

NORMAL TOWNSHIP  
BOARD MEETING  
THURSDAY, JUNE 18, 2015  
8:14 AM  
NORMAL TOWNSHIP HALL

BOARD MEMBERS PRESENT: Rich Farr, Supervisor, Randy Schaab, Mel Schultz, Rick Phillips

BOARD MEMBERS ABSENT: Ray Ropp

ELECTED OFFICIALS PRESENT: Arin Rader, Highway Commissioner, Rob Cranston, Assessor and Amy Conklin, Township Clerk

ELECTED OFFICIALS ABSENT: None

OTHERS IN ATTENDANCE: Molly Camper, Senior Center Assistant, Michael Buragrass from Farnsworth Group, and Ray Miller

Mel Schultz moved to accept the minutes of the May 14, 2015 monthly board meeting. Randy Schaab seconded the motion and the motion carried.

Mel Schultz moved for approval of the bills for the month of June 2015, to be paid. The bills for the four accounts with payroll amounts being included in the last three of the accounts are as follows:

GENERAL TOWN: \$327,421.09 ( \$316,503.00 to Tarter  
Construction)  
GENERAL ASSISTANCE: \$15,883.12  
SENIOR CITIZEN ACCOUNT: \$22,417.43  
ROAD AND BRIDGE ACCOUNT: \$5,217.20

Randy Schaab seconded the motion and the motion carried.

GENERAL ASSISTANCE REPORT by Supervisor Rich Farr: In May there was 60 appointments with 44 clients. This was about the same as April's 59 appointments with 40 clients. In May 28 GA clients were approved for \$7,000.00 compared to April's 27 clients at \$7,120.00. May's EA clients totaled 6 and \$1,775.00 was distributed. This compared to April's 10 clients at \$2,167.61. One year ago the numbers were 40 GA at \$9,931.83 and only 9 EA for \$2,675.00. June numbers appear to be increasing slightly.

ASSESSOR REPORT: Rob Cranston informed us that they will be getting the numbers done by August. They are going to re-value the Apartment buildings that

were built since 2000 with in a certain perimeter. There are approximately 52 properties.

CLERK REPORT: Amy Conklin had nothing to report.

ROAD COMMISSIONER REPORT: Arin Rader reported that the road ditches are full of water from the rains and that the Seal Coat has been delayed. The cracks are all filled in with rock and tar. Arin is researching for a possible new Plow truck.

SENIOR CITIZEN DIRECTOR REPORT: Molly Camper informed the board that the new Intern began on June 1. She will be working on a new website for the Senior Center. Molly said that they have tracked the members attending the center and 60% are Normal residents and close to 40% from Bloomington. There are some from Lexington and other towns.

The center will host a new dice game workshop, Strat-O-Matic Baseball on July 15. They will be offering a new program on Mondays, July 20- September 14 called Matter of Balance. Advocate Bromenn will present Living Well With Joint Pain on July 15. On July 13, artist Mary Strange Blossom will conduct Watercolor Texture Golden Koi. July 3 the Center will be closed.

SUPERVISOR REPORT by Rich Farr: TOI membership cards were distributed. PATH and also Faith In Action are both interested in office space in the new Senior Center. Details of available square footage and rent costs/price are needed soon to be able to provide to these organizations. The existing building committee should be responsible for gathering information.

If there is a Tax Exempt Organization then the Assessor will have to rate the space.

Rich met with Deb Skillrud, Bloomington's Supervisor and Jay Tetzloff who is the new Bloomington Parks and Rec Director and Zoo Director on May 29. Bloomington is still interested in joining Normal's Sr Center and was advised that their 1 full time and 3 part time employees would move to the Normal Center. A decision needs to be made soon for fees/costs.

Normal Township received the first tax installment

PUBLIC COMMENTS: No comments

OLD BUSINESS: Michael Buragrass of Farnsworth informed the board of the details of Change Order #4 and #5. The construction schedule is still behind and the steel vendor is still waiting for final design changes. Helical piers are installed and the second floor is going up.

Rick Phillips made the motion to accept Change Order #4 and #5 of PR16,19,20,21,24,27 and RF135 for \$81,798.00. Mel Schultz seconded the motion and motion was approved

NEW BUSINESS:

Molly Camper gave the board a review of the computer system she and Jennifer Engelman researched. The system is called MY SENIOR CENTER which tracks member's personal information, activities participating in, volunteer hours, class costs and schedules and trip registration, etc. It is an on-line, sponsored based computer program which includes 2 23 inch touchscreen monitors, 1800 key tags for \$8700 with a yearly fee of \$1500.

The Senior Advisory board met and discussed the future hours of the new center. They presented hours of Monday through Friday 7am to 8pm.

The Board discussed how we are needing to reach out to senior aged residents who work during the day and who would like to use the facility and to participate in some classes and activities. The hours need to be expanded to open earlier and stay open later for walking and exercise and also to be opened on Saturday. Saturday hours could be from 8am to 1pm.

Rick Phillips suggested that the existing staff may need to work irregular hours during the possible growth before any extra staff hiring is made.

Need more discussion on the vision for the center.

Molly said that the sign company thought there should only be a 2 sided sign on the front corner of the property. No sign is needed on building.

Sign company is designing for room signs.

Amy Conklin suggested to have a couple computer monitors in hallways listing all activities for the day and what room location. Each room should have a sign with name/sponsor of room on wall. The monitors would help members to always be informed and they would eliminate manual room/activity signage change.

Rick Phillips made motion to adjourn the meeting and Mel Schultz seconded and was approved at 10:47 am.

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Clerk

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Date

