

NORMAL TOWNSHIP BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
MAY 19, 2016
8:20 AM

BOARD MEMBERS PRESENT: Supervisor Rich Farr, Randy Schaab, Ray Ropp, Rick Phillips and Mel Schultz

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston, Highway Commissioner Arin Rader and Township Clerk Amy Conklin

OTHERS IN ATTENDANCE: Senior Director Jennifer Engelman, Michael Buragas from Farnsworth Group and Senior Advisory Board Member Ray Miller

Ray Ropp made the motion to approve the April 21, 2016 Board minutes and Rick Phillips seconded

Randy Schaab moved for the approval of the May 2016 bills to be paid. The bills for the four accounts with payroll amounts being included in the last three of the accounts are as follow:

GENERAL TOWN: \$33,699.22
GENERAL ASSISTANCE: \$7,114.57
SENIOR CITIZEN: \$61,399.20
ROAD AND BRIDGE: \$13,763.20

Ray Ropp seconded the motion and the motion carried and was approved

GENERAL ASSISTANCE REPORT by Supervisor Rich Farr:

April: 64 appointments made 50 shows (March 61/45)
26 GA clients @ \$6,186.65 (March 31 @ \$7,727.76)
14 EA clients @ \$3,433.78 (March 3 @ \$850.00)
April 2015: 27 GA clients @\$7,120.00
10 EA clients @ \$2,167.61

There have been some shut-offs and many new GA clients registering and increase of EA rent requests. There have some clients who have been suspended.

ASSESSOR REPORT by Rob Cranston:

Unit 5 has met with the appraisers of the 8 properties, which are in appeal.

There are also 6 properties owned by a Chicago company which may also be appealed after the appeal due date.

CLERK REPORT by Amy Conklin: None

ROAD COMMISSIONER REPORT by Arin Rader:

One mile overlay with shoulders and milling-out under a bridge had an estimate of \$217,921.75 from the County Engineer. All bids that came in were all under estimate and Rowe was under by 19% at \$176,899.43. Work will be done by the end of next week.

Ziebarth Road curve and culvert needs to be fixed with milling-out, free base and blacktop overlay.

The county road 1425 has been breaking up and needs to be fixed.

Looking for a tractor with a batwing and equipment for shoulder work. A used 2001 John Deere 6410 is \$24,000. Arin may check the state website for their pricing on new equipment.

SENIORS PROGRAM by Jennifer Engelman:

Since the new ARC building has opened, there are now 1294 members from Normal and surrounding area. Bloomington has 407 (32%) members, Normal has 775 (59%) and other surrounding towns have 112 (9%)

The busiest time frame is 8am to 4pm. The average age of member has been lowered. Ray Miller shared with the board that he met a gentleman who greatly appreciates the center because it provides a welcoming place to meet new friends.

In June, ARC will add Darts, Table Top Shuffle and Pickleball. CardioFit Hi-Lo class will be added to the evening schedule. A Rotating Library will be added by the Normal Public Library. Chad Ritchie will present A Power of Attorney and Revocable Trust program on June 15th.

SUPERVISOR REPORT by Rich Farr:

Auditors will have their report by our July board meeting

Catastrophic Insurance Premium is still \$2,360

The proposed IMRF rate for 2017 is 8.85% and we have been paying 9.59% in 2016

TOI Education Conference will be June 23 at the Normal Marriott at 7:30am

MCEO meeting/dinner will be hosted by ARC on June 16

No closed meeting needed

No public comments

OLD BUSINESS

Michael Buragas informed board that Tarter Construction is requesting \$377,000 to close out project. The retainment for Tarter is \$195,000.

Tarter is stating that there is another change order of \$3,500 for sprinklers. Michael is double checking to see if this was already in a previous change order.

The East side canopy will be installed in June.

The ERV is still not completed and cannot be tested until then.

Culbertson's is putting a \$20,000 mechanical lien on ARC in which Tarter did not notify Farnsworth or Normal Township. Tarter is in dispute.

Tarter has begun demo work on second ARC floor without a city building permit which is allowed. However, Tarter cannot begin renovation until the permit is issued. Drawings have been approved and all materials have been delivered to ARC.

There was discussion on the ARC membership waiver policy in which residents will not have to pay full membership fee.

A motion was made by Rick Phillips to approve waiver policy at ARC using 150% of poverty as income limit. Mel Schultz seconded and was approved.

The board reviewed the bids for replacing the ARC boiler. All bids except one, priced a 2 boiler system. US Mechanical, Pipe Works Inc, and Mid Illinois Mechanical provided bids.

Ray Ropp left meeting at 10:40am

A motion was made by Rick Phillips to select the lowest bidder for the HVAC contractor to replace the ARC boiler stating the heating capacity along with a warranty and an installation by August 31, 2016. Mel Schultz seconded and was approved.

NEW BUSINESS

Rick Phillips made the motion to adopt the Prevailing Wage Ordinance for 2016 and was seconded by Mel Schultz and was approved.

Mel Schultz made the motion to approve the lease with Faith In Action to occupy space on second floor of the ARC and Rick Phillips seconded and it was approved.

The Township Attorney is reviewing the contract with ISU lease for occupying second floor of the ARC. This will be voted on at the June meeting.

Board will wait to approve contractor for the ARC West side parking spaces.

A motion was made by Rick Phillips to fix transition area of ARC East parking lot by black coat by using McLean County Asphalt at the cost of \$9,178.00. Mel Schultz seconded and was approved.

Randy Schaab requested for a re-evaluation of the Employee Working Policy and how to manage several more employees at the ARC. This will be added to the June agenda.

Randy Schaab moved to adjourn the meeting and Rick Phillips seconded and adjournment was at 11:32am.

Amy Conklin Normal Township Clerk

Date