

NORMAL TOWNSHIP  
MONTHLY BOARD MEETING  
NORMAL TOWNSHIP BUILDING  
304 EAST MULBERRY  
SEPTEMBER 19, 2019  
8:15 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne, Arlene Hosea and Ray Ropp

BOARD MEMBERS ABSENT: Trustee Dayna Schickedanz

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston, Highway Commissioner Arin Rader and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: None

OTHERS PRESENT: ARC Operations Director Rick Lewis, ARC Advisory Board Members Betty Miller, Robert Stefl, Linda Woith and Steven Kossman, Steve Johnson of O'Brien Brothers Inc, Derek Beigh of the Pantagraph and Samantha Hill of Farnsworth Group

Arlene Hosea made the motion to approve the August 15, 2019 Township Board Meeting Minutes and Ray Ropp seconded and is approved

Arlene Hosea made the motion to authorize August 16- September 19, 2019 Expenses and Sally Pyne seconded and expenses were authorized

EXPENDITURES for August 16- September 19, 2019

General Assistance: \$38,740.38

General Town: \$162,361.01

Senior Citizen: \$103,346.03

Road and Bridge: \$11,600.69

COMMUNITY ENGAGEMENT

Trustee Pyne and Supervisor Grammer attended the McLean County Elected Township Officials meeting on Thursday, August 22<sup>nd</sup>. The organization voted to lower dues for next year and to only charge for guests at regular meetings due to savings from no longer having to publish an annual prevailing wage notice.

ASSESSOR REPORT by Rob Cranston

Board of Review filing is current. There are 35 appeals at this time

CLERK REPORT by Amy Conklin- Nothing to report

HIGHWAY COMMISSIONER REPORT by Arin Rader

Discussed with Michael Buragas of Farnsworth about the new building and the changes needed for the water ways and land grade

Working on roadside to ready for the harvest season

## ARC and SENIOR PROGRAM REPORT

Rick Lewis reported that the ARC September Showcase was a huge success with Rita Meland's Music Enrichment, Lucy Croft's Zumbathon and other activities. ARC was presented with a Certificate of Acknowledgement for National Senior Center Month by State Representative Dan Brady. The Showcase raised \$3237.

The ARC golf scramble on September 16<sup>th</sup> had 67 golfers and raised more than \$4600. Lewis thanked trustee Sally Pyne for volunteering.

Volunteer hours for August was 587

Keith Weatherspoon and Warren Morefield are new ARC bus drivers

Daily attendance for August: Monday- 824 Tuesday- 959 Wednesday- 712 Thursday- 710

Friday- 683 and Saturday- 179

Total active members- 4230

SHIP counselors are preparing for Medicare open enrollment- October- December. They have received a grant from the Illinois Department on Aging and will be purchasing office supplies, materials and training travel expenses

Lewis thanked the family of Ray Adams for their donation to the ARC in his memory

## GENERAL ASSISTANCE REPORT by Supervisor Sarah Grammer

There were 120 appointments in August for 99 residents. 43 clients and 24 families received \$26,401.03

EA had many electric shut offs

August 2019 GA

43 clients for \$12,717.80

August 2018 GA

56 clients for \$13,124.91

August 2019 EA

24 clients for \$13,683.23

August 2018 EA

27 clients for \$14,569.29

A record amount of clients came off the GA program in August, largely due to employment

Supervisor Grammer is on School Street Food Pantry board and they are working on a grant so more electric can be run so there can be more better refrigeration units for the food

No Public Comment

No Closed Meeting Session

OLD BUSINESS- None

## NEW BUSINESS

Discussed the bids for the ARC HVAC and remodel work. There were 5 general contractor bids with only 2 contractors with cost breakdowns. Tabulations were reviewed

Sally Pyne made the motion to accept the bid from Vissering to be General Contractor for both the base and alternate bid for the ARC HVAC/remodel of \$317,262.00. Ray Ropp seconded and the bid was accepted

Ray Ropp made the motion to accept the bid from O'Brien Brothers to be Mechanical Contractor for the bid for the ARC HVAC/remodel of \$789,000. Sally Pyne second and the bid was accepted

Reviewed allocations for grant money to be rewarded- \$59,000  
YWCA added another class and need to pay additional staff

Sally Pyne made the motion to approve the grant amounts for \$8,000 to Prairie State Legal Services, \$25,000 to Community Health Care Clinic, \$12,000 to YWCA and \$14,000 to Peace Meal. Ray Ropp seconded and grants were approved

Betty Miller of the ARC Advisory Board presented the Green Space Renderings for the ground space at the ARC.  
Two plans by Penn and Bellas Landscaping were reviewed

Ray Ropp made the motion to adjourn the meeting and Arlene Hosea seconded. Meeting was adjourned at 9:21AM