

**Normal Township  
304 E. Mulberry Normal  
Illinois 61761-0426  
2599**

**Office of the Supervisor  
Phone (309) 452-2060  
Fax (309) 452-**

### **Notice of Grant Funding Availability**

Normal Township is accepting requests for funds from non-profit community organizations whose work aligns with the township's mission to serve financially vulnerable residents through Tuesday, October 11th. If your agency wishes to apply for funds for the period November 1, 2022 - May 31, 2023, please apply by 9:00 PM on October 11, 2022.

Applications for funds should include these eight sections:

1. The name of the organization, address, primary contact for grant applicant, and legal form of entity statement with a copy of the IRS Certificate of Good Standing.
2. Names and information about the officers and directors of your organization
3. Amount of grant funds requested
4. A detailed description of why the organization needs the Normal Township grant funds this year and how the funds will be used
5. An explanation of how the funding benefits Normal Township residents
6. A complete budget for the program, including all other sources of expected revenue and a complete list of expected expenditures
7. An outline of how the program will sustain itself after the grant funds are used
8. A plan for how the program will be evaluated

Grant requests will be evaluated by the township board. All agencies will receive a response to their requests within eight weeks of supplying the necessary documents for determination.

Please send application materials by email or via USPS to:

[jray@normaltownship.org](mailto:jray@normaltownship.org)

Jess Ray  
Normal Township  
304 E Mulberry Normal, IL 61761