

BUDGET AND APPROPRIATION ORDINANCE

NORMAL TOWNSHIP GENERAL FUND

ORDINANCE No. 21/22 - 01

An ordinance appropriating for all town purposes for Normal Township, McLean County, Illinois, for the fiscal year beginning April 1, 2021 and ending March 31, 2022.

BE IT ORDAINED by the Board of Trustees of Normal Township, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as necessary to defray all expenses and liabilities of Normal Township, be and the same are hereby appropriated for the town purposes of Normal Township, McLean County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2021 and ending March 31, 2022.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN	IMRF
GENERAL ASSISTANCE	SOCIAL SECURITY
SENIOR CITIZENS	INSURANCE
AUDIT	

1 **GENERAL TOWN FUND**

BEGINNING BALANCE	April 1, 2021		\$1,160,000
REVENUES			
	Property Tax	\$1,303,000	
	Replacement Tax	\$35,000	
	Interest Income	\$2,500	
	Rental Income	\$1,200	
	Misc Income	\$500	
	TOTAL REVENUES:		\$1,342,200
			=====
	TOTAL FUNDS AVAILABLE:		\$2,502,200
			=====
EXPENDITURES			
1-11	Administration	\$1,206,618	
1-12	Assessor	\$269,475	
	Contingencies	\$40,000	
	TOTAL EXPENDITURES/APPROPRIATIONS:		\$1,516,093
			=====

	ENDING BALANCE	March 31, 2022		\$986,107
			=====	
1-11	ADMINISTRATION			
	PERSONNEL			
	Salaries	\$335,000		
	Health Insurance	\$92,000		
	Unemployment Insurance	\$9,000		
				\$436,000
	CONTRACTUAL SERVICES			
	Maintenance Service-Building	\$50,000		
	Maintenance Service-Equipment	\$20,000		
	Accounting Service	\$1,000		
	Legal Service	\$9,500		
	Data Processing Service	\$5,000		
	Postage	\$1,200		
	Telephone	\$2,500		
	Publishing	\$1,300		
	Printing	\$2,000		
	Dues	\$2,000		
	Travel Expenses	\$500		
	Training	\$3,000		
	Utilities	\$6,000		
	Publications	\$1,500		
	Web Site Support	\$8,000		
				\$113,500
	COMMODITIES			
	Office Supplies	\$2,000		
				\$2,000
	COMMUNITY AGENCY FUNDING			
	Grants	\$70,000		
				\$70,000
	CAPITAL OUTLAY			
	Buildings & Equipment	\$247,000		
	Technology	\$9,000		
	ARC Debt Service Exp	\$263,118		
	ARC Interest Expense	\$61,000		
	New Building Costs	\$0		
				\$580,118
	OTHER EXPENDITURES			
	Miscellaneous Expense	\$5,000		
	Transfer to Senior Citizens Fund	0		
				\$5,000
	TOTAL ADMINISTRATION:			\$1,206,618
	ASSESSOR			
	PERSONNEL			
	Salaries	\$199,500		
	Health Insurance	\$22,000		

	Unemployment Insurance	\$1,000	\$222,500
	CONTRACTUAL SERVICES		
	Maintenance Service-Equipment	\$300	
	Postage	\$650	
	Telephone	\$3,000	
	Publishing	\$100	
	Printing	\$250	
	Dues	\$500	
	Travel Expenses	\$2,000	
	Training	\$3,000	
	Publications/Maps	\$525	
	Consultant/Appraisal	\$10,000	
	Computer/Consultant	\$6,000	
	Website Support	\$750	
			\$27,075
	COMMODITIES		
	Office Supplies	\$3,000	
			\$3,000
	CAPITAL OUTLAY		
	Miscellaneous	\$900	
	Computer software	\$9,500	
	Computer station	\$5,500	
			\$15,900
	OTHER EXPENDITURES		
	Miscellaneous Expense	\$1,000	
			\$1,000
	TOTAL ASSESSOR:		\$269,475
			=====
11	AUDIT FUND		
	BEGINNING BALANCE April 1, 2021		\$1,158
	REVENUES		
	Property Tax	\$6,000	
	Interest Income	\$5	
	TOTAL REVENUES:		\$6,005
			=====
	TOTAL FUNDS AVAILABLE:		\$7,163
			=====
	EXPENDITURES		
	Annual Audit	\$6,000	
	TOTAL EXPENDITURES/APPROPRIATIONS:		\$6,000
			=====
	ENDING BALANCE March 31, 2022		\$1,163
			=====
12	INSURANCE FUND		
	BEGINNING BALANCE April 1, 2021		\$24,590
			=====
	REVENUES		
	Property Tax	\$32,000	

Interest Income	\$50	
Toirma Dividend	\$1,500	
TOTAL REVENUES:		\$33,550
		=====
TOTAL FUNDS AVAILABLE:		\$58,140
		=====
EXPENDITURES		
PERSONNEL		
Worker's Compensation	\$5,142	
		\$5,142
CONTRACTUAL SERVICES		
Liability Insurance	\$3,672	
General Insurance	\$27,706	
CONTINGENCIES		
	\$1,000	
		\$32,378
TOTAL EXPENDITURES/APPROPRIATIONS:		\$37,520
		=====
ENDING BALANCE	March 31, 2022	\$20,620

13 **ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)**

BEGINNING BALANCE	April 1, 2021		\$30,000
			=====
REVENUES			
Property Tax		\$57,000	
Interest Income		\$75	
TOTAL REVENUES:			\$57,075
			=====
TOTAL FUNDS AVAILABLE:			\$87,075
			=====
EXPENDITURES			
Retirement Contribution		\$58,500	
Administration	\$25,000		
Assessor	\$10,000		
General Assist	\$2,500		
Senior Citizen	\$21,000		
CONTINGENCIES			
	\$1,000	\$1,000	
TOTAL EXPENDITURES/APPROPRIATIONS:			\$59,500
			=====
ENDING BALANCE	March 31, 2022		\$27,575
			=====

14 **SOCIAL SECURITY FUND**

BEGINNING BALANCE	April 1, 2021		\$50,000
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REVENUES

Property Tax	\$75,000	
Interest Income	\$100	
TOTAL REVENUES:		\$75,100

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TOTAL FUNDS AVAILABLE:		\$125,100
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EXPENDITURES

FICA Contribution	\$61,000	
G.T. Admin	\$23,000	
G.T. Asses	\$11,000	
General As:	\$2,500	
Senior Citiz	\$24,500	

Medicare Contributions	\$15,200	
G.T. Admin	\$5,500	
G.T. Asses:	\$3,000	
General As:	\$700	
Senior Citiz	\$6,000	

Contingencies	\$2,000	
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TOTAL EXPENDITURES/APPROPRIATIONS:		\$78,200
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ENDING BALANCE	March 31, 2022	\$46,900
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GENERAL ASSISTANCE FUND

BEGINNING BALANCE	April 1, 2021	\$420,000
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REVENUES

Property Tax	\$300,000	
Donations	\$2,000	
Interest Income	\$1,000	
Misc. & Soc Sec Reimbursement	\$5,000	
Grants	\$500	

TOTAL REVENUES:		\$308,500
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TOTAL FUNDS AVAILABLE:		\$728,500
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EXPENDITURES

23-11	Administration	\$46,250
23-31	Home Relief	\$347,500
	Contingencies	\$20,000

TOTAL EXPENDITURES/APPROPRIATIONS:		\$413,750
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ENDING BALANCE	March 31, 2022	\$314,750
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23-11 ADMINISTRATION

PERSONNEL

Salaries	\$40,000	
Health Insurance	\$0	
Unemployment Insurance	\$500	
		\$40,500

SERVICES & SUPPLIES

Postage	\$1,000	
Printing	\$2,500	
Travel Expenses	\$100	
Dues	\$150	
Training	\$500	
Office Supplies	\$1,000	
Miscellaneous Expense	\$500	
		\$5,750

TOTAL ADMINISTRATION: \$46,250

23-31 HOME RELIEF

GENERAL ASSISTANCE

Medical Services	\$0	
Catastrophic Medical Premium	\$3,000	
Funeral & Burial Service	\$500	
Shelter	\$90,000	
Utilities	\$25,000	
Fuel	\$4,000	
Grocery	\$45,000	
Incidentals	\$1,000	
<u>Miscellaneous Expense</u>	\$14,000	
		\$182,500

EMERGENCY ASSISTANCE

Emergency Shelter	\$95,000	
<u>Emergency Utilities</u>	\$43,000	
		\$138,000

OTHER EXPENDITURES

Church Funds	\$2,000	
<u>John M Scott Funds</u>	\$5,000	
		\$7,000

Contingencies \$20,000

TOTAL HOME RELIEF: \$347,500

SENIOR CITIZENS FUND

BEGINNING BALANCE April 1, 2021 \$426,362
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REVENUES

Real Estate Taxes	\$258,000
Interest	\$1,500
Membership fees	\$60,000
Program fees	\$15,000

Health Partners	\$15,000	
COBT	\$40,000	
Misc Income	\$5,000	
Sponsorships	\$5,000	
Grants	\$25,000	
Room Rental	\$500	
Donations	\$6,500	
Living Memorial Fund	\$70,000	
TOTAL REVENUES:		\$501,500
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TOTAL FUNDS AVAILABLE:		\$927,862
		=====

EXPENDITURES

PERSONNEL

Salaries	\$350,000	\$350,000
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OPERATIONS

Telephone	\$3,000	
Postage	\$4,000	
Utilities - Electric	\$20,000	
Utilities - Gas	\$5,000	
Utilities - Other	\$5,000	
Publications	\$500	
Dues	\$500	
Nurse Service Contract	\$500	
Instructor Contracts	\$6,000	
Printing	\$3,500	
Data Support	\$7,400	
		\$55,400

COMMODITIES

Office Supplies	\$3,000	
Coffee Supplies	\$500	
Bingo Supplies	\$2,600	
		\$6,100

CAPITAL OUTLAY

Capital Outlay - Greenspace	\$70,000	\$70,000
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OTHER EXPENDITURES

Program Supplies	\$18,000	
Credit Card Fees	\$2,000	
Publicity	\$2,000	
Program Entertainment	\$500	
Mileage	\$500	
Miscellaneous Expense	\$2,000	
		\$25,000

Contingencies

\$40,000

TOTAL EXPENDITURES/APPROPRIATIONS:

\$546,500

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this date.

SECTION 7: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 26th day of April 2021 pursuant to a role call vote by the Board of Trustees of Normal Township, McLean County, Illinois

BOARD OF TRUSTEES	AYE	NAY	ABSENT
<u>Sarah Grammer</u>	<u> X</u>	_____	_____
<u>Arlene Hosea</u>	<u> X</u>	_____	_____
<u>Sally Pyne</u>	<u> X</u>	_____	_____
<u>Ray Ropp</u>	<u> X</u>	_____	_____
<u>Dayna Schickedanz</u>	<u> X</u>	_____	_____