

NORMAL TOWNSHIP BOARD MEETING  
NORMAL TOWNSHIP BUILDING  
304 EAST MULBERRY  
DECEMBER 21, 2017  
8:15 AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Trustees Sally Pyne, Samantha Quigle, Arlene Hosea and Ray Ropp

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: Assessor Rob Cranston and Highway Commissioner Arin Rader

OTHERS PRESENT: ARC Director of Operations Mindy Morgan, ARC Advisory Board Alan McDowell and Dennis Bourgerie, ARC Members Deb Shaw and Janet Guaderrama

Ray Ropp made the motion to approve the October 19, 2017 Levy Workshop Minutes and Arlene Hosea seconded and was approved

Sally Pyne made the motion to approve the November 16, 2017 Board Meeting Minutes and Arlene Hosea seconded and was approved

Sally Pyne made the motion to approve the November 22, 2017 Special Board Meeting and Ray Ropp seconded and was approved

November 16- December 21, 2017 EXPENDITURES

General Assistance: \$47,682.98

General Town: \$59,841.86

Road and Bridge: \$23,151.60

Senior Citizen: \$82,639.20

Sally Pyne had some questions with the expenditures: \$19,000 was the last tax distribution and the monies are payment for the mortgage \$1,000 to BOPI is a years worth of forms that are mailed with assistance payments Nurse distribution from Senior Citizen continues until it is changed before the year ends fiscal year. It will then be a billed amount.

Ray Ropp requested for the previous months expenditures be presented for the current year and previous year

Sally Pyne made the motion to approve the expenditures and Ray Ropp seconded and was approved

#### COMMUNITY ENGAGEMENT REPORT

Sally Pyne chaperoned the ARC bus trip to Festival of Lights and enjoyed meeting ARC members and attended the Economic Development Council luncheon

ASSESSOR REPORT by Rob Cranston- nothing to report

CLERK REPORT by Amy Conklin

Would like any community engagement involvement by the board to be written out and the importance of the event

ROAD COMMISSIONER REPORT by Arin Rader- nothing to report

#### SENIORS PROGRAM

Alan McDowell- ARC Advisory Committee is working on the ARC Rental Policy which was drafted in 2016

Bob Stefl is working on a policy on artists displaying artwork in ARC building

Two sub-committee chair positions were filled with Rich Farr and Carol Plotkin

Mindy Morgan stated there are now 135 people for 5 bus trips and needs additional volunteers and would also appreciate Board involvement

3990 ARC members as of date

3660+ email addresses and 2188 mailing labels- Working on eliminating print newsletter

GENERAL ASSISTANCE REPORT by Supervisor Sarah Grammer

November had 105 appointments with 96 clients

November 2017 GA

51 clients- 9 new 42 repeat for \$12,376.90

November 2016 GA

28 clients- 3 new 25 repeat for \$6,788.53

November 2017 EA

21 clients for \$12,506.91

November 2016 EA

14 clients for \$3,855.64

SUPERVISOR REPORT by Sarah Grammer

McLean/Livingston County Township Annual Legislative Breakfast is Saturday, January 13, 2018 at 8:00am- 9:30am at Baby Bulls restaurant in Pontiac

On President's Day there will be an ARC bus trip to Abe Lincoln's Museum

March 9- ARC Trivia night to fund ARC Living Memorial. Hollywood theme, sponsored tables for \$300 with name plaque, start program earlier for dinner and tours.

No Closed Session  
No Public Comment

#### UNFINISHED BUSINESS

Alan McDowell stated that the ARC Advisory Board interviewed 6 candidates for the one opening and recommends Debra Shaw who has been a very active ARC member, former PE teacher and would like to expand more services for Seniors. Alan introduced Debra Shaw to the Board.

Ray Ropp made the motion to appoint Debra Shaw to the Senior Advisory Board and Arlene Hosea seconded and was approved

ARC membership fees will not increase

Silver Sneaker program through Medicare will be honored at the ARC starting January 1, 2018. This program will rebate the ARC when a member upholds the guidelines. Samantha Quigle (as an ARC instructor) has been encouraging members to participate and consistently uphold guidelines.

Ray Ropp made the motion for the \$30 membership fee for each member beginning April 1, 2018 and Sally Pyne seconded and was approved

#### NEW BUSINESS

Sally Pyne made the motion to approve the ARC Living Memorial Fund request for payment form and contribution form. Arlene Hosea seconded and was approved

These forms will be added to the ARC website. Contributions can be turned down if additional maintenance/installing costs are needed

Ray Ropp made the motion to approve the Township 2018 Holiday Schedule and Arlene Hosea seconded and was approved

Arlene Hosea is offering a table that she is sponsoring at the Annual Martin Luther King Luncheon which is on January 20, 2018 in which they will honor a student and citizen for community involvement

#### NEXT AGENDA

Arlene Hosea would like a retreat for Board before the end of the fiscal year

Meeting was adjourned at 9:32AM

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Normal Township Clerk- Amy Conklin

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Date