

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
SEPTEMBER 20, 2018
8:17AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne and Arlene Hosea

BOARD MEMBERS ABSENT: Trustees Dayna Schickedanz and Ray Ropp

ELECTED OFFICIALS PRESENT: Township Assessor Rob Cranston and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: Highway Commissioner Arin Rader

OTHERS PRESENT: ARC Operations Director Mindy Morgan, ARC Advisory member Alan McDowell, Adrian Barr of Prairie Sate Legal Services and Derek Beigh of the Pantagraph

Sally Pyne made the motion to approve the August 17, 2018 Meeting Minutes and Arlene Hosea seconded and was approved

EXPENDITURES for August 17- September 18, 2018

General Assistance: \$34,486.45

General Town: \$109,175.35

Road and Bridge: \$13,352.21

Senior Citizen: \$53,053.42

Arlene Hosea made the motion to approve the Expenditures for August 17- September 18, 2018 and Sally Pyne seconded and was approved

COMMUNITY ENGAGEMENT

Sally Pyne reminded the board of their responsibility in their position: Decision makers, Fiduciary stewards, Ombudsmen, Educators and Motivators. The members and positions of the Township Government play an important role in the Community and State

She attended many community events and continues to inform and educate citizens of the Township's responsibilities. She spoke with Melissa Newbill and Aaron Stine from Home Sweet Home who are working on a Rapid Re-Housing program. Supervisor Sarah Grammer will send a list of the landlords who work well with our clients who can hopefully help the affordable housing in the community. Also attended a Workforce Development program in which they stated that 65% of all jobs will require some sort of post-secondary education. Their goal is to have 60% of our citizens to have a degree by 2025. This program could possible help our General Assistance clients.

Arlene Hosea, Supervisor Sarah Grammer and Sally Pyne have been working with First United Methodist Church to start a Food Pantry distribution on Illinois State University's campus. Arlene Hosea thanked Painter's Union for their free paint and labor in painting the Pantry. Opens tomorrow, September 21, 2018.

ASSESSOR REPORT by Rob Cranston

The County issued a multiplier of 1.00. There have been 27 appeals and 11 of them are of recent sales. He acknowledged a former Township Trustee and a current farmer, Mike Mouser, passing away. He had been a very respected citizen.

CLERK REPORT by Amy Conklin- Nothing to report

ROAD COMMISSIONER REPORT by Arin Rader (by written statement)

Building Project estimate from architect is significantly higher than the maximum without a bid process. Working with attorney for a bid document

Closing scheduled for new property will be January 10, 2019
The County will be painting stripes on some of the Township roads.
Will be adding hot tar to cracks in a few more miles of road before winter precipitation

SENIOR PROGRAM

ARC Director of Operations, Mindy Morgan stated that the Barns Keeper Tour was well attended and is planning on continuing to take the tours of the remaining counties
Alan McDowell stated that the Welcoming Committee met and will create a New Member's Packet
Will be having a Volunteer luncheon to honor the volunteers. Will have ARC Ambassadors to help answer member's questions. ARC is encouraging people to volunteer to help with the growth of the ARC's membership

GENERAL ASSISTANT REPORT by Supervisor Sarah Grammer

In August there are 121 appointments for 100 residents- 56 receiving \$27,694.20

August 2018 GA

56 Clients for \$13,124.91 (average \$234.37 per client)

August 2017 GA

49 Clients for \$12,250.00 (average \$250.00 per client)

August 2018 EA

27 Clients for \$14,569.29 (average \$539.60 per client)

August 2017 EA

33 Clients for \$21,185.64 (average \$641.99 per client)

SUPERVISOR REPORT by Sarah Grammer

Silver Sneaker reimbursement was \$3600 for August

ARC Fundraiser has had a great turnout raising \$25,000. Donations are still being received

Paul Young working on specifications for renovation bidding

First floor could be finished in first phases and then the second floor if needed

Farnsworth is putting specifications for HVAC together for bidding

Roof has a 10 year warranty so if any needed work to be done, should be covered

ARC credit card usage is increasing and it has made the process more efficient and convenient

The Normal Public Library is providing walking tours of the Soldiers and Sailors property- The ARC

is providing buses to use for the elderly to attend this tour

The state of Illinois has seized the IDES training classes for any other groups outside of people on welfare-

Sarah Grammer will do the September's training

Attended annual TIFF review board

Affordable Housing- still working on the early stages

No Closed Session

No Public Comment

OLD BUSINESS

Adrian Barr from Prairie State Legal Services spoke about this organization of services for those who need legal advise/help in civil situations especially with landlord issues. These services are for the low income and those who are 60+ years of age. This organization can offer these services to our GA/EA clients. He also noted that funding has declined and would like for the Township to consider contributing.

Sally Pyne made the motion to allow \$4902 to be granted to the FY 2019 Before and After School program provided by the Town of Normal. Arlene Hosea seconded and was approved

Sally Pyne made the motion to allow \$10,415 to be granted to the FY 2019 After School program for special need students provided by the YWCA. Arlene Hosea seconded and was approved

Sally Pyne made the motion to not allocate granted funds to the Children's Discovery Museum After School program requested by the Children's Discovery Museum private Foundation. Arlene Hosea seconded and was approved

“Fringe Benefits” of the Peace Meal expenditures are for health insurance premiums for employees.

Sally Pyne made the motion to allow \$14,000 to be granted to the FY 2019 Senior Nutrition for Peace Meal. Arlene Hosea seconded and was approved

Sally Pyne made the motion to allow \$30,000 to be granted to the FY 2019 Community Health Care Center to provide for the new Dental Care program. Arlene Hosea seconded and was approved

NEW BUSINESS

Mindy Morgan stated that page 10- 2.7 needs to state a longer grace period for taking time off

Sally Pyne made the motion to adopt the Normal Township Personnel Manual with the 2018 updates to be used while Township attorney finalizes all legal details. Arlene Hosea seconded and was approved

The bank is working on refinance numbers to be used to pay for the new HVAC system

Sally Pyne made the motion to adjourn meeting and Arlene Hosea seconded and meeting was adjourned at 10:13AM