

NORMAL TOWNSHIP  
MONTHLY BOARD MEETING'  
NORMAL TOWNSHIP BUILDING  
304 EAST MULBERRY  
MARCH 15, 2018  
8:15AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne, Samantha Quigle, Arlene Hosea and Ray Ropp

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Highway Commissioner Arin Rader and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: Assessor Rob Cranston

OTHERS PRESENT: ARC Director of Operations Mindy Morgan, ARC Advisory Board members Alan McDowell and Robert Stefl, Mount Hope Township member Daryl Yoder, Citizens Dennis Bourgerie and Alanna Holly-Wiziekk

Arlene Hosea made the motion to approve the February 22, 2018 Special Board Meeting minutes. Ray Ropp seconded and was approved

EXPENDITURES for February 23- March 15, 2018

General Assistance: \$26,282.25

General Town: \$2,885.95

Road and Bridge: \$3,414.57

Senior Citizen: \$51,917.68

Sally Pyne had questions on the \$600 petty cash- this amount is taken out every 2 months for laundry cash for GA. Senior Citizen Advocate at Home is the 4<sup>th</sup> and final payment.

Sally Pyne made the motion to approve the expenditures and Arlene Hosea seconded and was approved

#### COMMUNITY ENGAGEMENT

Sally Pyne used the WJBC forum "Voices" to educate readers on their Facebook, Twitter and her personal Facebook about the Tax Agreement discussed last month which continues until a vote next month. Its asks our Constitutes to be aware of this deal and provide feedback to their elected officials.

SNAP(food stamp) clients can get fruits and vegetables 2 for 1 at Green Top Grocery and downtown's farmers market- this will help our

GA/EA Client's food dollar. Attended 2 of 4 public Forums for searching for a new Heartland Community College President. This is an important position in our community as we often are asked to vote on the same taxing issues as HCC Board.

Arlene Hosea attended the McLean County Museum of History for the Bloomington-Normal Black History Project 2.0 on March 3.

The board participated in the ARC Hollywood Trivia Night to raise money which was a fun and productive event.

ASSESSOR REPORT by Rob Cranston- Nothing to report

CLERK REPORT by Amy Conklin- Nothing to report

ROAD COMMISSIONER REPORT by Arin Rader

March 27 road 1425 E will begin. This project is bid at \$240,000. A better Polymer will be applied and will last longer. Will have some surplus of salt to carry over for next year. Will attend the Highway Commissioner Conference in Decatur on March 27.

SENIORS PROGRAM

Bob Stefl reported that the artwork will be hung in the ARC dining room. A Track Hanging System will be used. Exhibits will run 6 weeks at a time.

Mindy Morgan stated that many members have had the Silver Sneakers benefit and are not activated. ARC is reimbursing some members who had this benefit but the ARC was not participating. Three month reimbursement is maximum. In January there were 32 participants and ARC received \$400. If there are 100 participants it would increase to \$1200. There are 4200 current active members.

GENERAL ASSISTANCE REPORT by Sarah Grammer

In February there were 98 appointments for 83 clients

February 2018 GA

51 clients for \$12,576.26

February 2017 GA

28 clients for \$6,731.87

February 2018 EA

11 clients for \$5,606.77

February 2017 EA

6 clients for \$1,882.24

This assistance prevented 6 evictions and 5 utility disconnections

SUPERVISOR REPORT by Sarah Grammer

The ARC raised \$5700 with 19 tables. This fundraiser was a great success and will continue through out the coming years.

IDES will be providing a class at the township on March 27<sup>th</sup> from 1:30-4:30 to help assisted clients who have a criminal background on information and skills for seeking a job.

Attended a Food Insecurity on College Campuses Conference in Moline on March 2<sup>nd</sup>. Working with several ISU student groups and First United Methodist Church to open a food pantry on campus before next school year. Working with Midwest Food Bank on how the Township could participate in a monthly food distribution for assisted clients. Also, looking into a non-profit food pantry at the ARC to assist the seniors in community.

Reminded Board that the TOI Education Conference will be held May 24<sup>th</sup> at the Normal Marriott- Sally Pyne is planning on attending

Please look at email for the Economic Interest Form from the County Clerk to be filed by May 1<sup>st</sup>, 2018

No Closed Session

#### PUBLIC COMMENT

Dennis Bougerie stated that the 7- year frieze on the Apartment Tax Deal is out of line. All businesses would probably like that same deal especially since the City of Normal has increased taxes and fees

Alan McDowell stated that this tax deal is not good and should be voted down

UNFINISHED BUSINESS- None

#### NEW BUSINESS

Sally Pyne made the motion to accept the 2019 Budget hearing for approval will be held at the April 19<sup>th</sup> Board meeting. Ray Ropp seconded and was approved

Sally Pyne made the motion to approve Resolution and Ray Ropp seconded.

#### Roll Call

Arlene Hosea	Aye
Samantha Quigle	Aye
Sally Pyne	Aye
Ray Ropp	Aye
Sarah Grammer	Aye

Resolution approved

Ray Ropp suggested having former Trustee, Rick Phillips to moderate Annual Meeting. Dennis Bourgerie will be backup. Arlene Hosea and Sally Pyne will take care of 160 Anniversary of Town of Normal refreshments

Alan McDowell commended Dennis Bourgerie's past 6 years of respectable service with the ARC advisory board. He worked hard during the renovation of the ARC and has been working on the Credit Card Project. His retirement lunch will be held at the Olive Garden.

Sally Pyne made the motion to approve Bob Stefl to continue on the ARC Advisory committee and accept Steven Kossman to fill the vacant advisory position on April 1, 2018. Sam Quigle seconded and was approved

#### Discussion on ARC Room Rental Policy

Risk pool does not include coverage for alcohol- can have a temporary insurance policy issued if needed on special events

Room capacities need to be included in contract

\$350 for rental + \$35 per hour

Total cost to be stated clearly

Should have an approved list of caterers to be given for some direction to rentee if needed

The edits need to be made to policy contract

Sally Pyne made the motion to approve the ARC Member Room Rental Policy and Ray Ropp seconded and was approved

Sarah Grammer drafted a proposal for Transparency and Disclosure Policy when the township is dealing with LLC's and Trusts to list owners, etc for knowing if there is a Conflict of Interest. The public should know this information when an entity is receiving any type of tax benefit. Not-for-Profit will have to list board members

Sally Pyne made a motion to approve the Ordinance of Transparency and Disclosure Policy and Arlene Hosea seconded

#### Roll Call

Arlene Hosea	Aye
Samantha Quigle	Aye
Sally Pyne	Aye
Ray Ropp	Aye
Sarah Grammer	Aye

Ordinance approved

We were all in agreement to not undermine the Assessor's (Rob Cranston) position. Board will vote at April meeting

Sally Pyne drafted an Application for Grant Funding for organizations to answer 8 categories for receiving Township grant money. Any organization receiving Township grant money be required to acknowledge taxpayer's monetary assistance.

Board will vote on this at April meeting

Meeting was adjourned at 9:51 AM

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Normal Township Clerk- Amy Conklin

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Date