

NORMAL TOWNSHIP
BOARD OF TRUSTEES MEETING
NORMAL TOWNSHIP HALL
JULY 17, 2014

8:20 A.M.

Board Members Present: Ray Ropp, Mel Schultz, Randy Schaab, Rick Phillips and Richard Farr

Elected Officials Present: Arin Rader, Amy Conklin

Elected Officials Absent: Rob Cranston

Others Present: Jennifer Engelman, Seniors Program director; Mark Brent; Dave Burnison; Lance Lippert; Craig Ames; and Scot Duckworth with "Warhawk" group

Supervisor Farr introduced Mark Brent with the Van Gundy Agency who went over the renewal options with Blue Cross/ Blue Shield and explained how the program compares with the available ACA metal programs. The township is still eligible to continue the grandfathered policy for another year but the premium has gone up about 19% based on age of participants, cost of hospitalization in our area and expense of claims. Mark pointed out that in all of the ACA programs the amount of out of pocket expense jumps up dramatically. Preventive care is covered 100% in all of the plans Mark showed us. After getting some additional questions answered a motion was made by Ray Ropp and seconded by Randy Schaab to approve our renewing the grandfathered program with Blue Cross/ Blue Shield for an additional year. The motion carried unanimously.

Mr. Farr then introduced Dave Burnison who went over the time line report he had provided to the Trustees and explained what several items meant. He stated that the plan is for everything to be ready for the construction to start in December of this year. The plan shows the project taking about nine months for completion and our occupancy in October of 2015. He then went over how the Furniture and Fixture selection needs to be done soon so that they can work into the final design the electrical outlets, water supplies drains, etc. They also need to know what we pick so that the floor and wall colors will compliment the furniture. He answered many other questions concerning the project and explained why he thinks it is not necessary to hire a construction manager as his company will make weekly inspections and hold the contractor to the specs. After Dave left the Board talked about his report and decided that no action is needed at this time other than to get the FFE committee to look at the State Farm Warehouse and see if there is anything we can use and if not to decide on what will be ordered from catalogs or through vendors.

Mr. Farr then introduced Lance Lippert who introduced the other members of his group that were in attendance this morning, Craig Ames and Scot Duckworth. They are the parent leadership of a group of Junior High AYBT basketball players with students from all of the Bloomington/Normal Junior High Schools. They play weekend tournaments and work on teamwork and scholarship and are looking for a place to call home for themselves and other AYBT teams in our area. It seems that there just are not many places for the boys to hang out and practice so if they could get a building and then have us provide the two basketball floors in our building at 500 Beech along with the four

wood floors in the racket ball courts they could have a facility with 3 courts for the boys to play on. As questions were asked by our Board it came out that the group is not officially organized as a not-for-profit and have no provision for ongoing supervision or a business plan. Mr. Lippert stated that they would provide the township with proof of liability insurance when they began to remove the flooring. We asked the group to get a business plan together and then come back to us at our August meeting with plans for setting up a continuing organization. They stated that they would do just that. The Board had some discussion after they left and asked Mr. Farr to see if the Normal Parks and Rec had any interest in any of the flooring. The motion that Mr. Ropp had made did not get a second so there was no official action taken on the request for donation.

Ray Ropp moved to accept the minutes of the June 20, 2014 monthly board meeting. Rick Phillips seconded the motion and the motion carried.

Mel Schultz moved for approval of the bills for the month of July. The bills for the General Town account exclude any payroll related expenses but the other three accounts include payroll reimbursement amounts and are as follow:

General Town -	\$ 7,397.05
General Assistance -	\$ 58,673.91
Senior Citizens -	\$ 13,677.19
Road & Bridge -	\$ 10,497.34

Randy Schaab seconded the motion and the motion carried.
(Note: Payroll is being met twice monthly as provided for by a Board of Trustees Resolution. Utility bills that fall within the budget line items are paid according to a Board of Trustees Resolution.)

In June there were 77 appointments with 60 individuals or couples seeking financial assistance. May's numbers were 90/62. 40 applicants received \$9,955.25 in General Assistance compared to May's 37 at \$9,500.00. 13 applicants received \$3,925.45 in Emergency Assistance compared to May's 16 at \$5,846.58. In June of 2013 the numbers were 39 GA for \$9,543.00 and 9 EA for a total of \$2,347.58. We are still seeing many new GA clients coming forward for help as their unemployment benefits run out or they move here from Chicago or have just gotten out of prison. We have seen several of the Unit 5 bus drivers as they did not save any money for the summer months and have been let go. We have another round of Ameren shutoffs calling again so July will be more like May.

Rob Cranston, Assessor, was not in attendance.

Amy Conklin, Clerk, had no report.

Arin Rader, Highway Commissioner went over the quarterly MFT report from the County Engineer's Office and answered questions about the use of the funds. At the end of the second quarter we have a balance of \$17,858.70 that will not be used until next year when he will chip and gravel more miles of road. He then went over the second bidding process for the Northtown Road project and explained the changes made to the

engineering on the project. He still had only one contractor bid on it but the bid was about \$100,000 lower than the first bid. Some of this amount was due to Arin contracting with the County for installation of four culverts that run across the road. After getting a few questions about the project answered Ray Ropp made a motion to approve the signing of the contract with Rowe Construction for a total of \$578,719.09. Mel Schultz seconded the motion and it passed unanimously.

Arin then went on to tell the Board of the problem he had with the pickup truck where the radiator developed a leak and he had it towed to Roanoke. Geiser Ford mechanics then discovered that there were also metal particles in the fuel injectors and the fuel tank and to repair the radiator and fuel problem would cost over \$3,000. Arin spoke with supervisor Farr and then asked Geiser for a bid on a new truck to replace the one they had towed there. The bid for a 2015 F350 super duty with the diesel engine and similar equipment to what he had was \$19,998.30. The cost of a new F350 per the State CMS sheet with only a gas engine was \$19,880 and diesel engines add another \$5-6,000 to the cost. Arin told the Board that we will not have to pay to have the trade-in repaired either so that is at least another \$3,000 savings. After some discussion a motion was made by Ray Ropp to approve the purchase of a new F350 super duty diesel pick-up truck from Geiser Ford for \$19,998.30 since the bid did come in under \$20,000. The motion was seconded by Randy Schaab and carried unanimously.

Jennifer Engelman gave a report for the senior center staff that all bingos in August are sponsored now; the guest water color artist program is full and it takes place next week. Walgreen's will come in August with flu, shingles and pneumonia shots at the center. In August we will have a new water color class on weathered barns and a new class for folk dancing. Jennifer went on to say that the Friday meals catered by Keller's are the largest of the sites he provides food for and averages about 20 people. The center is very busy in July with Parks and Rec using the facility every weekday for their programs for youth as well as our programming. The town is having the roof over the social room replaced this week so several of our programs are using the hallways right now.

She then went on to say that Rich has authorized a trip on August 25th to see the CASI senior program in Davenport, Iowa which is about the same size as our new building and has many of the facilities that we will incorporate up and running. Both Davenport and Bettendorf along with the County and local medical groups provide support at the center. We hope to come back with ideas on furniture and decorating as well as organizational ideas for our future operations. She got the name of this center from a doctoral candidate at the U of I who came by doing a survey on senior centers.

Richard Farr, Supervisor, asked if any Trustees wanted to attend the Elected Officials Day at the State Fair on Saturday August 9th or the DuQuion State Fair on August 23rd.

Mr. Farr then went over his report on the Township's cash investments as of June 30, 2014, the end of our 1st quarter.

Mr. Farr then asked who would like to go to the Annual Education Conference in Springfield on November 9th -11th. Rick Phillips said that he plans to go and since he is

on the State TOI Board his fees are paid by TOI. Amy Conklin stated that she might like to attend this year and will let Rich know of her plans.

Old Business – Supervisor Farr had introduced Dave Burnison at the beginning of our meeting and there was no action needed on the remodeling at this time. In addition the group representing the local basketball AYBT team the ‘Warhawks’ had spoken earlier to the Board again with no action authorized at this meeting but they will return at the August meeting of the Board.

Mr. Farr then told the board that he had requested loan proposals from Morton Community Bank, Commerce Bank, Heartland Bank and First Midstate for a decision on financing at this meeting. Unfortunately, Heartland and Commerce did not get their proposal to Mr. Farr by this meeting date. Commerce Bank’s decision center is in St. Louis and Mr. Farr did not know why Heartland was taking so long. The Board agreed that we will wait until the August meeting to select a lender for our borrowing with Mr. Farr notifying First Midstate and Morton Community Bank.

New Business – Mr. Farr mentioned that earlier in the meeting after presentations and discussion the Board had approved the renewal of our health insurance program and the contract with Rowe Construction for work on Northtown Road.

Supervisor Farr then told the Board that he was to have the intergovernmental agreement with the City of Bloomington for using the services of Tom Maruno for our GA clients who are out doing job searches. He has not received the agreement from Deb Skillrub but asked if it is possible to approve the agreement today as the plan is to start it on August 5th. Mr. Farr said that he will send everyone a copy of the agreement when it is received. Rick Phillips made a motion to approve the agreement with the City of Bloomington Township which calls for us to pay them \$900 a month for the service with Mr. Maruno coming to our office weekly to set up new clients and then scheduling them to work at non-profits in the area. The motion was seconded by Mel Schultz and carried unanimously.

Randy Schaab made a motion to adjourn the meeting. Rick Phillips seconded it. The motion carried, and the meeting adjourned at 10:40 a.m.

Clerk

Date