

NORMAL TOWNSHIP
MONTHLY BOARD MEETING
NORMAL TOWNSHIP BUILDING
304 EAST MULBERRY
JANUARY 17, 2019
8:15 AM

BOARD MEMBERS PHYSICALLY PRESENT: Supervisor Sarah Grammer, Trustees Arlene Hosea, Sally Pyne, Dayna Schickedanz, and Ray Ropp

BOARD MEMBERS ABSENT: None

ELECTED OFFICIALS PRESENT: Township Assessor Rob Cranston and Highway Commissioner Arin Rader

ELECTED OFFICIALS ABSENT: Township Clerk Amy Conklin

OTHERS PRESENT: ARC Director of Programming Molly Camper, Senior Advisory Committee Chair Alan McDowell, Co-chair Robert Stefl, Rick Lewis, Kate Arthur, Jim Knightwright, Derek Beigh, Elizabeth Johnson, and Michael Buragas.

1. Call to Order

Ms. Grammer called the meeting to order at 8:16 AM.

2. Approval of the December 20, 2018 Meeting Minutes

Ms. Pyne motioned to approve the December 20, 2018 meeting minutes with additional details on page two, paragraph three, explaining the situation with Young Architects. Ms. Schickedanz seconded. Ms. Grammer called for the vote; motion passed.

3. Approval of Expenditures from December 21, 2018 to January 17, 2019

Ms. Hosea motioned to approved December 21 – January 17, 2019 expenses as presented:

General Town: \$90,544.48

General Assistance: \$19,530.55

Senior Programs: \$51,184.07

Road & Bridge: \$21,384.75

Mr. Ropp seconded.

Ms. Grammer called for the vote; motion passed.

4. Reports

A. Community Engagement

Nothing to report.

B. Assessor

Mr. Cranston submitted his 2019/20 Budget Proposal. He proposed an identical budget to the previous year. His office has finished the board of review season. There was a net decrease of \$131,000.

C. Clerk

Not present; no report.

D. Highway Commissioner

Mr. Rader reported that he has been busy with snow removal. He is planning to close on the new property for Road & Bridge on January 22nd.

E. ARC Staff and Advisory Board

ARC Director of Programming Molly Camper reported that the Christmas party for members had nearly 200 in an attendance. January has been busy with membership renewals.

ARC Advisory Board chair Alan McDowell and co-chair Bob Stefl thanked Supervisor Grammer and the township board for conducting a transparent interview process that included members, staff, and the advisory board. The ARC Welcoming Subcommittee has scheduled the first welcoming event for new members for January 22nd at 2:00 pm. The board is creating a calendar of annual events and will hold elections for board officers in March. The current art exhibition is titled “Self Portraits” and showcases likenesses and alter egos. The next art show will open on February 18th at 4:00 pm and will showcase the artwork of ARC member and instructor Ed Burton.

F. Supervisor

The Supervisor’s Report was included in the packet.

2018	GA	AMOUNT	EA	AMOUNT
DEC	49	\$12,250.00	10	\$7,356.62
2017	GA	AMOUNT	EA	AMOUNT
DEC	54	\$13,153.49	17	\$11,446.73

ISU plans to renew the lease at ARC for the Speech and Audiology Clinic for another 3 years. The small room is leased at no charge, and the department provides free hearing screenings for seniors several times a year and is working to promote free classes centered on aphasia and Parkinson’s-related communication challenges to the community.

The Mclean and Livingston County Annual Legislative Breakfast was moved to February 9th at 8:00AM due to severe weather in January.

SHIP (Senior Health Insurance Program) reported serving 176 clients during open enrollment. Seventy-four clients switched to money-saving plans, with 2 saving over \$5,000/year and 11 saving over \$1,000/year.

5. Public Comment

None.

6. New Business

A. Discussion and vote to hire ARC Director of Operations

After advertising the position for one month, fifty-one applications were received. The top nine candidates were sent a list of questions to respond to in writing. An interview committee was formed consisting of Director of Programming Molly Camper, Township Trustee Sally Pyne, and ARC Advisory Board members Steven Kossman and Robert Stefl. The committee interviewed the top five candidates in person at ARC and provided tours of the facility. The committee narrowed to two finalists who were each asked to make a presentation sharing their visions for ARC with members who wished to attend. Member feedback was collected at each session. Interviews followed with the ARC management team and the township supervisor. The interview committee, the management team, and township supervisor recommend that candidate Rick Lewis be hired as the ARC Director of Operations.

Mr. Ropp motioned to hire Rick Lewis as the ARC Director of Operations. Ms. Schickedanz seconded. Ms. Grammer called for the vote; motion passed.

B. Discussion of adding a wheelchair accessible bus for ARC shuttle service

An accessible minivan would cost around \$35,000. The shuttle drivers typically transport only 2 to 4 passengers and would like a smaller, easier to drive, more fuel-efficient vehicle.

Mr. Ropp asked to investigate if the current 14-passenger shuttle could be traded in for an accessible 14-passenger shuttle. He expressed concern that the minivan can only transport one wheelchair user at a time.

Ms. Schickedanz questioned if the ARC Shuttle service wouldn't be duplicating services already provided by Connect Transit Mobility. Ms. Grammer explained that the service would be different because it would allow ARC members with special mobility needs to be transported with other ARC members on the regular shuttle schedule at a dollar per ride.

Mr. McDowell from the advisory board recommended that a van be considered as an addition to the current fleet because it could serve multiple purposes for ARC, including shuttling members, moving large items like landscaping materials, transporting groups to conferences, etc.

Board agreed to discuss shuttle bus needs further at the next meeting.

7. Old Business

A. Discussion and vote on Farnsworth proposal for ARC remodel

The board discussed the proposal from Farnsworth. Ms. Grammer noted that the company decided to add cost estimating at no additional charge.

Ms. Hosea moved to accept the proposal. Ms. Pyne seconded.
Ms. Grammer called for the vote; motion passed.

8. Items for next agenda

Further discussion on an accessible van.

Further discussion on social media presence for Normal Township.

9. Adjournment

Supervisor Grammer adjourned the meeting 9:20 am.

(The January 17, 2019 minutes were recorded by Trustee Schickedanz.)