

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
304 EAST MULBERRY
MAY 16, 2019
8:15 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne, Dayna Schickedanz and Ray Ropp

BOARD MEMBERS ABSENT: Arlene Hosea

ELECTED OFFICIALS PRESENT: Township Assessor Rob Cranston, Highway Commissioner Arin Rader and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: None

OTHERS PRESENT: ARC Operations Director Rick Lewis, ARC Program Director Molly Camper and ARC Advisory member Bob Stefl

Sally Pyne made the motion to approve the April 18, 2019 Board Meeting Minutes and Ray Ropp seconded and was approved

EXPENDITURES for April 19 to May 16, 2019

General Assistance: \$21,247.59

General Town: \$146,481.01

Road and Bridge: \$40,422.19

Senior Citizen: \$67,829.95

Sally Pyne made the motion to approve Expenditures for April 19 to May 16, 2019 and Ray Ropp seconded and was approved

COMMUNITY ENGAGEMENT REPORT

Sally Pyne attended the Town Hall presented by Senator Jason Barickman held at the ARC- very informative for the ARC members. Attended the Senior Expo where the ARC Communications Director presented a great informative display of the ARC

ASSESSOR REPORT by Rob Cranston

It is a busy season for field work

CLERK REPORT by Amy Conklin- nothing to report

ROAD COMMISSIONER REPORT by Arin Rader

Cold patching holes. Working on bridge deck run offs for drainage. Will begin digging on Ziebarth Road improving drainage issues with tile work. Rebidding the seal coat project with the county. Oil and Chipping 3 miles on Zeibarth and Parkside roads. Bought the used Tandem truck to haul rock and plow in winter for \$20,000. Working with Michael Buragas on the architect drawing estimates.

ARC STAFF AND ADVISORY BOARD

ARC Director of Operations Rick Lewis reported that Molly Camper has served the Township for 15 years beginning at the senior community center. Staff hosted a taco bar lunch yesterday for

managers, desk staff and custodians. The shuttle bus clipped the carport and TOIRMA approved the estimate for window and panel repair for \$1623. A planned fire drill will be May 16 at 1pm. Membership is 4331, 709 Silver Sneakers, 28 Renew Active and 22 Silver and Fit. Average attendance for May during Monday through Thursday are 800 members, 700 on Friday and 240 on Saturday. Coffee and Bingo sponsors for 2019 are full and solicitations for 2020 have begun. Heritage Health, Evergreen and Sugar Creek have begun the 2020 sponsorships. SHIP calls doubled in March- May compared to 2018- 2 referrals to Community Care Systems, 28 counselor appointments and 11 phone counsels. 4032 members received email- up from 3984. Collette Vacations and ARC are taking a river cruise to the Dutch and Belgium waterways to see the Tulips of Spring 2020. Collette will be presenting the trip's agenda on May 16th. Eric Smith (a member's son) will present information on Cyber Security to ARC members on May 29, 2019. More than 100 members attended the Senior Prom and the response was overwhelming positive. May 25, 2019 at 10:30am- Memorial Day program at the flagpole.

GENERAL ASSISTANCE REPORT by Supervisor Sarah Grammer

In April there were 86 appointments for 73 residents.

April 2019 GA

41 clients for \$12,464.00

April 2018 GA

52 clients for \$13,569.10

April 2019 EA

10 clients for \$4,502.42

April 2018 EA

9 clients for \$4,346.34

SUPERVISOR REPORT by Sarah Grammer

Received a \$2,000 grant from Illinois Prairie Community Foundation and will be used for the ARC music enrichment program presented by Rita Meland.

Bids for the ARC parking lot will be ready for vote at the June board meeting

Board reviewed the designs of the combined logos of the Township and ARC presented by ISU students of Design Streak

Arin Rader will assist contractor on how to fix the crumbling areas of the ARC parking lot

No Public Comment

OLD BUSINESS

None

NEW BUSINESS

Supervisor Sarah Grammer and the Board thanked Molly Camper for her 15 years of service with the Senior program and presented her with a plaque. She helped greatly when renovating the former ISU recreation center into the ARC and growing the senior program.

Discussion of the ARC building remodel and HVAC replacement

Conventional system \$1,068,459.88

Refrigerant flow \$1,125,918.19

Variable Refrigerate flow \$859,870.00

Will put this out for open bid. There are 3 companies who install these systems. Exterior units will be located on Northside of ARC- Quieter units- Contractor needs to be service trained to receive a doubled guarantee of 10 years

Remodel is approximately \$294,389- the two projects should be combined to decrease time and responsibilities

Dayna Schickedanz reported on the social media policy- Content Restriction section very important and will continue discussion

Discussion of changes to the Personnel Manuel- ARC membership and Retiree health insurance coverage

Dayna Schickedanz made the motion to approve the updates of the Normal Township Personnel Manuel and Ray Ropp seconded and was approved

Discussion of annual membership with the McLean County Chamber of Commerce

Dayna Schickedanz made the motion to discontinue membership with the McLean County Chamber of Commerce and Ray Ropp seconded and was approved

Sally Pyne made the motion to move to Closed Meeting Session to review Closed Meeting Minutes from November 15, 2018. Ray Ropp seconded and was approved for a Roll Call Vote

ROLL CALL for moving to Closed Session

	AYE	NAY
Sally Pyne	X	
Dayna Schickedanz	X	
Ray Ropp	X	
Supervisor Sarah Grammer	X	

Board is approved to move to Closed Session at 9:31AM

Sally Pyne made the motion to end Closed Session and to move to Open Session. Ray Ropp seconded and was moved to a Roll Call Vote

	AYE	NAY
Sally Pyne	X	
Dayna Schickedanz	X	
Ray Ropp	X	
Supervisor Sarah Grammer	X	

Closed Meeting moved to Open Meeting at 9:35AM

Ray Ropp made the motion to approve and seal the first set of minutes on the Closed Meeting on November 15, 2018 and Sally Pyne seconded and approval goes into a Roll Call Vote

ROLL CALL for approving first set of minutes

	AYE	NAY
Sally Pyne	X	
Dayna Schickedanz	X	
Ray Ropp	X	
Supervisor Sarah Grammer	X	

All approved the first set of minutes on November 15, 2018

Ray Ropp made the motion to approve and seal the second set of minutes on the Closed Meeting on November 15, 2018 and Sally Pyne second and the approval goes into a Roll Call Vote

ROLL CALL

	AYE	NAY
Sally Pyne	X	
Dayna Schickedanz	X	
Ray Ropp	X	
Supervisor Sarah Grammer	X	

All approved the second set of minutes on November 15, 2018

Ray Ropp made the motion to adjourn the meeting and Sally Pyne seconded and was approved.

Meeting adjourned at 9:46 AM