

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
DECEMBER 17, 2020
8:15 AM

Meeting held Virtually through Zoom video/audio
(Supervisor Sarah Grammer physically present in Township Building)

Roll call of attendees

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Arlene Hosea, Sally Pyne, Ray Ropp

BOARD MEMBERS ABSENT: Trustee Dayna Schickedanz

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston, Highway Commissioner Arin Rader and Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: None

Sally Pyne madet the motion to approve the November 9, 2020 Regular Board Meeting Minutes and Arlene Hosea seconded

Roll Call: Yea: Arlene Hosea, Sally Pyne, Ray Ropp and Supervisor Sarah Grammer

Nay: None

Minutes approved

Sally Pyne made the motion to approve the Expenditures from November 20, 2020 to December 17, 2020 and Arlene Hosea seconded

Roll Call: Yea: Arlene Hosea, Sally Pyne, Ray Ropp and Supervisor Sarah Grammer

Nay: None

Expenditures approved

General Town: \$64,938.36

General Assistance: \$5842.19

Road and Bridge: \$3505.48

Senior Citizen: \$2197.48

COMMUNITY ENGAGEMENT: Nothing to report

ASSESSOR REPORT by Rob Cranston: Review is complete and is waiting for the final numbers- January 1, 2021 begins the assessment of properties

CLERK REPORT by Amy Conklin: Caucus documents have been received and the Lottery will be soon to determine which party is listed first on 2021 Ballot- this is due by January 28, 2021 at the County Clerk's office

HIGHWAY COMMISSIONER REPORT by Arin Rader: Spring Weight Postings will begin January 15 through April 15, 2021- County Officers will patrol the roads for the weight restriction

ARC STAFF and ADVISORY COMMITTEE: ARC Director Rick Lewis present- please see attached notes

Sammi Scott advised that the ARC received a \$500 donation this week

SUPERVISOR REPORT by Sarah Grammer: please see attached notes

Advised that the 2020 Annual Meeting will possibly be made up in March or same day as the 2021Annual Township Meeting in April 2021

PUBLIC COMMENT: None

CLOSED MEETING: None

OLD BUSINESS: None

NEW BUSINESS:

Ray Ropp made the motion to approve the Ordinance Autorizing 2020 Road and Bridge Levy for 2012 receipts of \$686,300.00 and Arlene Hosea seconded

Roll Call: Yea: Arlene Hosea, Sally Pyne, Ray Ropp and Supervisor Sarah Grammer

Nay: None

Levy approved

Discussion of ARC operations- the ARC will open when the State of Illinois approves 50 people gatherings

Meeting was adjourned at 8:57 AM

NORMAL TOWNSHIP SUPERVISOR'S REPORT

Prepared by Sarah Grammer

December 17, 2020

- Assistance Report:** In November, 37 assistance appointments were scheduled for 37 residents. The township disbursed \$9,584.45 in General Assistance funds to 32 clients. Note that a state moratorium on most evictions continues and utility disconnections have stopped for the time being.

**GENERAL ASSISTANCE AND EMERGENCY ASSISTANCE DEC 2019 - NOV
2020**

2019/20	GA	AMOUNT	EA	AMOUNT
DEC	42	\$12,768.00	18	\$12,913.14
20-Jan	51	\$15,269.29	12	\$8,654.44
20-Feb	48	\$14,756.94	5	\$2,330.98
20-Mar	40	\$12,067.86	3	\$1,465.29
20-Apr	40	\$11,856.00	0	0
20-May	38	\$11,856.00	0	0
20-Jun	37	\$11,544.00	0	0
20-Jul	39	\$12,031.94	0	0
20-Aug	42	\$10,429.51	0	0
20-Sep	34	\$10,608.00	11	\$5,510.32
20-Oct	33	\$9,883.37	8	\$4,105.81
20-Nov	32	\$9,584.45	0	0
TOTAL	476	\$142,655.36	75	\$44,384.38

**GENERAL ASSISTANCE AND EMERGENCY ASSISTANCE DEC 2018 - NOV
2019**

2018/19	GA	AMOUNT	EA	AMOUNT
DEC	49	\$12,250.00	10	\$7,356.62
19-Jan	47	\$11,750.00	13	\$10,352.42
19-Feb	46	\$11,368.34	9	\$6,431.39
19-Mar	47	\$11,750.00	6	\$4,033.17
19-Apr	41	\$12,464.00	10	\$4,502.42
19-May	47	\$14,288.00	16	\$8,793.43
19-Jun	40	\$11,938.02	17	\$7,636.51
19-Jul	51	\$15,369.60	25	\$13,581.64
19-Aug	43	\$12,717.80	24	\$13,683.23
19-Sep	45	\$12,781.39	33	\$18,927.43
19-Oct	42	\$12,485.00	31	\$16,223.59
19-Nov	38	\$11,552.00	18	\$9,404.40
TOTAL	536	\$150,714.15	212	\$120,926.25

2. **ARC Operations:** Plans for a limited resumption of on-site programming at ARC continue to be on hold until COVID-19 mitigations are no longer needed for our area.
3. **CURE Grant:** I am awaiting our grant payment of \$17,000. We are working through issues with the SAM.gov website.
4. **Paychecks:** December checks will be mailed out on December 15th.

**ARC Director of Operations Report
December 17, 2020**

1. COVID vaccination plans are being shared with us through the IL Department for Public Health and the McLean County Health Department. The priority groups for the first phases of vaccines are frontline healthcare providers and long-term care facilities in late December. Seniors ages 65 and older are included in Phase 1c. It is not clear what role ARC will play in the vaccination program, but I am anticipating we are targeted because of the population we serve. We will assist with disseminating information to ARC members as needed. We do not have word from MCHD on the offer to host as a vaccine site.
2. We are continuing to encourage members who have not renewed due to the pandemic and members wishing to give to donate to ARC. Our goal is to demonstrate the value ARC is to the members' lives and how we enhance their quality of life. The January newsletter will feature short vignettes from members who share why they support ARC.
3. Medicare Open Enrollment ended on December 7. SHIP counselors had 177 enrollment contacts during this period. While this was fewer than 40% of the seniors contacted last year, Annette Morrison of CCSI had an increase of more than 100 contacts.
4. The Volunteer Income Tax Assistance program staff have begun meeting online to plan for the 2021 tax season. ARC will continue to play a role in providing space and resources to help this important program. The pandemic will pose unique challenges for staff to recruit tax preparers, schedule appointments with clients, process taxes but we will work with the group to minimize the impact.
5. American Red Cross held Blood Drives in ARC on December 8 and December 10. I do not have a report on the number of units collected but more than 50 people registered to give.
6. An account has been set up with Rally Up online raffles for the quilt raffle in 2021. The quilting group has shared pics of the front and back of the quilt to be raffled and written an accompanying narrative that tells the story of how the project was created. Sammi and I will be coordinating this project to benefit the Living Memorial Fund.
7. Program notes:

- ARC is offering our annual cookie exchange virtually this year. Join us on Zoom to share your favorite cookie recipe. Molly will compile all the recipes and e-mail them to participating members.
- Lisa Flanagan, Carle Hospice Bereavement Coordinator, is adding a co-ed grief support group. The women and men meet separately each month and they have requested a group meet for December. They will meet on Wednesday, December 16th at 12 PM.
- Get your creative juices flowing and join our gingerbread house show and tell on Monday, December 21st at 1 PM.

8. ARC by the numbers since the start of the pandemic:

- The member service staff made more than 839 wellness calls to ARC members in the month of October.
- ARC has hosted 412 zoom programs since mid-March.
- ARC has hosted 9 blood drives.
- ARC has 178 new Facebook followers and 157 new likes.
- ARC's SHIP counselors have enrolled 177 seniors in a new prescription drug plan for 2021.
- ARC added Bingo to our digital programming in August and has had a total of 308 participants. The number of participants has doubled each month.
- The member service staff have made more than 2,800 birthday calls to ARC members since the start of the pandemic.