

**NORMAL TOWNSHIP
REGULAR BOARD MEETING MINUTES
THURSDAY, JUNE 16, 2022 AT 8:15 AM
NORMAL TOWNSHIP HALL
304 E MULBERRY, NORMAL, IL**

1. **Call to Order:** Supervisor Grammer called to order the Regular Township Meeting for June 21, 2022 at 8:15am.
2. **Land Acknowledgement:** A statement acknowledging the ancestral history of the township land was read by Supervisor Grammer.
3. **Roll Call: Clerk Turner called the roll. Results were as follows;**

Supervisor Sarah Grammer	Present
Trustee Art Rodriguez	Present
Trustee Sally Pyne	Present
Trustee Arlene Hosea	Present
Trustee Floyd Aper	Present via zoom

Per guidelines, the board voted to allow Floyd Aper to attend remotely.

Motion: Sally Pyne

Second: Art Rodriguez

Aye: Sally Pyne, Arlene Hosea, Art Rodriguez, Sarah Grammer

Nay: None

Additional Elected Township Officials Present

Pat Turner	Clerk
Rob Cranston	Assessor
Arin Rader	Road Commissioner

ARC Staff Present

Jess Ray- Director of Operations
Elicsha Sanders- Director of Member Services
Deb Shaw- ARC Senior Advisory Board Chair

4. Pledge of Allegiance

5. Approval of the May 19, 2022 Regular Meeting Minutes

Trustee Rodriguez put forth the motion to approve the May 19, 2022 Regular Meeting Minutes. Trustee Hosea seconded the motion.

Motion: Art Rodriguez

Second: Arlene Hosea

Aye: Floyd Aper, Art Rodriguez, Arlene Hosea, Sally Pyne, Sarah Grammer

Nay: None

6. Approval of Expenditures from May 20, 2022 – June 16, 2022

Trustee Pyne expressed pleasure in seeing that the room rental policy at the ARC had been utilized for a wedding and Supervisor Grammer shared that the deposit had been donated back to the ARC. Afterward the board voted unanimously to approve the bills and expenditures for the period of May 20, 2022 -June 16, 2022.

General Town	\$86,729.41
General Assistance	\$6,864.99
Senior Citizen Fund	\$26,330.98
Road & Bridge	\$1,944.74

Motion: Sally Pyne

Second: Arlene Hosea

Aye: Sarah Grammer, Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper

Nay: None

7. Reports

A. Community Engagement

Trustee Art Rodriguez reported on his participation at the “Bloomington Gold” event and expressed enthusiasm that those he spoke to are looking forward to coming back to the event next year. He also attended the Mt. Pisgah Baptist Church’s M.A.P.S. Scholarship event and offered high praise for Trustee Arlene Hosea for her speech and presentation there. It is reported that approximately \$81,000 in scholarships were given out to graduating high school seniors, all with diverse and impressive career goals.

B. Assessor- No new report, everything going smoothly.

C. Clerk- No new report, all is going well.

D. Highway Commissioner-

Commissioner Rader gave updates on the new garage facility project and reported that he was able to make adjustments in electrical and plumbing plans that would decrease the total cost of the project by about \$35,425. The board discussed pros and cons. Commissioner Rader plans to proceed with the project that is expected to start this month and will take approximately 230 days to complete.

E. ARC Staff and Senior Advisory Committee-

ARC director of operations Jess Ray, reported that Friday attendance is already showing growth but noted the Center has only had two Fridays since returning to service on Fridays.

He shared that the Green Space project is near completion and that the ice machine, a popular item at the ARC was repaired in time for the recent heatwave. Repairing the unit saved the \$5,000 it would have cost to replace it. Jess also shared that he did “5 Questions” with the Pantagraph and found it to be a great opportunity to get the word out about the ARC. Additionally, Jess reported that the ARC added a van driver on Monday. Supervisor Grammer pointed out that in the past, The ARC has always depended on 3 drivers but after losing 2, 1 has been left carrying the load since last June. Special kudos were given to driver Jordan Wilson who not only drives but volunteers at the ARC doing tech and calling bingo among other things. Jess says he is now working on hiring a front desk person.

ARC Senior Advisory Board Chair, Deb Shaw encouraged forward movement on securing bricks for the ARC Memorial. Suggestions included a temporary outdoor display or clear overlays for an indoor one.

F. Supervisor

Supervisor Grammer reported that the ARC Greenspace pavers are in place and that custom safety rail is being crafted and should be done by the end of the week. The Township is waiting to receive pay orders that will be submitted by Stark. She also reported that the auditors finished their audits and we should hear back soon.

Supervisor Grammer shared that she would like to call a special meeting for the board on July 7th where she will announce her intent to resign from her position as Township Supervisor. She shared that she has loved the work that she has done in the last five years but is looking to take another opportunity. She is looking to make the transition as smooth as possible. She provided the board information from Article 60 regarding vacancies in Township offices and reminded the board that it has the obligation to either deputize an Interim Supervisor for up to 60 days or to name an interim to finish the remainder of the term upon accepting the resignation at the upcoming meeting. The board further discussed the matter and agreed to a special meeting for July 7th in the afternoon.

8. **Public Comment:** No public comment offered.

9. New Business

A. Discussion of New Van for the ARC Senior Center

Supervisor Grammer presented options for a trade-in for the ARC van. Of the two options presented, board members leaned toward one that would yield a net trade-in difference of \$29,417.00 and that had flexibility for a ramp that accommodates wheelchairs, canes and walkers. The other option that had only rear wheel chair access did not meet the current mobility need for ARC members.

Art Rodriguez put forth a Motion to move forward with the purchase of the Chrysler Van per the discussion and Sally Pyne seconded the motion.

Motion: Art Rodriguez

Second: Sally Pyne

Aye: Art Rodriguez, Floyd Aper, Arlene Hosea, Sally Pyne, Sarah Grammer
Nay: None

B. Discussion of Township Grants

The board decided to table the discussion of Township grants until the July meeting where grantees are expected to come and report on grant impact.

10. Suggested Items for Next Agenda

Discussion of Township Grants

EDC invitation to share info on housing shortage and other pertinent trends

ARC Director of Operations (Dependent on outcome of special meeting in July)

11. Adjournment

Motion was made to Adjourn

Motion: Arlene Hosea

Second: Sally Pyne

Aye: Sarah Grammer, Sally Pyne, Arlene Hosea, Art Rodriguez, Floyd Aper

Nay: None

Meeting Adjourned at 9:17am

Next Regular Normal Township Board Meeting: Thursday, July 21, 2022- 8:15am

Next Senior Advisory Committee Meeting: Thursday, July 7, 2022 – 9:30 am