

NORMAL TOWNSHIP  
BOARD MEETING  
THURSDAY, DECEMBER 17, 2015  
8:17 AM  
NORMAL TOWNSHIP HALL  
NORMAL, IL

BOARD MEMBERS PRESENT: Supervisor Rich Farr, Ray Ropp, Mel Schultz, Randy Schaab

BOARD MEMBERS ABSENT: Rick Phillips

ELECTED OFFICIALS PRESENT: Highway Commissioner Arin Rader, Assessor Rob Cranston and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: None

OTHERS IN ATTENDANCE: Senior Center Director Jennifer Engelman and Assistant Molly Camper. Michael Buragas from Farnsworth Group.

Ray Ropp moved to accept the minutes of the November 19, 2015 monthly board meeting. Randy Schaab seconded the motion and the motion carried.

Mel Schultz moved for approval of the bills for the month of December 2015, to be paid. The bills for the four accounts with payroll amounts being included in the last three of the accounts are as follows:

GENERAL TOWN: \$276,303.81 ( \$244,811.52 to Tarter  
Construction)  
GENERAL ASSISTANCE: \$20,738.03  
SENIOR CITIZEN ACCOUNT: \$25,697.60  
ROAD AND BRIDGE ACCOUNT: \$107,883.65

Ray Ropp seconded the motion and the motion carried.

GENERAL ASSISTANCE REPORT by Supervisor Rich Farr: Appointments for November: 73 with 63 clients. October was 78/60.  
GA for November was 30 @ \$7,410.50. October was 38 @ \$9,300.19.  
EA for November was only 18 @ \$5,129.17. October was 18 @ \$5,025.23.  
November 2014: 33 GA @ \$7,169.90 and 16 EA @ \$4,678.54

ASSESSOR REPORT: Rob Cranston informed the Board that the Board of Review is finishing up Apartment Reviews by Tuesday December 22, 2015. A transfer of \$8,000 from Salaries will go to the Consulting for appraisals. The Board approves this transfer.

CLERK REPORT: Amy Conklin had no report.

ROAD COMMISSIONER REPORT: Arin Rader reported that he has found a John Deere Ditcher-Mower-Tractor for \$104,000. This would be a new piece of equipment for the Commissioner/Township. The tractor is needed and the Ditcher would not always be needed. Arin will continue looking around.

SENIOR CITIZEN DIRECTOR REPORT: Jennifer Engelman informed the Board that the four bus trips and the Christmas party were very busy. Jack Conlisk will be speaking about making money last through retirement and Ameren will be speaking about Energy Efficiency. The ARC Fund received a \$100 donation for the Senior Center.

SUPERVISOR REPORT by Rich Farr:

Tomorrow night, December 18<sup>th</sup>, will be the Township Christmas dinner and musical (Jingle Bell Rock). The Elected Officials annual breakfast meeting will be in Pontiac on January 9, 2016. Rich Farr, Rick Phillips and Amy Conklin will be in attendance.

Sign-up for Board Meeting snacks was presented for 2016.

CLOSED MEETING: No

PUBLIC COMMENTS: No comments

OLD BUSINESS: ARC Building Update: Michael Buragas of Farnsworth informed the board that the Screen Wall Panels have not been ordered by Tarter. The lead time is 6-8 weeks. This has not been done on a timely matter.

Proposals:

37 R Trade of Electrical

60 Credit on conduit

54 2 TV outlets and 2 power outlets

58 to meet code with panel access on exterior

61 South Parking: undercut and removed old and added new fill and drain tiles.

Poor soil and soaked with water. Tarter should have tested this in

October/November. Temporary striping, ramps and coat are at no cost until final ones completed in Spring.

64 Undercut of South and East Parking lot. Cost should be \$14,386.00, but Tarter has not given final submittal.

Farnsworth will come out at 1 year warranty to inspect.

Ray Ropp made the motion to approve all proposals of change order and Randy Schaab seconded and motion was approved.

There was discussion on the ARC completion date of November 16, 2015. Tarter has extended it to March 2, 2016.

Randy Schaab moves that there is a change order to be submitted to Tarter Construction for a completion date of March 1, 2016. Completion is defined as permanent occupancy. Any date past completion date, Tarter Construction will be penalized \$1000.00 per business day, Monday-Friday. Ray Ropp seconded the motion and motion was approved.

There was discussion about ARC membership fees for the residents of Normal Township, \$25/person, \$75/person residing in Bloomington or other outlying towns. Deb Skillrud of Bloomington Township needs to be contacted with possible membership options. Bloomington can participate with a \$40,000 fee for all Bloomington residents along with \$25/person yearly fee. Board will vote on this in January 2016.

Instead of replacing the boiler at the ARC, there will be Stop Leak applied and wait until Spring to replace. Rich Farr is waiting on quotes for new equipment. It should cost approximately \$35,000-\$40,000.

Tom Lentz has been hired for Part Time Maintenance for ARC. He will help during the final stage of construction. Twenty hours per week at \$30,000.

#### NEW BUSINESS

Motion made by Randy Schaab to approve the 2016 Holiday closing schedule. Ray Ropp seconded and motion was approved.

Motion made by Ray Ropp to approve the purchase of a 2011 used Western Star plow truck with snow plow with a trade- in of our 1999 International truck for the price of \$104,200.00 from Kinstle Sterling/Western Star Truck Center. Randy Schaab seconded and the motion was approved.

Before voting on leasing ARC floor space to Faith In Action and also to the Eckelmann-Taylor Speech and Hearing Clinic (ISU), Farnsworth needs to plan out the space.

Mel Schultz made the motion for the Normal Township to donate \$250 in remembrance of Wally Norris' 32 years of service to the Township. This will go into the ARC Fund. Randy Schaab seconded the motion and was approved.

Randy Schaab made motion to adjourn meeting and Ray Ropp seconded and meeting ended at 10:54 am.

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Clerk

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Date