

**NORMAL TOWNSHIP
REGULAR BOARD MEETING MINUTES
THURSDAY, May 18, 2023 AT 8:15 AM
304 MULBERRY, NORMAL, IL**

1. **Call to Order** - The meeting was called to order at 8:15 am by Township Supervisor Jess Ray
2. **Land Acknowledgement** - Supervisor Jess Ray read a statement acknowledging the ancestral history of the Township land.

3. **Pledge of Allegiance**

4. **Roll Call**

Trustee Art Rodriguez	Present
Trustee Floyd Aper	Present
Supervisor Jess Ray	Present
Trustee Arlene Hosea	Present
Trustee Sally Pyne	Present

Additional Elected Township Officials Present

Dayna Schickedanz	Clerk
Rob Cranston	Assessor
Arin Rader	Road Commissioner

Others Present

Deb Shaw	ARC Senior Advisory Committee Member
Eliccsha Sanders	ARC Membership Director
Molly Camper	ARC Director of Programming (Via Zoom)
Sammi Scott	ARC Communications Director (Via Zoom)

5. **Approval of March 16, 2023 Regular Meeting Minutes**

Motion: Sally Pyne

Second: Art Rodriguez

Discussion:

None

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

Nay: None

6. Approval of April 20, 2023 Regular Meeting Minutes

Motion: Art Rodriguez

Second: Sally Pyne

Discussion:

None

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

Nay: None

7. Approval of General Town Expenditures of \$111,283.04 from April 12 – May 17, 2023

Motion: Sally Pyne

Second: Arlene Hosea

Discussion:

None

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

Nay: None

8. Approval of General Assistance Expenditures of \$12,148.69 from April 12 – May 17, 2023

Motion: Sally Pyne

Second: Art Rodriguez

Discussion:

None

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

Nay: None

9. Approval of Senior Fund Expenditures of \$15,657.53 from April 12 – May 17, 2023

Motion: Sally Pyne

Second: Floyd Aper

Discussion:

Trustee Pyne asked about how many classes a specific instructor is offering at ARC. They teach 6 different classes.

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

Nay: None

10. Approval of Road and Bridge Expenditures of \$78,411.42 from April 12 – May 17, 2023

Motion: Art Rodriguez

Second: Floyd Aper

Discussion:

Trustee Aper asked about what the payment to TOI was for. It was a payment to cover insurance. Floyd also asked what the payment to the Town of Normal was for. It was a payment to cover the RTS (tax replacement). Trustee Pyne asked if the current payment was the final payment for CAD Construction. Commissioner Rader reported it is not, although he anticipates we are near the end of these payments.

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Floyd Aper, Sally Pyne

Nay: None

11. Reports

A. Community Engagement

Trustee Arlene Hosea attended the Community Healthcare Clinic luncheon.

Trustee Sally Pyne also attended the Community Healthcare Clinic luncheon. She asked Supervisor Ray how Township could be added as a sponsor for the program, as a result of the grant donation. Supervisor Ray replied he would ask Mike with CHCC. Trustee Pyne also attended the tour of the YWCA and the ARC Volunteer lunch. She recommended that ARC and the ISU Senior Professionals group share ideas for speakers between them. She then asked Molly Camper to describe the upcoming “Soul Collage” program at the ARC.

Trustee Rodriguez reported that Representative Sorenson’s office had contacted him to assist in locating a missing veteran, who was located safely. He is in the process of soliciting volunteers for the upcoming Special Olympics.

Jess Ray attended the YWCA tour, the ARC tour by Sen Koehler and Sen Chung, access/functional needs advisory panel meeting, Twin Cities showcase, CHCC luncheon, Be Content Senior Expo, ECIAAA public hearing, ISU Senior Professionals – attended a School Street Pantry presentation, and the UTASCSC committee of the whole meeting.

B. Assessor

Assessor Rob Cranston had nothing to report at this time.

C. Clerk

Clerk Schickedanz asked if the ARC was planning on a partnership with Bloomington Gold this summer.

D. Highway Commissioner

Commissioner Rader reported that he had a meeting at the site of the new building regarding electrical, water, and HVAC. He also stated that there was still roughly \$150,000 in payments due.

E. ARC Staff and Senior Advisory Committee

Deb Shaw reported that the Senior Advisory committees to increase communication beginning June 1st. Margaret Marcus stepped down, leaving two openings to fill. Eliccsha reports that membership numbers are steady. Deb also noted that Peace Meal is very successful, higher than pre-Covid. Eliccsha added that members are signing up for van service in advance, when they sign up for Peace Meal. Molly provided an update on the green space. It will be finished in the next few weeks, with a ribbon cutting on June 20th at 11am. Trustee Pyne asked if the Anniversary Open House attendance money raised met expectations. Sammi said it did not go as well as anticipated, due to people giving in September annually.

F. Supervisor

Jess Ray presented an investment report to Trustees. TOIRMA education events include June 8th at the ARC Auditorium from 8am to 3pm. Jess has sign up forms for the Township board. Jess also provided information on the ARC Memorial Day event, scheduled for Tuesday, May 30th at 11:30am.

12. Public Comment

It was requested to have the Public Comment section of the meeting moved to earlier in the meeting, so that any members of the public who do wish to provide comment do not have to wait throughout the length of the meeting to speak. Supervisor Ray agreed to moving the this section to after the Roll Call and Pledge of Allegiance.

There was no public comment.

13. Old Business

Discussion of Township Policies and Procedures

Trustee Pyne suggested each Trustee take a section of the manual to dissect and report back. Same for the ARC Personnel Manual. Supervisor Ray and Trustee Aper discussed ensuring the 40 Hour Law is covered in both manuals.

14. New Business

Discussion of Appointments to the Senior Advisory Committee

Supervisor Ray tabled this due to no applicants at this time.

Decennial Committee Meeting

Motion: Sally Pyne

Second: Arlene Hosea

Discussion: None

Aye: Arlene Hosea, Jess Ray, Art Rodriguez, Sally Pyne, Floyd Aper

Nay: None

Joint report between Supervisor Ray and Commissioner Rader. Supervisor Ray provided the board with a sample of township report for compliance with decennial committees on local government efficiency act (for Townships and Road Districts joint report only).

Supervisor Ray led the board through the sample report, including the appointments to the committee, Clerk Schickedanz, Deb Shaw, and Randy Schaab. Supervisor Ray asked all committee members to each list out programs offered by our township, social service agreements, awards and recognitions, and intergovernmental agreements, so that the next decennial committee meeting would allow the board to complete this portion of the report. A review of the laws, policies, rules, procedures, training materials, and other documents is also a part of the decennial meeting. An update to the decennial meeting report will be provided by Supervisor Ray during the next Township meeting.

15. Suggested Items for Next Agenda

None

16. Adjournment

Meeting adjourned at 9:43am.

Next Regular Normal Township Board Meeting: Thursday, June 15, 2023 – 8:15 AM

Next Senior Advisory Committee Meeting: Thursday, June 1, 2023 – 9:30 AM

Dayna Schickedanz - Normal Township Clerk

____/____/____
Date