

BUDGET AND APPROPRIATION ORDINANCE

NORMAL TOWNSHIP GENERAL FUND

ORDINANCE No. 23/24 - 01

An ordinance appropriating for all town purposes for Normal Township, McLean County, Illinois, for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

BE IT ORDAINED by the Board of Trustees of Normal Township, McLean County, Illinois:

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as necessary to defray all expenses and liabilities of Normal Township, be and the same are hereby appropriated for the town purposes of Normal Township, McLean County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

**SECTION 2:** That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

	GENERAL TOWN		IMRF
	GENERAL ASSISTANCE		SOCIAL SECURITY
	SENIOR CITIZENS		INSURANCE
	AUDIT		
<b>1</b>	<b>GENERAL TOWN FUND</b>		
	BEGINNING BALANCE	April 1, 2023	\$1,747,787
	REVENUES		
	Property Tax		\$1,474,650
	Replacement Tax		\$50,000
	Interest Income		\$5,000
	Rental Income		\$1,000
	Misc Income		\$500
	TOTAL REVENUES:		\$1,531,150
			=====
	TOTAL FUNDS AVAILABLE:		\$3,278,937
			=====
	EXPENDITURES		
1-11	Administration		\$1,315,350
1-12	Assessor		\$269,475
	Contingencies		\$40,000
	TOTAL EXPENDITURES/APPROPRIATIONS:		\$1,624,825
			=====
	ENDING BALANCE	March 31, 2024	\$1,654,112
			=====
1-11	<b>ADMINISTRATION</b>		
	PERSONNEL		
	Salaries		\$420,000

Health Insurance	\$111,650	
Unemployment Insurance	\$10,000	
		\$541,650
<b>CONTRACTUAL SERVICES</b>		
Maintenance Service-Building	\$50,000	
Maintenance Service-Equipment	\$20,000	
Accounting Service	\$1,000	
Legal Service	\$10,000	
Data Processing Service	\$5,000	
Postage	\$1,200	
Telephone	\$3,000	
Publishing	\$1,000	
Printing	\$1,000	
Dues	\$2,000	
Travel Expenses	\$500	
Training	\$3,000	
Utilities	\$6,000	
Publications	\$1,000	
Web Site Support	\$8,000	
		\$112,700
<b>COMMODITIES</b>		
Office Supplies	\$2,000	
		\$2,000
<b>COMMUNITY AGENCY FUNDING</b>		
Grants	\$70,000	
		\$70,000
<b>CAPITAL OUTLAY</b>		
Buildings & Equipment	\$247,000	
Technology	\$5,000	
ARC Debt Service Exp	\$275,000	
ARC Interest Expense	\$57,000	
		\$584,000
<b>OTHER EXPENDITURES</b>		
Miscellaneous Expense	\$5,000	
		\$5,000
		\$1,315,350

**ASSESSOR**

**PERSONNEL**

Salaries	\$199,500	
Health Insurance	\$22,000	
Unemployment Insurance	\$1,000	
		\$222,500
<b>CONTRACTUAL SERVICES</b>		
Maintenance Service-Equipment	\$300	
Postage	\$650	
Telephone	\$3,000	
Publishing	\$100	
Printing	\$250	
Dues	\$500	
Travel Expenses	\$2,000	
Training	\$3,000	
Publications/Maps	\$525	

	Consultant/Appraisal	\$10,000	
	Computer/Consultant	\$6,000	
	Website Support	\$750	
			\$27,075
	COMMODITIES		
	Office Supplies	\$3,000	
			\$3,000
	CAPITAL OUTLAY		
	Miscellaneous	\$900	
	Computer software	\$9,500	
	Computer station	\$5,500	
			\$15,900
	OTHER EXPENDITURES		
	Miscellaneous Expense	\$1,000	
			\$1,000
	TOTAL ASSESSOR:		\$269,475
			=====
11	<b>AUDIT FUND</b>		
	BEGINNING BALANCE	April 1, 2023	\$2,013
	REVENUES		
	Property Tax	\$6,500	
	Interest Income	\$5	
	TOTAL REVENUES:		\$6,505
			=====
	TOTAL FUNDS AVAILABLE:		\$8,518
			=====
	EXPENDITURES		
	Annual Audit	\$6,500	
	TOTAL EXPENDITURES/APPROPRIATIONS:		\$6,500
			=====
	ENDING BALANCE	March 31, 2024	\$2,018
			=====
12	<b>INSURANCE FUND</b>		
	BEGINNING BALANCE	April 1, 2023	\$27,273
			=====
	REVENUES		
	Property Tax	\$33,000	
	Interest Income	\$50	
	Toirma Dividend	\$3,000	
	TOTAL REVENUES:		\$36,050
			=====
	TOTAL FUNDS AVAILABLE:		\$63,323
			=====
	EXPENDITURES		
	PERSONNEL		
	Worker's Compensation	\$6,000	
			\$6,000
	CONTRACTUAL SERVICES		
	Liability Insurance	\$3,600	
	General Insurance	\$30,000	
	CONTINGENCIES	\$1,000	
			<u>\$34,600</u>

		TOTAL EXPENDITURES/APPROPRIATIONS:	\$40,600
			=====
	ENDING BALANCE	March 31, 2024	\$22,723
13	<b>ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)</b>		
	BEGINNING BALANCE	April 1, 2023	\$57,158
			=====
	REVENUES		
	Property Tax		\$55,000
	Interest Income		\$75
	TOTAL REVENUES:		\$55,075
			=====
	TOTAL FUNDS AVAILABLE:		
			\$112,233
			=====
	EXPENDITURES		
	Retirement Contribution		\$49,000
	Administration GT	\$19,000	
	Assessor	\$8,500	
	General Assistance	\$2,500	
	Senior Citizen	\$19,000	
	CONTINGENCIES	\$1,000	\$1,000
	TOTAL EXPENDITURES/APPROPRIATIONS:		\$50,000
			=====
	ENDING BALANCE	March 31, 2024	\$62,233
			=====
14	<b>SOCIAL SECURITY FUND</b>		
	BEGINNING BALANCE	April 1, 2023	\$74,993
			=====
	REVENUES		
	Property Tax		\$75,000
	Interest Income		\$100
	TOTAL REVENUES:		\$75,100
			=====
	TOTAL FUNDS AVAILABLE:		
			\$150,093
			=====
	EXPENDITURES		
	FICA Contribution		\$62,000
	G.T. Administration	\$22,000	
	G.T. Assessor	\$12,000	
	General Assistance	\$3,000	
	Senior Citizens	\$25,000	
	Medicare Contributions		\$15,300
	G.T. Administration	\$5,500	
	G.T. Assessor	\$3,000	
	General Assistance	\$800	
	Senior Citizens	\$6,000	
	Contingencies		\$2,000
	TOTAL EXPENDITURES/APPROPRIATIONS:		\$79,300

	ENDING BALANCE	March 31, 2024		=====	\$70,793	=====
	<b>GENERAL ASSISTANCE FUND</b>					
	BEGINNING BALANCE	April 1, 2023		=====	\$676,973	=====
	REVENUES					
	Property Tax		\$126,100			
	Donations		\$2,000			
	Interest Income		\$500			
	Misc. & Soc Sec Reimbursement		\$5,000			
	Grants		\$500			
	TOTAL REVENUES:				\$134,100	=====
	TOTAL FUNDS AVAILABLE:					
					\$811,073	=====
	EXPENDITURES					
23-11	Administration		\$63,250			
23-31	Home Relief		\$380,500			
	Contingencies		\$20,000			
	TOTAL EXPENDITURES/APPROPRIATIONS:				\$463,750	=====
	ENDING BALANCE	March 31, 2024			\$347,323	=====
23-11	ADMINISTRATION					
	PERSONNEL					
	Salaries		\$50,000			
	Unemployment Insurance		\$1,000			
					\$51,000	
	SERVICES & SUPPLIES					
	Postage		\$1,000			
	Printing		\$500			
	Travel Expenses		\$100			
	Dues		\$150			
	Training		\$500			
	Office Supplies		\$500			
	Technology		\$9,000			
	Miscellaneous Expense		\$500			
					\$12,250	
	TOTAL ADMINISTRATION:				\$63,250	
23-31	HOME RELIEF					
	GENERAL ASSISTANCE					
	Medical Services		\$0			
	Catastrophic Medical Premium		\$3,000			
	Funeral & Burial Service		\$500			
	Shelter		\$90,000			
	Utilities		\$35,000			
	Fuel		\$3,000			
	Grocery		\$36,000			

Incidentals	\$1,000	
<u>Miscellaneous Expense</u>	<u>\$5,000</u>	\$173,500
EMERGENCY ASSISTANCE		
Emergency Shelter	\$120,000	
<u>Emergency Utilities</u>	<u>\$60,000</u>	\$180,000
OTHER EXPENDITURES		
Church Funds	\$2,000	
<u>John M Scott Funds</u>	<u>\$5,000</u>	\$7,000
Contingencies		\$20,000
TOTAL HOME RELIEF:		<u>\$380,500</u>
<b>SENIOR CITIZENS FUND</b>		
BEGINNING BALANCE	April 1, 2023	\$397,377
		=====
REVENUES		
Real Estate Taxes	\$286,850	
Interest	\$500	
Membership fees	\$70,000	
Program fees	\$80,000	
Health Partners	\$45,000	
COBT	\$40,000	
Misc Income	\$9,000	
Sponsorships	\$13,000	
Grants	\$25,000	
Room Rental	\$1,000	
Donations	\$4,000	
Living Memorial Fund	\$25,000	
TOTAL REVENUES:		\$599,350
		=====
TOTAL FUNDS AVAILABLE:		\$996,727
		=====
EXPENDITURES		
PERSONNEL		
Salaries	\$390,000	\$390,000
OPERATIONS		
Telephone	\$2,000	
Postage	\$3,000	
Utilities - Electric	\$29,000	
Utilities - Gas	\$10,000	
Utilities - Other	\$5,000	
Publications	\$0	
Dues	\$500	
Nurse Service Contract	\$0	
Instructor Contracts	\$60,000	
Printing	\$3,000	
Data Support	\$4,000	
COMMODITIES		\$116,500

Office Supplies	\$3,300	
Coffee Supplies	\$6,000	
Bingo Supplies	\$5,200	
		\$14,500
CAPITAL OUTLAY		
Capital Outlay - Greenspace	\$0	
		\$0
OTHER EXPENDITURES		
Program Supplies	\$18,000	
Credit Card Fees	\$5,000	
Publicity	\$2,000	
Program Entertainment	\$1,500	
Mileage	\$500	
Miscellaneous Expense	\$2,000	
		\$29,000
Contingencies		\$40,000
TOTAL EXPENDITURES/APPROPRIATIONS:		\$590,000
		=====
ENDING BALANCE	March 31, 2024	\$406,727

SECTION 3: That amount appropriated for town purposes for the fiscal year beginning April 1, 2023 and ending March 31, 2024 by fund shall be as follows:

1	GENERAL TOWN FUND	\$1,624,825
11	AUDIT FUND	\$6,500
12	INSURANCE FUND	\$40,600
13	SOCIAL SECURITY FUND	\$79,300
14	ILLINOIS MUNICIPAL RETIREMENT FUND	\$50,000
	GENERAL ASSISTANCE FUND	\$463,750
	SENIOR CITIZENS FUND	<u>\$590,000</u>
TOTAL APPROPRIATIONS:		\$2,854,975
		=====

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of the ordinance.

SECTION 5: That each appropriated fund total shall be divided among the

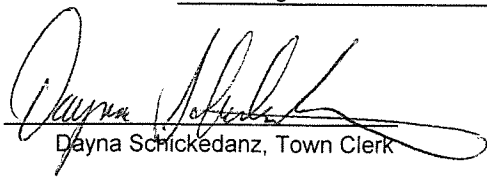
the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriation in the amount of Two Million, Eight Hundred and Fifty Three Thousand, Nine Hundred Seventy-Five Dollars (\$2,853,975.00) for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

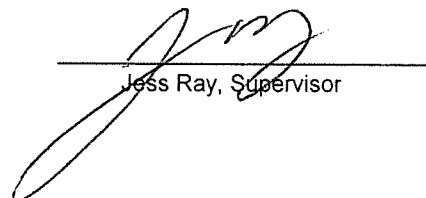
SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of the Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 20th day of April 2023 pursuant to a role call vote by the Board of Trustees of Normal Township, McLean County, Illinois

BOARD OF TRUSTEES	AYE	NAY	ABSENT
<u>Jess Ray</u>	X	—	—
<u>Floyd Aper</u>	X	—	—
<u>Arlene Hosea</u>	X	—	—
<u>Sally Pyne</u>	X	—	—
<u>Art Rodriguez</u>	X	—	—

  
 Dayna Schickedanz, Town Clerk

  
 Jess Ray, Supervisor

CERTIFICATION OF BUDGET AND APPROPRIATION ORDINANCE  
 NORMAL TOWNSHIP

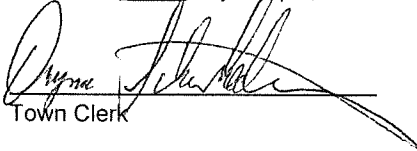
The undersigned, duly elected, qualified and acting Clerk of Normal Township, McLean County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget and



Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2023 and ending March 31, 2024, as adopted this 20th day of April, 2023 .

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Normal Township, McLean County, Illinois. This certification must be filed within 30 days after the adoption of the Budget and Appropriation Ordinance.

Dated this 20<sup>th</sup> day of April, 2023

  
Town Clerk

Filed this \_\_\_\_\_ April, 2023

\_\_\_\_\_  
County Clerk

**FILED**  
McLEAN COUNTY, ILLINOIS

APR 20 2023

*Kathy Michael*  
COUNTY CLERK

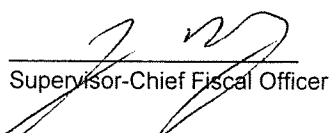
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

FOR NORMAL TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Normal Township, McLean County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of the said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Normal Township, McLean County, Illinois. This certification must be filed within 30 days after the adoption of the Budget and Appropriation Ordinance.

Dated this 20<sup>th</sup> day of April, 2023

  
Supervisor-Chief Fiscal Officer

Filed this \_\_\_\_\_ day of April, 2023

\_\_\_\_\_  
County Clerk

**FILED**  
McLEAN COUNTY, ILLINOIS

APR 20 2023

*Kathy Michael*  
COUNTY CLERK