

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
JANUARY 16, 2020
8:17 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Arlene Hosea, Sally Pyne, Dayna Schickedanz and Ray Ropp

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: Highway Commissioner Arin Rader

OTHERS PRESENT: ARC Director of Operations Rick Lewis, Senior Advisory Chair Robert Stefl, ARC Staff Eliccsha Sanders

Ray Ropp made the motion to approve the December 19, 2019 minutes and Sally Pyne seconded and was passed

Arlene Hosea made the motion to approve the December 20, 2019- January 16, 2020 Expenditures. Sally Pyne seconded and was passed

General Assistance: \$ 20,191.31

General Town: \$ 232,762.53

Road and Bridge: \$ 33,840.50

Senior Citizen: \$ 57,147.21

COMMUNITY ENGAGEMENT: Nothing to report

ASSESSOR REPORT by Rob Cranston: Handed out the 2020-2021 Assessor's Budget Proposal
Total Budget Request is \$269,475.00

CLERK REPORT by Amy Conklin: Nothing to report

ROAD COMMISSIONER REPORT by Arin Rader: Absent due to Training- Nothing to report

ARC STAFF AND ADVISORY BOARD REPORT: Rick Lewis- see attached report
Bob Stefl- Art Exhibition opening on January 20th and Welcoming Orientation January 28th
There are two openings on Board- one is needed from Normal and one from Bloomington- recommendations due by March 2020 meeting

SUPERVISOR REPORT by Sarah Grammer: Attended a McLean County Women's Justice Pathways Mapping Session- discussed how to reduce female incarceration. Stated that the Township's assistance program helps people who were formerly incarcerated.

The township increased the General Assistance grant to \$312/month on January 1, 2020, following the state's guidelines.

Statements of Economic Interest will be emailed for trustees and officials to fill- out on-line in February
ARC Living Memorial Fund's current balance is \$69,678. The Living Memorial Fund has raised \$32,106 for the green space project.

GENERAL ASSISTANCE REPORT by Sarah Grammer

In December 2019 there were 85 appointments for 72 residents
December 2019 GA with 45 clients for \$13,696.00
December 2018 GA with 49 clients for \$12,250.00

December 2019 EA with 18 clients for \$12,913.14
December 2018 EA with 10 clients for \$7,356.62

PUBLIC COMMENT: None

CLOSED MEETING: None

NEW BUSINESS

Update on ARC construction: Ceiling Tile metal ties have broken off and now the new tiles need new ties which may cost around \$2800- Board approves this cost but would like to have a formal Order Change to be written and submitted

Arlene Hosea made the motion to approve the Faith in Action Lease Update with the stated changes.
Dayna Schickedanz second and was passed

US Bank is trying to get the Township to switch our loan to their book of business
The ARC Minivan should arrive in February- still working on the graphic design for exterior
Township Website needs to be updated- whether to revise or change the entire site
Public comment policy needs to be updated on site
Will add Trustee and Officials short biography

The meeting was adjourned at 9:22 AM

ARC Director of Operations Report

January 16, 2020

1. The Sr. Advisory Board will have openings for new board members. Members must be residents of Normal and Bloomington. Interested individuals must submit a letter of interest to Sarah Grammer.
2. ARC will be trading in the small shuttle bus for an ADA accessible van. It should be ready by the beginning of February. An accessible van will allow us to provide pickups for members with limited mobility and wheelchair users.
3. SHIP counselors will begin having their walk-in hours on the second Tuesday and fourth Monday of each month.
4. Ceiling reinstallation has allowed the classroom, activity room, dining room, and billiard rooms to reopen. Work continues on the south sides of ARC in the Yoga, Conference Room, Library, Computer Lab, locker rooms, and south entrance. Dust is minimal, the walking track can sometimes be shortened, and the noise is a nuisance.
5. The 2020 Honor Flights for veterans are scheduled for April 7, May 12, June 16, August 18, September 22, and October 22. The priority for selection is WWII and Korean area veterans. ARC member James Williams was selected to participate, and I will be accompanying him as his guardian. I will work with James' family, ARC members, and any group interested in participating in the "mail bag" and welcome home part of the program.
6. The Association of Illinois Senior Centers will hold their 2020 conference on February 25-26 at Starved Rock Conference Center. Sarah, Elicsha and I will attend. I was invited to serve as the Region 5 representative for senior centers covering 16 counties in central Illinois.
7. The memorandum of understanding from East Central Illinois Area Agency on Aging was received on January 14. Sarah and I will be reviewing it and clarifying a few issues before we fully implement the Sunshine Program later this month.
8. The billiards room opened for play on Monday, January 6. The members of that community have requested that ARC remove the dart boards and the shuffle board.