease or available at law or in equity.

IN WITNESS WHEREOF, the parties hereto have executed this Lease on the day and year first above written, and by signing represent they are acting with full authority of their governing bodies.

NORMAL TOWNSHIP

FAITH IN ACTION OF BLOOMINGTON-NORMAL

BY: _____

BY: _____

ITS: _____

ITS: _____

Attest: _____

Attest: _____

Title: _____

Title: _____

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) Or Organization(s):

Normal Township and the Normal Township Road District, their officials, and employees
304 E Mulberry St
Normal, IL 61761-2894

Location(s) of Covered Operations:

Various Locations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;
in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

If the name of the person or organization stated above includes any architect, engineer or surveyor, the following applies:

The insurance with respect to such architects, engineers, or surveyors does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- a. The preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications; and
- b. Supervisory, inspection, or engineering services.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

- D. If a written contract between you and the additional insured specifically requires that this insurance be primary, then the insurance afforded by this endorsement is primary insurance and we will not seek contribution from any other insurance available to the additional insured named in this schedule unless the other insurance is provided by a contractor other than the named insured. Then we will share with that other insurance by the method described below.

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

If no contract between you and the additional insured requires that this insurance be primary, then the coverage granted to the additional insured under this endorsement shall be excess over any other valid and collectible insurance.