

BUDGET AND APPROPRIATION ORDINANCE

NORMAL TOWNSHIP GENERAL FUND

ORDINANCE No. 18/19 - 01

An ordinance appropriating for all town purposes for Normal Township, McLean County, Illinois, for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

BE IT ORDAINED by the Board of Trustees of Normal Township, McLean County, Illinois:

SECTION 1: That the amounts hereinafter set forth, or so much thereof as necessary to defray all expenses and liabilities of Normal Township, be and the same are hereby appropriated for the town purposes of Normal Township, McLean County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN	IMRF
GENERAL ASSISTANCE	SOCIAL SECURITY
SENIOR CITIZENS	INSURANCE
AUDIT	

1 **GENERAL TOWN FUND**

BEGINNING BALANCE	April 1, 2018	1,000,932
REVENUES		
Property Tax	1,300,000	
Replacement Tax	25,351	
Interest Income	3,000	
Rental Income	2,000	
TOTAL REVENUES:		1,330,351
		=====
TOTAL FUNDS AVAILABLE:		2,331,283
		=====

EXPENDITURES		
1-11	Administration	1,156,450
1-12	Assessor	269,475
	Contingencies	40,000
	TOTAL EXPENDITURES/APPROPRIATIONS:	1,465,925

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ENDING BALANCE March 31, 2019 865,358

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1-11 **ADMINISTRATION**

PERSONNEL

Salaries	275,000	
Health Insurance	27,000	
Unemployment Insurance	150	
		302,150

CONTRACTUAL SERVICES

Maintenance Service-Building	14,000	
Maintenance Service-Equipment	4,000	
Accounting Service	2,000	
Legal Service	10,000	
Data Processing Service	4,000	
Postage	1,200	
Telephone	2,300	
Publishing	1,300	
Printing	1,000	
Dues	2,000	
Travel Expenses	500	
Training	1,000	
Utilities	7,000	
Publications	1,000	
Web Site Support	4,000	
		55,300

COMMODITIES

Office Supplies	2,000	
		2,000

COMMUNITY AGENCY FUNDING

Health/Medical	30,000	
Youth Services	25,000	
		55,000

CAPITAL OUTLAY

Building & Equipment	10,000	
Technology	8,000	
ARC Debt Service Exp	277,000	
ARC Interest Expense	72,000	

	New Building Costs	80,000	
			447,000
	OTHER EXPENDITURES		
	Miscellaneous Expense	5,000	
	Transfer to Senior Citizens Fund	290,000	
			295,000
	TOTAL ADMINISTRATION:		1,156,450
1-12	ASSESSOR		
	PERSONNEL		
	Salaries	200,000	
	Health Insurance	22,000	
	Unemployment Insurance	1,000	
			223,000
	CONTRACTUAL SERVICES		
	Maintenance Service-Equipment	300	
	Postage	650	
	Telephone	2,500	
	Publishing	100	
	Printing	250	
	Dues	500	
	Travel Expenses	2,000	
	Training	3,000	
	Publications/Maps	525	
	Consultant/Appraisal	10,000	
	Computer/Consultant	6,000	
	Website Support	750	
			26,575
	COMMODITIES		
	Office Supplies	3,000	
			3,000
	CAPITAL OUTLAY		
	Miscellaneous	900	
	Computer software	9,500	
	Computer station	5,500	
			15,900
	OTHER EXPENDITURES		
	Miscellaneous Expense	1,000	
			1,000
	TOTAL ASSESSOR:		269,475
			=====

11 **AUDIT FUND**

BEGINNING BALANCE	April 1, 2018		6,605
REVENUES			
Property Tax		4,000	
Interest Income		20	
TOTAL REVENUES:			4,020
			=====
TOTAL FUNDS AVAILABLE:			10,625
			=====
EXPENDITURES			
Annual Audit		6,000	
TOTAL EXPENDITURES/APPROPRIATIONS:			6,000
			=====
ENDING BALANCE	March 31, 2019		4,625
			=====

12 **INSURANCE FUND**

BEGINNING BALANCE	April 1, 2018		33,657
REVENUES			
Property Tax		35,993	
Interest Income		50	
Toirma Dividend		1,300	
TOTAL REVENUES:			37,343
			=====
TOTAL FUNDS AVAILABLE:			71,000
			=====
EXPENDITURES			
PERSONNEL			
Worker's Compensation		5,500	
			5,500
CONTRACTUAL SERVICES			
Liability Insurance		3,500	
General Insurance		23,000	
CONTINGENCIES		1,000	
			<u>27,500</u>
TOTAL EXPENDITURES/APPROPRIATIONS:			33,000
			=====
ENDING BALANCE	March 31, 2019		38,000

13 **ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)**

BEGINNING BALANCE	April 1, 2018		49,846
			=====
REVENUES			
Property Tax		53,000	
Interest Income		400	
TOTAL REVENUES:			53,400
			=====
TOTAL FUNDS AVAILABLE:			103,246
			=====
EXPENDITURES			
Retirement Contribution		66,000	
Administration GT	26,000		
Assessor	12,500		
General Assistance	3,500		
Senior Citizen	24,000		
CONTINGENCIES	2,000	2,000	
TOTAL EXPENDITURES/APPROPRIATIONS:			68,000
			=====
ENDING BALANCE	March 31, 2019		35,246
			=====

14 **SOCIAL SECURITY FUND**

BEGINNING BALANCE	April 1, 2018		34,241
			=====
REVENUES			
Property Tax		62,820	
Interest Income		350	
TOTAL REVENUES:			63,170
			=====
TOTAL FUNDS AVAILABLE:			97,411
			=====
EXPENDITURES			
FICA Contribution		53,800	
G.T. Administration	16000.00		
G.T. Assessor	11000.00		
General Assistance	1800.00		

Senior Citizens	25000.00	
Medicare Contributions		13,500
G.T. Administration	4000.00	
G.T. Assessor	3000.00	
General Assistance	500.00	
Senior Citizens	6000.00	
Contingencies		2,000
TOTAL EXPENDITURES/APPROPRIATIONS:		69,300
		=====
ENDING BALANCE	March 31, 2019	28,111
		=====

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	April 1, 2018	323,435
		=====

REVENUES

Property Tax	261,885
Donations	3,000
Interest Income	1,500
Misc. & Soc Sec Reimbursement	6,000

TOTAL REVENUES:	272,385
	=====

TOTAL FUNDS AVAILABLE:	595,820
	=====

EXPENDITURES

23-11	Administration	30,900
23-31	Home Relief	309,000
	Contingencies	30,000

TOTAL EXPENDITURES/APPROPRIATIONS:	369,900
	=====

ENDING BALANCE	March 31, 2019	225,920
		=====

23-11 ADMINISTRATION
PERSONNEL

Salaries	25,000
Health Insurance	0

Unemployment Insurance	50	25,050
SERVICES & SUPPLIES		
Postage	1,000	
Printing	2,500	
Travel Expenses	200	
Dues	150	
Training	500	
Office Supplies	1,000	
Miscellaneous Expense	500	5,850
TOTAL ADMINISTRATION:		30,900

23-31 HOME RELIEF

GENERAL ASSISTANCE		
Medical Services	2,000	
Catastrophic Medical Premium	2,500	
Funeral & Burial Service	500	
Shelter	80,000	
Utilities	15,000	
Fuel	3,000	
Grocery	35,000	
Incidentals	1,000	
Miscellaneous Expense	17,000	
		<u>156,000</u>
EMERGENCY ASSISTANCE		
Emergency Shelter	90,000	
Emergency Utilities	60,000	
		<u>150,000</u>
OTHER EXPENDITURES		
Church Funds	3,000	
		<u>3,000</u>
TOTAL HOME RELIEF:		<u><u>309,000</u></u>

SENIOR CITIZENS FUND

BEGINNING BALANCE	April 1, 2018	296,452
		=====
REVENUES		
Real Estate Taxes	254,000	
Interest	500	

Membership fees	110,000	
Program fees	110,000	
Transfer from General Town Fund	290,000	
Silver Sneakers	25,000	
Bus Trips	20,000	
COBT	40,000	
Misc Income	25,000	
Room Rental	10,000	
Living Memorial Fund	4,000	
TOTAL REVENUES:		888,500
		=====
TOTAL FUNDS AVAILABLE:		1,184,952
		=====

EXPENDITURES

PERSONNEL

Salaries	426,000	
Unemployment	2,000	
Health Insurance	104,000	
IMRF	0	
		532,000

OPERATIONS

Telephone	4,000	
Postage	3,500	
Building Supplies	40,000	
Utilities - Electric	38,000	
Utilities - Gas	10,000	
Utilities - Other	6,000	
Building Service Contracts	0	
Publications	500	
Dues	500	
Travel	700	
Training	1,000	
Speakers	0	
Nurse Service Contract	10,000	
Instructor Contracts	75,000	
Peace Meal	14,000	
PATH	0	
Publishing	500	
Printing	3,000	
Web Site Support	5,000	
Bus Trips - 28 pass bus	14,000	
		225,700

COMMODITIES		
Office Supplies	5,000	
Equipment Maintenance	15,000	
		20,000
CAPITAL OUTLAY		
Building & Equipment	40,000	
New Building Study Expenses	0	
		40,000
OTHER EXPENDITURES		
Program Supplies	20,000	
Promotions		
Open House	2,000	
Brochures	1,000	
Publicity	1,000	
Program Entertainment	1,000	
Advertising Expense	1,000	
Miscellaneous Expense	2,000	
		28,000
Contingencies		40,000
TOTAL EXPENDITURES/APPROPRIATIONS:		885,700
		=====
ENDING BALANCE	March 31, 2019	299,252

SECTION 3: That amount appropriated for town purposes for the fiscal year beginning April 1, 2018 and ending March 31, 2019 by fund shall be as follows:

1 GENERAL TOWN FUND	\$1,465,925
11 AUDIT FUND	\$6,000
12 INSURANCE FUND	\$33,000
13 SOCIAL SECURITY FUND	\$69,300
14 ILLINOIS MUNICIPAL RETIREMENT FUND	\$68,000

GENERAL ASSISTANCE FUND	\$369,900
SENIOR CITIZENS FUND	<u>\$885,700</u>
TOTAL APPROPRIATIONS:	\$2,897,825 =====

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of the ordinance.

SECTION 5: That each appropriated fund total shall be divided among the the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriation in the amount of Two Million, Eight Hundred Ninety-Seven Thousand, Eight Hundred and Twenty-five Dollars (\$2,897,825.00) for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of the Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 19th day of April 2018 pursuant to a role call vote by the

Board of Trustees of Normal Township, McLean County, Illinois