

NORMAL TOWNSHIP BOARD MEETING  
NORMAL TOWNSHIP BUILDING  
304 EAST MULBERRY  
JULY 19, 2017  
8:15AM

BOARD MEMBERS PRESENT: Supervisor Sarah Grammer, Sally Pyne, Samantha Quigle and Ray Ropp

BOARD MEMBERS ABSENT: Arlene Hosea

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston, Highway Commissioner Arin Rader and Township Clerk Amy Conklin

ELECTED OFFICIALS ABSENT: None

OTHERS PRESENT: ARC Advisory Board member Dennis Bourgerie and Ray Miller, Derek Beigh with the Pantagraph and Joel Studebaker

Ray Ropp made the motion to approve the June 15, 2017 Board Meeting Minutes and Sally Pyne seconded and was approved

June 15-July 17, 2017 EXPENDITURES

GENERAL ASSISTANCE: \$23,040.52  
GENERAL TOWN: \$66,949.32  
ROAD AND BRIDGE: \$6,166.30  
SENIOR CITIZEN: \$59,642.06

Sally Pyne made motion to approve Expenditures and Ray Ropp seconded and was approved

COMMUNITY ENGAGEMENT REPORT- (new report)

Sally Pyne stated that the Township Law and Duties handbook is being revised and will be available soon. The Chamber of Commerce has Leaders On Loan which helps other organizations with projects

ASSESSOR REPORT by Rob Cranston

Everything is on schedule  
3 Apartment's PTAB hearings are scheduled  
Rob explained the levels of appeal to the new Trustees

CLERK REPORT by Amy Conklin

Nothing to report

ROAD COMMISSIONER REPORT by Arin Rader

Seventy-five feet of guardrail was replaced on 200N  
Two miles of Seal Coating is completed  
Drainage on Northtown Road is being evaluated  
Will be attending an Ameren McLean County Reliability Project lunch this  
noontime

SENIOR PROGRAM REPORT by Sarah Grammer

The ARC Advisory Board filled the Bloomington seat and also,  
filled the Normal seat with former  
Normal Township Supervisor, Rich Farr

The ARC is now using the Constant Contact computer program to contact  
ARC members on upcoming trips and other programs

Dennis Bourgerie spoke about three banks: Commerce, US and Heartland  
and what they will offer The ARC to use for members to pay by credit card.  
The ARC is positioning it self for increased future use of credit cards  
This will be voted on at August Township Board meeting

GENERAL ASSISTANCE REPORT by Sarah Grammer

June 2017 GA

11 New Clients 32 Repeat Clients for \$10,602.37

June 2016 GA

4 New Clients 25 Repeat Clients for \$7,250.00

June 2017 Emergency Assistance

21 Clients for \$6,558.96

June 2016 EA

24 Clients for \$7,258.49

June 2017 numbers have increased from May 2017

SUPERVISOR REPORT by Sarah Grammer

The Normal Township is now a member of the McLean County Chamber of  
Commerce

Township received 3 Real Estate Tax deposits

ARC/Township Board Open House will be on September 26<sup>th</sup>

No Closed Session

No Public Comments

OLD BUSINESS

Board Meeting time will be voted on at the September Board meeting

## NEW BUSINESS

ARC Mindy Morgan wants to hire a new full time position of Member Services Coordinator who will work a later shift Monday through Friday and will also work on rotating Saturdays. They will have full benefits with pension. With this new position, there will an elimination of 2 part-time positions.

Ray Ropp made the motion for the ARC to hire a new full time position of Member Services Coordinator and Samantha Quigle seconded and was approved

The Township and the ARC need a Technology Manager for all the computer programs being installed, used and updated. The position will be full time with full benefits with pension. Amy Conklin had a concern over hiring another full time position at this time and that a part-time position would be more efficient.

Sally Pyne made the motion to approve the hiring of a full-time Technology Manager for the Township and ARC and Samantha Quigle seconded and was approved

Sarah Grammer would like to change the Emergency Assistance Program guidelines along with increasing money amounts being given to clients. Amy Conklin had a concern over the immediate increase of 244% for utilities and an increase of 260% for rent given to a client.

\*\*\*\*\* The revision to Ordinance GA-90-101- Section A and B-3- will not be voted on with this revision at this time \*\*\*\*\*

Samantha Quigle made a motion to approve the changes to Emergency Assistance Program of the Ordinance GA-90-101, Section C-3, combining utilities into one utility and increasing the one time payment amount from \$225 to \$550 and for the rent one-time payment of \$375 to increase to \$950. Sally Pyne seconded and was approved

Sarah Grammer would like to terminate the Intergovernmental Agreement with the City of Bloomington Township for the General Assistance Community Work Program. Would like to use the \$900 a month for other Job Search and Training opportunities.

Sally Pyne made the motion to approve the termination of Intergovernmental Agreement with the Township of Bloomington- Ordinance No. 17/18 -02. Samantha Quigle seconded and was approved

Personnel Manual review and update recycling in Township buildings will be on August agenda.

Sarah Grammer adjourned the meeting at 9:35 AM

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Normal Township Clerk- Amy Conklin

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Date