

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
304 EAST MULBERRY
DECEMBER 20, 2018
8:15 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne, Ray Ropp and Dayna Schickedanz

BOARD MEMBERS ABSENT: Arlene Hosea

ELECTED OFFICIALS PRESENT: Highway Commissioner Arin Rader and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: Township Assessor Rob Cranston

OTHERS PRESENT: ARC Advisory Board Members Deb Shaw, Rich Farr and Alan McDowell. Citizen Jim Rogal, Architect Paul Young, Pantagraph Derek Beigh

Sally Pyne made the motion to approve the November 15, 2018 Meeting Minutes and Dayna Schickedanz seconded and was approved

EXPENDITURES for November 15- December 20, 2018

General Assistance: \$29,350.09

General Town: \$100,253.86

Road and Bridge: \$39,075.45

Senior Citizen: \$78,081.71

Sally Pyne made the motion to approve Expenditures of \$246,761.11 for November 15- December 20, 2018 and Ray Ropp seconded and was approved

COMMUNITY ENGAGEMENT REPORT

Dayna Schickedanz chaperoned an ARC bus trip and enjoyed getting to know the members and also presented a Sensitivity Class at the ARC

Sally Pyne attended McLean County Board's swearing in and they will move their meetings from 9:30am to 5:30 pm. Should pay attention to possible increase of community interest and review our meeting time. Attended BN the Know with Senator Jason Barickman who believes recreational marijuana will be legal and is concerned about how it will effect the 50 years and older citizens, especially of the ARC. She encouraged trustees to attend the ARC Advisory meetings to hear more of the subject matters discussed

ASSESSOR REPORT (Rob Cranston not present)

CLERK REPORT by Amy Conklin- nothing to report

ROAD COMMISSIONER REPORT by Arin Rader
Close to finishing hauling salt from County
January 22, 2018 will be closing date of purchasing new property

SENIOR PROGRAM

Christmas parties were well attended
44 pints of blood was donated to Red Cross

GENERAL ASSISTANCE REPORT by Supervisor Sarah Grammer

In November there were 94 appointments for 77 residents

November 2018 GA
51 clients for \$12,527.99

November 2017 GA
51 clients for \$12,376.90

November 2018 EA
16 clients for \$8,323.27

November 2017 EA
21 clients for \$12,506.91

SUPERVISOR REPORT by Sarah Grammer

Preston Hill is now the ARC Facilities Manager - all electrical work finished, roof will be inspected soon

Interview Committee established with Sally Pyne, Molly Camper, Bob Stefl and Steven Koosman

51 applied for ARC Operations Director position- 20 were well qualified and now down to 9 candidates- Extensive interview in auditorium on January 7- Trustees were invited
January 12, 2018 will be Annual Officials Meeting/Breakfast

PUBLIC COMMENT- None

CLOSED MEETING- Not needed

OLD BUSINESS- None

NEW BUSINESS

Clerk Signature required by law beginning January 1, 2018- Electronic list with Electronic signature

Sally Pyne made the motion to approve using a Electronic list of checks to be distributed to be approved by Clerk Amy Conklin with Attested Electric signature. Ray Ropp seconded and was passed

Supervisor Sarah Grammer invited Architect Paul Young to address the board regarding the third party review of his plans for the renovation of ARC's first and second floor unfinished space on the west end of building. Discussed the lack of acknowledgment in plans for necessary sprinkler system and HVAC changes. The board questioned bills that were submitted for 21.5 hours of work (\$2,687.50) that he performed after submitting final documents to publish for bid at the October 25, 2018 board meeting. Mr. Young stated that he was going back through the work and updating the plans to avoid Change Orders, but that he would deduct that effort.

Sally Pyne made the motion to end design work with Paul Young, consult legal for outstanding billing. Dayna Schickedanz seconded and was approved

Discussion on Farnsworth ideas and costs

Sally Pyne made the motion to contract with Farnsworth and to vote on January 17, 2018 with contract and information provided by Farnsworth. Dayna Schickedanz seconded and was approved

Ray Ropp made the motion to adjourn the meeting. Dayna Schickedanz seconded and was adjourned at 9:45 AM