

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
FEBRUARY 20,2020
8:15 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Arlene Hosea, Sally Pyne, Dayna Schickedanz and Ray Ropp

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston, Highway Commissioner Arin Rader and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: None

OTHERS PRESENT: ARC Director of Operations Rick Lewis, Senior Advisory Chair Robert Stefl, ARC Staff Elicssha Sanders, Cecelia Long, Joe Kennedy, Bill Rau and Jake VanWolvelear from Climate Action Campaign, Shannon Fulton and Ky Ajayi from Straight Up Solar

Ray Ropp made the motion to approve the January 16, 2020 minutes and Arlene Hosea seconded and was passed

Arlene Hosea made the motion to approve the January 17, 2020 – February 20, 2020 Expenditures. Sally Pyne seconded and was passed

General Assistance: \$24,179.87
General Town: \$296,999.38
Road and Bridge: \$6,946.29
Senior Citizen: \$69,701.26

COMMUNITY ENGAGEMENT: Sally Pyne informed board of the Neighbors Association of Normal meets on 1st Saturday of February, May, August and November from 10am-noon at the Community Activity Center and advised board members to review Senior Advisory Committee minutes to be prepared to discuss issues

ASSESSOR REPORT by Rob Cranston: Handed out Final Report 2019 Assessments to Board Ending 2018 EAV Balance was \$974,438,950 and the Total 2019 Assessed Value is \$986,211,348. A positive change of \$11,772,398. An Equalization Factor of 1.0107 was applied

CLERK REPORT by Amy Conklin: Annual Township meeting will be on April 14, 2020 at 7PM. Agenda items will be taken at March board meeting

ROAD COMMISSIONER REPORT by Arin Rader: Received the last Salt batch on trucks- 60 tons left to accept and pay for

SUPERVISOR REPORT by Sarah Grammer: Township was granted \$5000 to use through April 1, 2020 for medical coverage for our clients. ARC members have been advised. March 4 will be the final Punch List for ARC Renovation. ARC Ribbon Cutting/Open House will be April 4th from 10AM-Noon. Statement of Economic Interest will be emailed to Township members this month.

GENERAL ASSISTANCE REPORT by Sarah Grammer

In January there were 94 assistance appointments with 78 residents

January 2020 GA with 51 clients for \$15,269.29
January 2019 GA with 47 clients for \$11,750.00
January 2020 EA with 12 clients for \$8,654.44
January 2019 EA with 13 clients for \$10,352.42

Township distributed a John M Scott Grant for \$180.31 to prevent water disconnection. With that amount added to both assistance, \$24,104.04 was distributed.

ARC STAFF AND ADVISORY BOARD REPORT: ARC Director of Operations Rick Lewis Report is attached. Bob Stefl reported that policy issues will be discussed at monthly meeting. Watercolor Exhibition will open March 2. Handed out possible design for the wall at the ARC that will honor Vets. Conducted 3 interviews for 1 position on the ARC Board

No Public Comment

No Closed Session Meeting

New Business

Joe Kennedy and Cecelia Long gave presentation on Climate Action Campaign
They would like the ARC to be a cooling and possibly a heating station during extreme weather temperatures

Ky Ajayi from Straight Up Solar gave presentation of Solar Panels being installed on ARC's roof for 65% savings on energy cost with a 25- year warranty

Discussion of loan interest rates at ARC

Ray Ropp made the motion to retain loan with Morton Bank and refinance.
Dayna Schickedanz seconded and the motion passed

Discussion of Township Budget

Dayna Schickedanz made the motion to approve tentative budget and Ray Ropp seconded and the motion passed

Discussion of Road District Budget

Increased legal services from \$5,000 to \$10,000 due to Building development being in progress

Ray Ropp made the motion to approve amended tentative budget and Sally Pyne seconded and motion passed

Sally Pyne made the motion to approve the Township Meeting Dates for Fiscal year 2021. Ray Ropp seconded and the motion passed

Appointments to the Senior Advisory Committee and Approval of Veterans Wall for ARC will be discussed and voted on at the March 2020 meeting

(Faye Sanders, Lisa Flanagan and Bryan Hodgson applied for the Advisory position)

Suggested items for March meeting- Solar, Cooling Centers and Census

Ray Ropp made the motion to adjourn the meeting. Meeting adjourned a 10:15AM

**ARC Director of Operations Report
February 20, 2020**

1. Sunshine Program volunteer orientation was February 17 and 18. Seven ARC members have agreed to participate. Chris Hoff will begin assembling baskets and training on intake calls. Intake calls should begin next week.
2. Construction is continuing with ARC's HVAC. The ceilings have been reinstalled in the library and yoga studio. Ceilings are installed in the second-floor spaces and cabinets in the break room. Carpeting and cove base are being installed this week in addition to doors and hardware. The project is still scheduled to be completed by the first week of March. Staff are planning a renovation ribbon cutting program for April 4.
3. The 2020 Honor Flights involving James Williams is continuing to be coordinated. I participated in a training conference call on February 9 to gather the logistics of the April 7 flight leaving Springfield, IL and received my guardian packet this week. I will work with James' family, ARC members, and any group interested in participating in the "mail bag" and welcome home part of the program.
4. SHIP Counselors provided the following call-in statistics: Client referrals for counselor appointments for Jan 1-26 was 21; Jan 27-Feb 20 was 13. Phone counseled/no referral for appointment for Jan 1-26 was 9; and Jan 27-Feb 20 was 6. An invitation was extended to the Springfield office to host their spring training.
5. Sarah, Rick and Elicsha are attending the Association of Illinois Senior Centers annual conference February 25-26 at Starved Rock Conference Center.
6. Get Up and Move, a Health and Wellness initiative encouraging physical activity and co-sponsored with Heritage Health is scheduled to launch March 16 with a kickoff party.
7. Interviews were held for one position for the Membership Services Representative (desk receptionist). Applicants have been screened and the selection process should conclude by the first week of March.
8. Three candidates interviewed for the Sr. Advisory Board open position vacated by Joe Ramholtz. Recommendations have been submitted to the Township Supervisor.
9. The US Census will begin the 2020 census process soon. ARC will promote this throughout the month of March with indirect marketing. Normal Public Library will dedicate their pop-up to the census program when they are in the building on Tuesdays.