

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
JUNE 20, 2019
8:15 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne, Arlene Hosea, and Ray Ropp

BOARD MEMBERS ABSENT: Dayna Schickedanz

ELECTED OFFICIALS PRESENT: Highway Commissioner Arin Rader

ELECTED OFFICIALS ABSENT: Township Clerk Amy Conklin and Township Assessor Rob Cranston

OTHERS PRESENT: ARC Senior Advisory Chair Robert Stefl

CALL TO ORDER: Supervisor Grammer called the meeting to order at 8:15 AM.

APPROVAL OF MINUTES: Trustee Ropp made the motion to approve the June 20, 2019 Meeting Minutes and Trustee Hosea seconded. Motion passed.

APPROVAL OF EXPENDITURES: Trustee Hosea made the motion to approve the bills and expenses as presented. Trustee Pyne seconded. Motion passed.

EXPENDITURES for May 17 – June 20, 2019

General Assistance: \$26,519.44

General Town: \$116,940.63

Road and Bridge: \$15,144.65

Senior Citizen: \$72,233.84

COMMUNITY ENGAGEMENT

No Report

ASSESSOR REPORT by Rob Cranston

Assessor Cranston provided a report: the office is on schedule with the September 1 report deadline. Workstations are in the process of being upgraded due to PC and operating system age.

CLERK REPORT by Amy Conklin

No report

ROAD COMMISSIONER REPORT by Arin Rader

Commissioner Rader reported working to unplug culverts and continuing summer road maintenance. The heavy rain has been problematic for ditch shaping. A tile broke under the road east of Pipeline on Ziebarth. Capodice Excavating is working to fix it.

SENIOR PROGRAM

Director of Operations Rick Lewis and Director of Programming Molly Camper were in D.C. attending the National Senior Center Conference.

ARC Advisory Committee Chair Bob Stefl shared information on the new art on display in the ARC Conference Room and on the new art show opening in the dining room on June 24th at 4:00 PM. The show will feature a variety of framed art from ARC members.

GENERAL ASSISTANCE REPORT by Sarah Grammer

In May, there were 94 appointments with 77 residents. Total assistance disbursed: \$23,081.43.

May 2019 GA

47 clients at \$14,288.00

May 2018 GA

46 clients at \$11,064.47

May 2019 EA

16 clients at \$8,793.43

May 2018 EA

14 clients at \$8,602.79

SUPERVISOR REPORT by Sarah Grammer

The full report was included in the board packet. The annual audit is in process and expected to be presented in July or August. ARC will have a feedback forum on Monday, June 24th at 10:30 AM in the ARC Auditorium to hear from members.

PUBLIC COMMENT

None

NEW BUSINESS

- A. Discussion and vote to select contractor for ARC parking lot overlay:
One bid was received at the June 18th bid opening. The bid was from McLean County Asphalt for \$34,320.
Trustee Ropp moved to approve the bid as presented. Trustee Hosea seconded. Motion passed.
- B. Discussion on FY 2020 Grant Distribution Process:
Supervisor Grammer stated that most of the grant reports from FY 2019 were due at the end of June and would be available at the next board meeting. Board members discussed preparing to open the FY 2020 Grant

Cycle within the next two months. The board will discuss how to advertise the grant funds after receiving the reports at the July meeting.

SUGGESTED ITEMS FOR NEXT AGENDA

Trustee Pyne asked for an update on the ARC Living Memorial Fund. Trustee Hosea reminded the board she will need to attend by phone in July for medical reasons.

ADJOURNMENT: Supervisor Grammer adjourned the meeting at 9:11 AM.

(Minutes taken by Supervisor Grammer in Clerk Conklin's absence)