

NORMAL TOWNSHIP BOARD MEETING
NORMAL TOWNSHIP HALL
304 EAST MULBERRY

MARCH 17, 2016
8:18 AM

BOARD MEMBERS PRESENT: Supervisor Rich Farr, Randy Schaab, Ray Ropp, Rick Phillips and Mel Schultz

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Assessor Rob Cranston, Highway Commissioner Arin Rader and Township Clerk Amy Conklin

OTHERS IN ATTENDANCE: Senior Center Director Jennifer Engelman, Michael Buragas from Farnsworth Group and Ray Miller

Ray Ropp moved to accept the minutes of the February 18, 2016 Board meeting. Randy Schaab seconded the motion and the motion carried.

Mel Schultz moved for the approval of March 2016 bills to be paid. The bills for the four accounts with payroll amounts being included in the last three of the accounts are as follows:

GENERAL TOWN: \$330,048.71 (\$202,580.53 to Tarter Construction)
GENERAL ASSISTANCE: \$16,178.73
SENIOR CITIZEN: \$29,479.43
ROAD AND BRIDGE: \$3,109.00

Ray Ropp seconded the motion and the motion carried

GENERAL ASSISTANCE REPORT by Rich Farr:

February appointments were only 60 for 50 clients. January was 87/66
Feb. GA was 28 at \$7,000.00 with Jan. at 40 at \$9,713.22
Feb EA was 2 at \$750.00 and Jan was 14 at \$2,146.28
One year ago GA was 39 at \$9,750 and EA was 6 at \$2,146.28
March is still a bit slow, but GA is picking up

ASSESSOR REPORT by Rob Cranston:

Unit 5 School District is appealing on commercial properties. On one of the properties, Unit 5 will lose \$40,000.00 per year.

CLERK REPORT by Amy Conklin:

None to report

ROAD COMMISSIONER REPORT by Arin Rader:

Culverts and ditches will be worked on this Spring. Rental of equipment for ditches will run \$2,500 per week. To be purchased, equipment would run \$104,000.

SENIOR CITIZEN DIRECTOR REPORT by Jennifer Engelman:

Schedules of receptionists, customer service and maintenance for ARC was presented. The Ribbon Cutting Ceremony for the new center will be April 25th at 8:00am. The Open House will be June 3rd from 2-4pm. There will be a band along with exercise, art workshop and Pickle Ball demonstrations.

There is a group of Pickle Ball players who are under 55 years old that will be paying \$40 per year to play at the center. They will also be available to help the newcomers to Pickle Ball.

An Advocate Hospital grief group will be meeting at the center regularly.

There will be a quilting class starting in May.

Walking hours for intense walking will be from 6-8am and 4-7pm.

Walgreens will present current drug and prescription updates.

Molly will open building. Jennifer and Connie will work the 'normal' hours and Sammy will start the later shift.

Ray Miller is working on finding a medical table for the nurse's station.

SUPERVISOR REPORT by Rich Farr:

The Fire Department will soon be approving the ARC building.

The wood floors are finished and the Gym floor will begin today.

Faith In Action will be moving into building on second floor.

Rich did not receive any additional requests for action at the Annual Meeting

Budgets have been on display since 3/4/16. Budget hearing notice was published

In the 3/10 Normalite paper

Annual Meeting will be on April 12th at 7pm at the Township Hall

There was no Closed Meeting

There were Public Comments

OLD BUSINESS

Michael Buragas from the Farnsworth Group informed the Board that the Punch list is being put together to turn into Tarter Construction within the week.

The existing motor for the heating and venting system was installed backwards years ago. At this time, a new one will most likely be installed with all updated equipment that is needed. Farnsworth is waiting on the cost.

Tarter Construction will be responsible for this work coordinating with the other finishing work so that everything will be complete by April 1st, 2016.

There will be a \$25,000 increase to fix the fire suppression system leaks

Change Order 81: Closers will be installed on the East Entry Doors.

84R: Three duct hangers will be moved in the Gym for the Acoustical baffles to fit correctly

Michael is waiting on some other costs for a couple other changes.

Motion was made by Ray Ropp to approve the change orders of 81 and 84R to the contract with Tarter Construction. Randy Schaab seconded and was approved

Farnsworth Group designed the second floor for future tenants to occupy. The construction for finishing this floor will be approximately \$250,000.00.

Ray Ropp made the motion to obtain bids for the second floor completion. Rick Phillips seconded the motion and was approved

The PC Guy is working on the installation of the computer network for offices and the lab in the ARC building

NEW BUSINESS

Ray Ropp made the motion for the appointment of Margaret Ann Hayden and Ray Miller to the Senior Advisory Board for a three year term ending 3/31/19. (Both are current Board members). Mel Schultz seconded the motion and was approved.

Rick Phillips made the motion to approve the 4/12/16 Annual Meeting Agenda. Ray Ropp seconded the motion and it was approved.

Mel Schultz disclosed that he has investments with Commerce Bank, US Bank and Busey Bank. His son also works at the Morton Bank located in Bloomington/Normal.

Rick Phillips made the motion to approve the list of Depository Institutions for 2016/17 fiscal year with adding the Morton Bank Bloomington/Normal location. Ray Ropp seconded the motion and it was approved.

Randy Schaab made the motion to adjourn the meeting and it was seconded by Ray Ropp. Motion approved and meeting adjourned at 10:22 am.

Township Clerk, Amy Conklin

Date