

**NORMAL TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
THURSDAY, April 20, 2023 AT 8:15 AM  
304 MULBERRY, NORMAL, IL**

1. **Call to Order** - The meeting was called to order at 8:15am by Township Supervisor Jess Ray
  
2. **Budget Hearing** – Supervisor Ray opened the floor to all attending in person or via Zoom to give feedback on or ask questions regarding the Township Budget and Road and Bridge Budget for Fiscal Year 2024. Both budgets had been advertised for the previous 30 days. Normal Township Budget with total appropriations of \$2,850,725.00, includes the following: General Town Fund - \$1,624,825, Audit Fund - \$6,500, Insurance Fund - \$40,600, Social Security Fund - \$79,300, Illinois Municipal Retirement Fund - \$50,000, General Assistance Fund - \$459,500, and Senior Citizen Fund - \$590,000. Road and Bridge Budget with total appropriations of \$1,159,677.00, includes the following: General Road Fund - \$835,977, Audit Fund - \$2,200, Insurance Fund - \$11,500, and Equipment and Building Fund - \$310,000.

**Discussion:**

Trustee Pyne asked Commissioner Rader to discuss why Road and Bridge Budget was significantly lower for Fiscal Year 2024. Commissioner Rader responded that is due in large part to the completion of the new building, which had been covered in previous budgets.

Hearing no further discussion on the budget hearing, Supervisor Ray Called to Order at 8:21am for the Regular Township meeting.

3. **Land Acknowledgement** - Supervisor Jess Ray read a statement acknowledging the ancestral history of the Township land.

**4. Pledge of Allegiance**

**4. Roll Call**

Trustee Art Rodriguez	Present
Trustee Floyd Aper	Present
Supervisor Jess Ray	Present
Trustee Arlene Hosea	Present
Trustee Sally Pyne	Present

***Additional Elected Township Officials Present***

Dayna Schickedanz	Clerk
Rob Cranston	Assessor
Arin Rader	Road Commissioner

***Others Present***

Eliccsha Sanders	ARC Membership Director
Molly Camper	ARC Director of Programming (Via Zoom)
Sammi Scott	ARC Communications Director (Via Zoom)

**5. Approval of March 16, 2023 Regular Meeting Minutes**

Tabled to Next Meeting

**6. Approval of General Township Expenditures of \$115,267.56 from March 16 – April 11, 2023**

**Motion:** Art Rodriguez

**Second:** Sally Pyne

**Discussion:**

None

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

**Nay:** None

**7. Approval of General Assistance Expenditures of \$17,780.22 from March 16 – April 11, 2023**

**Motion:** Floyd Aper

**Second:** Sally Pyne

**Discussion:**

None

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

**Nay:** None

**8. Approval of Senior Citizen Expenditures of \$41,927.69 from March 16 – April 11, 2023**

**Motion:** Floyd Aper

**Second:** Art Rodriguez

**Discussion:**

None

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

**Nay:** None

## **9. Approval of Road and Bridge Expenditures of \$134,553.04 from March 16 – April 11, 2023**

**Motion:** Floyd Aper

**Second:** Sally Pyne

**Discussion:**

Trustee Pyne asked if this was the last check to CAD Construction, and Commissioner Rader reported that there will be one more.

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

**Nay:** None

## **10. Reports**

### **A. Community Engagement**

Art Rodriguez reported on a donation given to ISU Police from the Marine League, for family members of fallen officers. Art spoke on one of the local radio stations regarding Boys State and Girls State programs.

Sally Pyne attended the ISU Community Breakfast, where the speaker was the Interim President. Sally also attended a presentation by Rev Paul Unger, who is an expert on the Potawatomi Trail of Death, which came through Illinois.

Arlene Hosea attended the ISU Family and Consumer Sciences Awards Banquet.

Floyd Aper visited Youth Build and reported on the different program requirements and breadth of services.

Jess Ray attended the monthly McLean County Reducing Social Isolation Initiative meeting, the ISU Community Partners Breakfast, and presented at the Daybreak Rotary on Township.

### **B. Assessor**

Assessor Rob Cranston had nothing to report at this time.

### **C. Clerk**

Clerk Schickedanz had nothing to report at this time.

#### **D. Highway Commissioner**

Commissioner Rader reported that the building was progressing, but that he hasn't heard anything on the electrical panels which haven't yet arrived. Otherwise, he has been working on sign repair, placing a culvert, and working on road shoulder repairs.

#### **E. ARC Staff and Senior Advisory Committee**

Supervisor Ray reported on updates regarding events, potential changes upcoming to Senior Advisory Committee meetings. Trustee Pyne asked Eliccsha if ARC van coverage is adequate, and asked Molly how the Pickleball Tournament went.

#### **F. Supervisor**

Supervisor Ray reported on the Investment Report, GADI training on licensing software for township, and reminded all township officials to file their statements of economic interest before May 1<sup>st</sup>. Reminder about township education event on June 8<sup>th</sup> at the ARC Auditorium.

#### **11. Public Comment: None**

#### **12. Old Business**

##### **Discussion of Township Policies and Procedures**

Tabled by Supervisor Ray, nothing new to report

#### **13. New Business**

##### **Discussion of Appointments to the Senior Advisory Committee**

**Motion:** Arlene Hosea

**Second:** Art Rodriguez

**Discussion:**

None

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

**Nay:** None

**Discussion and Vote to Adopt FY2024 Road and Bridge District Budget**

**Motion to Discuss:** Floyd Aper

**Second:** Art Rodriguez

**Discussion:**

Minor amendments are needed to correct errors with dates and removing prior Supervisor's name.

**Motion to Amend:** Sally Pyne

**Second:** Art Rodriguez

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Sally Pyne, Floyd Aper

**Nay:** None

**Vote to Approve as Amended:**

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Sally Pyne, Floyd Aper

**Nay:** None

**Discussion and Vote to Adopt FY2024 Township Budget**

**Motion:** Arlene Hosea

**Second:** Floyd Aper

**Discussion of changes as presented in Version 2:**

General Assistance needs to be adjusted by adding a technology line.

**Aye:** Arlene Hosea, Jess Ray, Art Rodriguez, Sally Pyne, Floyd Aper

**Nay:** None

**Discussion of Road and Bridge Funds**

Tabled as not needed for this meeting

**Discussion and Action for Compliance to the Decennial Local Government Efficiency Act**

**Motion:** Arlene Hosea

**Second:** Sally Pyne

**Discussion:**

A joint report was suggested by Supervisor Ray.

**14. Suggested Items for Next Agenda**

40 Hour Staff Rule

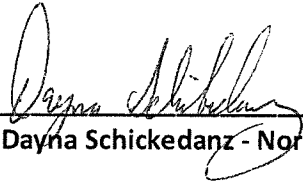
Old Business: Policies and Procedures discussion

**15. Adjournment**

Meeting adjourned at 9:17 am.

Next Regular Normal Township Board Meeting: Thursday, May 18, 2023 – 8:15 AM

Next Senior Advisory Committee Meeting: Thursday, May 4, 2023 – 9:30 AM

  
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Dayna Schickedanz - Normal Township Clerk                      5/18/2023  
Date